

AGENDA

Farmville Board of Commissioners

November 7, 2016

6:30 pm

A) Call to Order - Mayor Evans

B) Invocation

C) Pledge of Allegiance to the Flag

D) Citizen Presentations

E) Town Manager's Comments

F) Financial Report

G) Changes/Additions/Deletions to Agenda

H) Items For Consent

1. Approval of Minutes - September 13, 2016 (Special Session)
October 3, 2016 (Regular Session)
2. Adoption of Ordinance Amending the FY 2016/2017 Budget - Finance Department
3. Adoption of Ordinance Amending the FY 2016/2017 Budget - Fire Department
4. Adoption of Ordinance Amending the FY 2016/2017 Budget - Library Department

I) Items For Decision

5. Resolution Declaring Certain Real Property As Surplus
6. Resolution to Begin Process on Sale of Town Owned Property on South Main Street
7. Consider Authorizing Construction of an Additional Water Project
8. Amend the Personnel Policy to Adopt the State of North Carolina Holiday Schedule
9. Consider Moving the Regular December Board of Commissioners Meeting From
December 5 to December 6
10. Consider Moving the Regular January Board of Commissioners Meeting From
January 2 to January 3 Due to the New Year's Day Holiday

J) Citizen Comments

K) Adjournment



TOWN OF FARMVILLE

Financial Report for General & Enterprise Funds For the Month Ended September 30, 2016

REVENUES

	Estimated Revenue	Revenue to Date	% Collected
General Fund	\$5,753,863	\$1,309,574	22.76%
May Museum Fund	\$31,578	\$1,881	5.96%
Water Fund	\$3,411,788	\$640,073	18.76%
Sewer Fund	\$1,531,153	\$378,713	24.73%
Electric Fund	\$6,792,187	\$2,035,070	29.96%
Library Trust Fund	\$0	\$181	0.00%
Cemeteries Perpetual Care	\$19,100	\$4,810	25.18%
Dogwood Festival Fund	\$142,000	\$40	0.03%
TOTAL REVENUES	\$17,681,669	\$4,370,344	24.72%

EXPENDITURES

	Appropriation	Expended	Encumbrance	% Expended & Encumbered
General Fund				
Legislative	\$215,697	\$100,753	\$800	47.08%
Administration	\$253,980	\$53,913	\$0	21.23%
Finance	\$488,717	\$115,321	\$496	23.70%
Police	\$1,635,522	\$456,044	\$19,215	29.06%
Fire department	\$216,145	\$38,169	\$1,700	18.45%
Code Enforcement	\$178,277	\$54,678	\$495	30.95%
Public Works	\$1,440,492	\$281,472	\$71,453	24.50%
Powell Bill	\$199,413	\$47,458	\$1,205	24.40%
Library	\$301,624	\$88,182	\$5,258	30.98%
Parks & Recreation	\$485,077	\$110,683	\$26,226	28.22%
Information technology	\$213,919	\$61,010	\$44,877	49.50%
Economic Development	\$125,000	\$38,032	\$0	30.43%
TOTAL - GENERAL FUND	\$5,753,863	\$1,445,714	\$171,724	28.11%
May Museum/Park Fund	\$31,578	\$5,807	\$0	18.39%
Water Fund				
Water administration	\$659,115	\$59,336	\$0	9.00%
Water supply	\$1,103,890	\$123,843	\$5,221	11.69%
Water distribution	\$901,495	\$55,556	\$5,927	6.82%
Water nonoperating	\$747,288	\$69,563	\$0	9.31%
TOTAL	\$3,411,788	\$308,297	\$11,148	9.36%
Sewer Fund				
Sewer administration	\$271,801	\$54,435	\$0	20.03%
Wastewater collection	\$298,961	\$55,929	\$6,108	20.75%
Wastewater treatment	\$621,912	\$145,445	\$0	23.39%
Sewer nonoperating	\$338,479	\$52,188	\$0	15.42%
TOTAL	\$1,531,153	\$307,997	\$6,108	20.51%
Electric Fund				
Electric administration	\$702,911	\$59,402	\$0	8.45%
Electric distribution	\$5,714,094	\$1,793,279	\$61,201	32.45%
Electric nonoperating	\$375,182	\$0	\$0	0.00%
TOTAL	\$6,792,187	\$1,852,681	\$61,201	28.18%
Library Trust Fund	\$0	\$0	\$0	0.00%
Cemeteries Perpetual Care	\$19,100	\$0	\$5,000	26.18%
Dogwood Festival Fund	\$142,000	\$8	\$0	0.01%

	Fund Summary		
	Actual Total Revenues	Actual Total Expenditures	Over (Under)
General Fund	\$1,309,574	\$1,445,714	(136,140.00)
May Museum Fund	\$1,881	\$5,807	(3,926.02)
Water Fund	\$640,073	\$308,297	331,776.30
Sewer Fund	\$378,713	\$307,997	70,716.60
Electric Fund	\$2,035,070	\$1,852,681	182,389.41
Library Trust Fund	\$181	\$0	181.48
Cemeteries Perpetual Care	\$4,810	\$0	4,810.26
Dogwood Festival Fund	\$40	\$8	32.19

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND						
Account #	Account Description	Estimated Revenue	Activity this Period	Revenue Year to Date	Uncollected Year to Date	% Coll
10-3100-1800	TAX PENALTIES & INTEREST	8,500.00	(2,378.66)	(3,688.91)	12,188.91	(43.40)
10-3202-9998	VEHICLE TAG FEES	14,000.00	1,461.00	4,247.30	9,752.70	30.34
10-3206-1101	VEHICLE TAXES 2006	0.00	45.64	45.64	(45.64)	No Budget
10-3207-1101	VEHICLE TAXES - 2007	0.00	9.86	9.86	(9.86)	No Budget
10-3208-1100	AD VALOREM TAXES 2008	0.00	0.00	21.72	(21.72)	No Budget
10-3209-1100	AD VALOREM TAXES 2009	0.00	197.60	197.60	(197.60)	No Budget
10-3209-1101	VEHICLE TAXES 2009	0.00	0.00	21.76	(21.76)	No Budget
10-3210-1100	AD VALOREM TAXES 2010	0.00	0.00	164.21	(164.21)	No Budget
10-3210-1101	VEHICLE TAXES 2010	0.00	10.00	82.57	(82.57)	No Budget
10-3211-1100	AD VALOREM TAXES 2011	1,000.00	0.00	197.02	802.98	19.70
10-3211-1101	VEHICLE TAXES 2011	100.00	0.00	49.69	50.31	49.69
10-3212-1100	AD VALOREM TAXES 2012	3,000.00	162.24	369.74	2,630.26	12.32
10-3212-1101	VEHICLE TAXES 2012	200.00	132.83	244.92	(44.92)	122.46
10-3213-1100	AD VALOREM TAXES 2013	4,000.00	102.73	698.14	3,301.86	17.45
10-3213-1101	VEHICLE TAXES 2013	2,000.00	78.10	123.39	1,876.61	6.17
10-3214-1100	AD VALOREM TAXES- 2014	10,000.00	78.80	1,215.61	8,784.39	12.16
10-3214-1101	VEHICLE TAXES- 2014	5,000.00	0.00	85.29	4,914.71	1.71
10-3215-1100	AD VALOREM TAXES- 2015	25,000.00	429,018.82	702,965.14	(677,965.14)	2,811.86
10-3215-1101	VEHICLE TAXES- 2015	15,000.00	13,457.21	42,673.04	(27,673.04)	284.49
10-3216-1100	AD VALOREM TAXES- 2016	1,391,000.00	0.00	137.85	1,390,862.15	0.01
10-3216-1101	VEHICLE TAXES- 2016	135,374.00	1,570.86	1,570.86	133,803.14	1.16
10-3229-1000	SALE OF TAGS AND TITLES - DMV	50,000.00	4,229.44	12,065.30	37,934.70	24.13
10-3229-1500	DMV- Sale of Merchandise	300.00	0.00	0.00	300.00	0.00
10-3230-0000	LOCAL GOVT. SALES TAX	915,000.00	90,660.88	240,392.91	674,607.09	26.27
10-3231-0000	Solid Waste Disposal Tax	2,300.00	0.00	756.78	1,543.22	32.90
10-3235-0010	Fire Services-Pitt Co. Tax	58,573.00	23,354.87	29,264.04	29,308.96	49.96
10-3235-0011	Fire Calls -County Funds	11,200.00	0.00	2,990.00	8,210.00	26.70
10-3311-0000	PAYMENTS IN LIEU OF TAXES	2,200.00	0.00	0.00	2,200.00	0.00
10-3316-0000	POWELL BILL DISTRIBUTION	144,000.00	0.00	0.00	144,000.00	0.00
10-3322-0000	WINE AND BEER TAX	21,000.00	0.00	0.00	21,000.00	0.00
10-3323-0000	COURT AND ARREST FEES	12,000.00	233.60	778.68	11,221.32	6.49
10-3323-0100	PARKING TICKETS	200.00	150.00	275.00	(75.00)	137.50
10-3324-0000	UTILITIES FRANCHISE TAX	370,000.00	89,284.98	89,284.98	280,715.02	24.13
10-3325-0000	DMV- NOTARY FEES	10,000.00	1,003.00	3,249.00	6,751.00	32.49
10-3343-0000	BUILDING PERMITS	23,000.00	777.50	4,121.40	18,878.60	17.92
10-3345-0100	PLUMBING PERMITS	1,800.00	100.00	464.90	1,335.10	25.83
10-3345-0200	ELECTRICAL PERMITS	9,000.00	350.00	1,156.28	7,843.72	12.85
10-3345-0700	MINIMUM HOUSING INSP. FEE	2,800.00	140.00	490.00	2,310.00	17.50
10-3345-0800	FIRE INSPECTION FEES	1,200.00	0.00	0.00	1,200.00	0.00
10-3413-0000	A/R PENALTIES - INTEREST	4,000.00	370.96	1,078.66	2,921.34	26.97
10-3424-0000	CEMETERY SERVICE FEES	28,000.00	0.00	1,050.00	26,950.00	3.75
10-3431-8900	CONTROLLED SUBST - STATE REV	0.00	12.50	617.56	(617.56)	No Budget
10-3432-0000	FIRE PROTECTION	625.00	0.00	0.00	625.00	0.00
10-3452-0000	GARBAGE COLLECTION FEES	565,000.00	43,681.23	131,644.74	433,355.26	23.30
10-3452-1000	SALES OF YARD WASTE KARTS	900.00	84.00	168.00	732.00	18.67
10-3530-0100	INDUSTRIAL PARK LAND-LEASE PYMTS	1,134.00	0.00	0.00	1,134.00	0.00
10-3611-0100	STATE LIBRARY GRANT	4,200.00	372.00	1,116.00	3,084.00	26.57
10-3611-0200	LIBRARY FEES/ FINES	4,500.00	650.75	1,773.20	2,726.80	39.40
10-3611-0500	LIBRARY CASH DONATIONS	500.00	0.00	0.00	500.00	0.00
10-3611-0600	LIBRARY CONTR PITT COUNTY	5,000.00	0.00	5,000.00	0.00	100.00
10-3611-0800	LIBRARY BOOK SALE REVENUE	500.00	0.00	68.00	432.00	13.60
10-3612-0100	Community Center Use Fees	5,000.00	475.00	740.00	4,260.00	14.80
10-3612-0700	Misc. Revenue	100.00	0.00	0.00	100.00	0.00
10-3613-0000	Library- LSTA Grant	30,565.00	4,890.00	4,890.00	25,675.00	16.00

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND		Estimated	Activity this	Revenue Year	Uncollected	
Account #	Account Description	Revenue	Period	to Date	Year to Date	% Coll
10-3615-0000	Smart Communities Grant- Electricities	4,000.00	0.00	0.00	4,000.00	0.00
10-3616-0000	Municipal Support Grant- Pitt County Develop.	5,000.00	0.00	0.00	5,000.00	0.00
10-3620-8900	CELEBRATION 2000 REVENUE	0.00	0.00	125.00	(125.00)	No Budget
10-3712-0000	Recreation Sponsorships	8,000.00	750.00	1,575.00	6,425.00	19.69
10-3712-0050	Recreation- Ballfield Sign Sponsorships	1,200.00	200.00	1,100.00	100.00	91.67
10-3712-0100	Recreation- League Player fees/ Activity Fees	17,000.00	2,862.80	6,874.90	10,125.10	40.44
10-3712-0200	Recreation- Concessions	4,000.00	0.00	0.00	4,000.00	0.00
10-3712-0300	Recreation- Miscellaneous	600.00	0.00	385.00	215.00	64.17
10-3712-0400	Recreation- Gate Fees	3,000.00	0.00	0.00	3,000.00	0.00
10-3712-0500	Recreation- Special Events	1,080.00	0.00	0.00	1,080.00	0.00
10-3830-8500	INSURANCE SETTLEMENT	5,244.00	(4,082.70)	1,161.05	4,082.95	22.14
10-3831-0000	INTEREST EARNED	1,000.00	195.71	599.62	400.38	59.96
10-3831-4971	INTEREST EARNED CAPITAL RESERV	100.00	15.99	53.18	46.82	53.18
10-3831-4972	INT EARNED DEPRECIATION RESERV	0.00	0.50	1.64	(1.64)	No Budget
10-3831-4973	Interest Earned- BB&T Fire Truck A/C	50.00	34.75	113.38	(63.38)	226.76
10-3835-8000	LOT MOWINGS	1,200.00	0.00	0.00	1,200.00	0.00
10-3835-8100	SALE/MATERIALS & SERVICES	7,000.00	150.00	660.00	6,340.00	9.43
10-3835-8110	SALE OF BALED MATERIALS	10,000.00	804.75	2,269.90	7,730.10	22.70
10-3835-8200	SALE OF FIXED ASSETS	35,000.00	0.00	5,000.00	30,000.00	14.29
10-3835-8300	Proceeds from Foreclosure Sales	3,000.00	0.00	0.00	3,000.00	0.00
10-3839-0000	MISCELLANEOUS	6,600.00	101.57	4,787.30	1,812.70	72.53
10-3981-7110	Charges to Water Fund for services	500,900.00	0.00	0.00	500,900.00	0.00
10-3981-7210	Charges to Sewer Fund for services	103,665.00	0.00	0.00	103,665.00	0.00
10-3981-7310	Charges to Electric Fund for services	504,772.00	0.00	0.00	504,772.00	0.00
10-3986-2200	DUE FROM CEMETERY PERP C	19,100.00	0.00	0.00	19,100.00	0.00
10-3986-6100	DUE FROM FOR STREETS	6,000.00	0.00	0.00	6,000.00	0.00
10-3986-6300	DUE FROM ELECTRIC FUND	246,806.00	0.00	0.00	246,806.00	0.00
10-3986-6301	Due from Electric- Pay Lieu Taxes	20,876.00	0.00	0.00	20,876.00	0.00
10-3987-6100	DUE FROM WATER FUND	72,323.00	0.00	0.00	72,323.00	0.00
10-3987-6200	DUE FROM SEWER FUND	6,000.00	0.00	0.00	6,000.00	0.00
10-3987-6300	DUE FROM ELECTRIC FUND	45,000.00	0.00	0.00	45,000.00	0.00
10-3988-6100	Transfer from Water- for Economic Developme	62,500.00	0.00	0.00	62,500.00	0.00
10-3988-6300	Transfer from Electric- for Economic Developm	62,500.00	0.00	0.00	62,500.00	0.00
10-3991-0100	POWELL BILL FUND BALANCE	91,576.00	0.00	0.00	91,576.00	0.00
Total Revenues	GENERAL FUND	5,753,863.00	705,801.11	1,309,573.84	4,444,289.16	22.76

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

MAY MUSEUM AND PARK

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue Year to Date	Uncollected Year to Date	% Coll
11-3831-0000	INTEREST ON INVESTMENTS	175.00	21.53	70.74	104.26	40.42
11-3833-0100	INCOME DEVISCONTI ESTATE	8,000.00	0.00	1,809.96	6,190.04	22.62
11-3986-1000	DUE FROM GENERAL FUND	23,403.00	0.00	0.00	23,403.00	0.00
Total Revenues	MAY MUSEUM AND PARK	31,578.00	21.53	1,880.70	29,697.30	5.96
GRAND TOTAL		5,785,441.00	705,822.64	1,311,454.54	4,473,986.46	22.67

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

WATER						
Account #	Account Description	Estimated Revenue	Activity this Period	Revenue Year to Date	Uncollected Year to Date	% Coll
61-3345-0100	GAS TAP PERMITS	100.00	0.00	0.00	100.00	0.00
61-3413-0000	A/R PENALTIES - INTEREST	100.00	8.09	24.27	75.73	24.27
61-3831-0000	INTEREST EARNED	1,500.00	222.19	678.48	821.52	45.23
61-3831-4971	INTEREST EARNED CAPITAL RESERV	1,000.00	135.17	441.08	558.92	44.11
61-3831-4973	INTEREST EARNED WA DEBT SVC	150.00	23.01	75.09	74.91	50.06
61-3835-0000	WATER SALES	2,000,693.00	195,239.46	573,708.95	1,426,984.05	28.68
61-3835-0001	Water Sales- La Grange	420,000.00	0.00	0.00	420,000.00	0.00
61-3835-0500	O&M REIMBURSEMENT GREENE COUNT'	20,000.00	3,685.03	4,437.36	15,562.64	22.19
61-3835-0600	Utility Reimbursements/Greene County	25,000.00	933.94	2,318.14	22,681.86	9.27
61-3835-0700	Insurance Reimbursement/Greene County	4,000.00	0.00	4,110.15	(110.15)	102.75
61-3835-0800	Greene County Water Sales/Reimbursement	460,000.00	3,139.97	4,997.09	455,002.91	1.09
61-3835-1000	Pitt Co GUC Project Share	32,500.00	0.00	32,500.00	0.00	100.00
61-3835-8100	SALE/MATERIALS & SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
61-3835-8200	SALE OF FIXED ASSETS	1,000.00	0.00	0.00	1,000.00	0.00
61-3839-0100	WATER TAPS	2,500.00	194.40	1,086.80	1,413.20	43.47
61-3839-0200	SERVICE CHARGES	50,000.00	5,450.50	15,446.00	34,554.00	30.89
61-3839-0300	WATER TAP FACILITY FEES	1,500.00	0.00	250.00	1,250.00	16.67
61-3991-0000	APPROPRIATED FUND BALANCE	389,745.00	0.00	0.00	389,745.00	0.00
Total Revenues	WATER	3,411,788.00	209,031.76	640,073.41	2,771,714.59	18.76

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

SEWER						
Account #	Account Description	Estimated Revenue	Activity this Period	Revenue Year to Date	Uncollected Year to Date	% Coll
62-3413-0000	A/R PENALTIES - INTEREST	0.00	14.31	42.93	(42.93)	No Budget
62-3831-0000	INTEREST EARNED	300.00	43.01	117.01	182.99	39.00
62-3831-4971	INTEREST EARNED CAPITAL RESERV	150.00	19.81	64.62	85.38	43.08
62-3831-4972	INTEREST EARNED DEPRECIATION	125.00	16.44	53.66	71.34	42.93
62-3831-4973	Interest Earned- SW Debt Service	0.00	0.81	2.63	(2.63)	No Budget
62-3835-0000	SEWER USE CHARGES	1,526,178.00	120,930.45	377,532.56	1,148,645.44	24.74
62-3835-8100	SALE/MATERIALS & SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
62-3835-8200	SALE OF FIXED ASSETS	1,000.00	0.00	0.00	1,000.00	0.00
62-3839-0000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
62-3839-0100	SEWER TAPS	1,000.00	0.00	600.00	400.00	60.00
62-3839-0200	SEWER TAP FACILITY FEES	1,200.00	0.00	300.00	900.00	25.00
Total Revenues	SEWER	1,531,153.00	121,024.83	378,713.41	1,152,439.59	24.73

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

ELECTRIC FUND		Estimated	Activity this	Revenue Year	Uncollected	
Account #	Account Description	Revenue	Period	to Date	Year to Date	% Coll
63-3413-0000	A/R PENALTIES - INTEREST	2,500.00	220.15	660.45	1,839.55	26.42
63-3831-0000	INTEREST ON INVESTMENTS	300.00	63.17	117.86	182.14	39.29
63-3831-4972	INTEREST EARNED DEPRECIATION	300.00	33.79	110.26	189.74	36.75
63-3831-4973	INTEREST EARNED RATE STABILIZA	350.00	45.46	148.33	201.67	42.38
63-3835-0000	ELECTRIC SALES	6,719,937.00	682,300.19	2,017,712.32	4,702,224.68	30.03
63-3835-0100	FACILITIES CHARGES	0.00	275.00	675.00	(675.00)	No Budget
63-3835-8100	SALE MATERIALS & SERVICES	6,000.00	(523.20)	200.00	5,800.00	3.33
63-3835-8200	SALE OF FIXED ASSETS	2,000.00	0.00	0.00	2,000.00	0.00
63-3839-0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
63-3839-0200	SERVICE CHARGES	60,000.00	5,450.50	15,446.00	44,554.00	25.74
Total Revenues	ELECTRIC FUND	6,792,187.00	687,865.06	2,035,070.22	4,757,116.78	29.96
GRAND TOTAL		11,735,128.00	1,017,921.65	3,053,857.04	8,681,270.96	26.02

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
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LIBRARY TRUST FUND		Estimated	Activity this	Revenue Year	Uncollected	
Account #	Account Description	Revenue	Period	to Date	Year to Date	% Coll
70-3831-0000	INTEREST EARNED	0.00	24.97	81.48	(81.48)	No Budget
70-3833-0600	CONTRIBUTIONS - FRIENDS	0.00	100.00	100.00	(100.00)	No Budget
Total Revenues	LIBRARY TRUST FUND	0.00	124.97	181.48	(181.48)	0.00

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

CEMETERIES PERPETUAL CARE		Estimated	Activity this	Revenue Year	Uncollected	
Account #	Account Description	Revenue	Period	to Date	Year to Date	% Coll
71-3413-0000	A/R PENALTIES - INTEREST	1,000.00	27.12	100.73	899.27	10.07
71-3474-0000	CEMETERY SALES	18,000.00	500.00	4,656.80	13,343.20	25.87
71-3831-0000	INTEREST EARNED	100.00	16.33	52.73	47.27	52.73
Total Revenues	CEMETERIES PERPETUAL CARE	19,100.00	543.45	4,810.26	14,289.74	25.18

TOWN OF FARMVILLE
Revenue Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

DOGWOOD FESTIVAL FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue Year to Date	Uncollected Year to Date	% Coll
72-3831-0000	INTEREST EARNED	125.00	12.34	40.26	84.74	32.21
72-3833-0000	DONATIONS	45,000.00	0.00	0.00	45,000.00	0.00
72-3835-0000	SOUVENIER REVENUE	8,500.00	0.00	0.00	8,500.00	0.00
72-3835-8900	AMUSEMENTS/SPORTS REVENUES	15,000.00	0.00	0.00	15,000.00	0.00
72-3835-8920	CONCERTS REVENUE	46,875.00	0.00	0.00	46,875.00	0.00
72-3835-8940	ICE & BEVERAGE REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
72-3839-0100	VENDOR FEES	25,000.00	0.00	0.00	25,000.00	0.00
Total Revenues	DOGWOOD FESTIVAL FUND	142,000.00	12.34	40.26	141,959.74	0.03
GRAND TOTAL		161,100.00	680.76	5,032.00	156,068.00	3.12

TOWN OF FARMVILLE
Expenditure Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	10-4110						
	LEGISLATIVE		Division	GOVERNING BODY			
10-4110-1210	SALARIES STAFF/ELECTED C	35,250.00	1,911.95	9,253.47	0.00	25,996.53	26.25
10-4110-1810	FICA	2,696.00	146.30	707.99	0.00	1,988.01	26.26
10-4110-1820	RETIREMENT	1,435.00	140.75	394.10	0.00	1,040.90	27.46
10-4110-1830	GROUP INSURANCE	3,093.00	225.12	675.36	0.00	2,417.64	21.84
10-4110-1870	401K RETIREMENT CONT.	440.00	52.60	147.28	0.00	292.72	33.47
10-4110-1900	SPECIAL EMPLOYEE PROGR.	2,200.00	0.00	0.00	0.00	2,200.00	0.00
10-4110-1910	SPECIAL EVENTS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
10-4110-1920	PROFESSIONAL SERVICES	20,000.00	2,562.65	4,297.65	0.00	15,702.35	21.49
10-4110-1930	TAXES	4,000.00	0.00	616.87	0.00	3,383.13	15.42
10-4110-2600	DEPARTMENTAL SUPPLIES	6,000.00	133.00	263.00	0.00	5,737.00	4.38
10-4110-3110	TRAVEL/STAFF DEVELOPME	4,000.00	888.64	1,624.74	0.00	2,375.26	40.62
10-4110-3210	TELEPHONE & POSTAGE	2,000.00	38.72	86.97	0.00	1,913.03	4.35
10-4110-3300	UTILITIES	18,000.00	1,419.49	4,213.02	800.00	12,986.98	27.85
10-4110-3520	MAINT/REPAIRS EQUIPME	1,000.00	234.12	350.57	0.00	649.43	35.06
10-4110-3700	ADVERTISING	1,200.00	0.00	0.00	0.00	1,200.00	0.00
10-4110-4300	Rent- Police Substation	3,600.00	900.00	900.00	0.00	2,700.00	25.00
10-4110-4500	INSURANCE AND BONDS	39,000.00	175.00	41,644.40	0.00	(2,644.40)	106.78
10-4110-4910	DUES AND SUBSCRIPTIONS	7,500.00	0.00	7,832.00	0.00	(332.00)	104.43
10-4110-4920	BANK/INVEST. SERVICE CH/	5,000.00	113.34	315.92	0.00	4,684.08	6.32
10-4110-7612	DAVIS ENTERPRISE/GRIFFIN	9,380.00	0.00	5,880.00	0.00	3,500.00	62.69
10-4110-9811	DUE TO MAY MUSEUM	23,403.00	0.00	0.00	0.00	23,403.00	0.00
10-4110-9851	Organization Contributions	25,000.00	450.00	21,550.00	0.00	3,450.00	86.20
Total Exp.	LEGISLATIVE	215,697.00	9,391.68	100,753.34	800.00	114,143.66	47.08

TOWN OF FARMVILLE
Expenditure Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-4120	ADMINISTRATION						
10-4120-1210	SALARIES	146,253.00	9,105.01	39,629.22	0.00	106,623.78	27.10
10-4120-1270	MERIT PAY	20,000.00	0.00	0.00	0.00	20,000.00	0.00
10-4120-1810	FICA	12,718.00	677.75	2,973.32	0.00	9,744.68	23.38
10-4120-1820	RETIREMENT	11,787.00	670.15	2,916.78	0.00	8,870.22	24.75
10-4120-1830	GROUP INSURANCE	23,550.00	28.00	2,729.08	0.00	20,820.92	11.59
10-4120-1840	1% State Unemployment Insuran	6,500.00	0.00	0.00	0.00	6,500.00	0.00
10-4120-1870	401K RETIREMENT CONT.	4,572.00	250.40	1,089.84	0.00	3,482.16	23.84
10-4120-1890	WELLNESS PROGRAM EXPEI	500.00	0.00	0.00	0.00	500.00	0.00
10-4120-1900	CDL & Drug/Alcohol Testing	300.00	0.00	210.25	0.00	89.75	70.08
10-4120-1920	PROFESSIONAL SERVICES	8,000.00	0.00	0.00	0.00	8,000.00	0.00
10-4120-2600	DEPARTMENTAL SUPPLIES	1,500.00	0.00	130.00	0.00	1,370.00	8.67
10-4120-3110	TRAVEL & STAFF DEVELOP.	11,000.00	1,276.82	2,396.82	0.00	8,603.18	21.79
10-4120-3210	TELEPHONE & POSTAGE	3,000.00	346.96	564.18	0.00	2,435.82	18.81
10-4120-3520	MAINT/REPAIR EQUIPMENT	1,500.00	216.59	324.32	0.00	1,175.68	21.62
10-4120-3700	ADVERTISING	300.00	324.00	324.00	0.00	(24.00)	108.00
10-4120-4500	INSURANCE AND BONDS	1,000.00	625.00	625.00	0.00	375.00	62.50
10-4120-4910	DUES AND SUBSCRIPTIONS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Exp.	ADMINISTRATION	253,980.00	13,520.68	53,912.81	0.00	200,067.19	21.23

TOWN OF FARMVILLE
Expenditure Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	10-4130						
	FINANCE						
10-4130-1210	SALARIES	216,350.00	20,335.44	56,939.25	0.00	159,410.75	26.32
10-4130-1260	SALARIES - PART/TIME	12,000.00	893.61	2,769.02	0.00	9,230.98	23.08
10-4130-1810	FICA	17,425.00	1,623.35	4,565.70	0.00	12,859.30	26.20
10-4130-1820	RETIREMENT	15,000.00	1,496.65	4,190.62	0.00	10,809.38	27.94
10-4130-1830	GROUP INSURANCE	76,600.00	6,302.70	18,908.10	0.00	57,691.90	24.68
10-4130-1870	401K RETIREMENT CONT.	5,825.00	559.15	1,565.62	0.00	4,259.38	26.88
10-4130-1920	PROFESSIONAL SERVICES	39,350.00	61.00	5,182.90	0.00	34,167.10	13.17
10-4130-2600	DEPARTMENTAL SUPPLIES	12,500.00	842.20	1,677.39	495.96	10,326.65	17.39
10-4130-2700	Purchase for resale	350.00	0.00	112.95	0.00	237.05	32.27
10-4130-3110	TRAVEL & STAFF DEVELOP.	1,800.00	0.00	0.00	0.00	1,800.00	0.00
10-4130-3210	TELEPHONE & POSTAGE	26,500.00	1,634.65	5,793.33	0.00	20,706.67	21.86
10-4130-3410	PRINTING	6,500.00	0.00	0.00	0.00	6,500.00	0.00
10-4130-3520	MAINT/REPAIR EQUIPMENT	34,650.00	77.40	8,403.40	0.00	26,246.60	24.25
10-4130-3700	ADVERTISING	1,500.00	0.00	0.00	0.00	1,500.00	0.00
10-4130-4400	CONTRACTED SERVICES	8,500.00	521.42	1,400.02	0.00	7,099.98	16.47
10-4130-4401	Credit Card fees	8,000.00	1,513.76	3,812.42	0.00	4,187.58	47.66
10-4130-4910	DUES & SUBSCRIPTIONS	867.00	0.00	0.00	0.00	867.00	0.00
10-4130-5000	CAPITAL OUTLAY NONCAPT	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total Exp.	FINANCE	488,717.00	35,861.33	115,320.72	495.96	372,900.32	23.70

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-4310	POLICE						
10-4310-1210	SALARIES	955,852.00	91,424.33	250,914.85	0.00	704,937.15	26.25
10-4310-1260	SALARIES - PART/TIME	10,000.00	558.30	1,288.34	0.00	8,711.66	12.88
10-4310-1280	SEPARATION ALLOWANCE	16,118.00	2,884.70	7,810.18	0.00	8,307.82	48.46
10-4310-1800	LAW ENFORCEMENT RETIRE	59,221.00	5,450.84	15,086.97	0.00	44,134.03	25.48
10-4310-1810	FICA	73,916.00	7,219.13	19,748.73	0.00	54,167.27	26.72
10-4310-1820	RETIREMENT	12,788.00	1,438.84	3,638.69	0.00	9,149.31	28.45
10-4310-1830	GROUP INSURANCE	236,832.00	21,246.67	63,570.94	0.00	173,261.06	26.84
10-4310-1870	401K RETIREMENT CONT.	47,812.00	4,131.50	11,433.73	0.00	36,378.27	23.91
10-4310-1920	PROFESSIONAL SERVICES	200.00	0.00	0.00	0.00	200.00	0.00
10-4310-2120	UNIFORMS	11,500.00	957.71	3,076.40	0.00	8,423.60	26.75
10-4310-2510	AUTOMOTIVE SUPPLIES	52,000.00	8,887.10	14,325.95	758.29	36,915.76	29.01
10-4310-2600	DEPARTMENTAL SUPPLIES	17,000.00	2,523.55	10,876.82	439.36	5,683.82	66.57
10-4310-2610	COURT/JAIL EXPENSES	1,869.00	120.00	120.00	0.00	1,749.00	6.42
10-4310-3110	TRAVEL & STAFF DEVELOP.	2,450.00	0.00	974.46	0.00	1,475.54	39.77
10-4310-3210	TELEPHONE & POSTAGE	18,000.00	1,096.40	6,873.28	5,190.52	5,936.20	67.02
10-4310-3410	PRINTING	300.00	0.00	0.00	0.00	300.00	0.00
10-4310-3520	MAINT/REPAIR EQUIPMENT	17,136.00	87.10	11,766.93	1,650.00	3,719.07	78.30
10-4310-3530	MAINT/REPAIRS VEHICLE	27,744.00	396.75	2,668.18	4,290.03	20,785.79	25.08
10-4310-3700	ADVERTISING	300.00	0.00	302.67	0.00	(2.67)	100.89
10-4310-3810	INFORMANT FUNDS	3,425.00	0.00	1,500.00	1,425.00	500.00	85.40
10-4310-4400	CONTRACTED SERVICES	2,000.00	20.00	100.00	900.00	1,000.00	50.00
10-4310-4500	INSURANCE AND BONDS	21,000.00	0.00	20,854.24	0.00	145.76	99.31
10-4310-4910	DUES AND SUBSCRIPTIONS	2,200.00	0.00	339.59	0.00	1,860.41	15.44
10-4310-5000	CAPITAL OUTLAY NONCAPI	8,000.00	0.00	0.00	4,080.00	3,920.00	51.00
10-4310-5500	CAPITAL OUTLAY-EQUIPME	0.00	0.00	8,500.00	0.00	(8,500.00)	No Budget
10-4310-5800	CAPITAL OUTLAY-BUILDING	5,000.00	0.00	273.40	481.98	4,244.62	15.11
10-4310-7610	Debt- Lease pymts Principal	29,057.00	0.00	0.00	0.00	29,057.00	0.00
10-4310-7611	Debt- Lease pymts Interest	3,802.00	0.00	0.00	0.00	3,802.00	0.00
Total Exp. POLICE		1,635,522.00	148,442.92	456,044.35	19,215.18	1,160,262.47	29.06

TOWN OF FARMVILLE
Expenditure Statement :Fiscal Year 2016-2017
for Period Ending 9/30/2016

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-4320	FIRE DEPARTMENT						
10-4320-1260	SALARIES - PART/TIME	3,888.00	0.00	972.00	0.00	2,916.00	25.00
10-4320-1280	EXPENSE FEES	34,000.00	0.00	0.00	0.00	34,000.00	0.00
10-4320-1810	FICA	300.00	0.00	74.36	0.00	225.64	24.79
10-4320-1820	RETIREMENT	3,700.00	0.00	0.00	0.00	3,700.00	0.00
10-4320-1830	GROUP INSURANCE	2,500.00	721.00	3,177.00	0.00	(677.00)	127.08
10-4320-2120	UNIFORMS	14,000.00	0.00	0.00	0.00	14,000.00	0.00
10-4320-2510	AUTOMOBILE SUPPLIES	4,000.00	255.03	723.19	900.00	2,376.81	40.58
10-4320-2600	DEPARTMENTAL SUPPLIES	7,000.00	2,491.56	3,736.77	0.00	3,263.23	53.38
10-4320-3110	TRAVEL & STAFF DEVELOP.	6,000.00	0.00	1,385.35	0.00	4,614.65	23.09
10-4320-3210	TELEPHONE AND POSTAGE	4,000.00	261.81	853.64	0.00	3,146.36	21.34
10-4320-3300	UTILITIES	10,000.00	1,020.96	3,205.26	0.00	6,794.74	32.05
10-4320-3510	BUILDING MAINTENANCE	4,000.00	0.00	1,454.22	0.00	2,545.78	36.36
10-4320-3520	MAINT/REPAIR EQUIPMENT	6,000.00	77.40	177.17	200.00	5,622.83	6.29
10-4320-3530	MAINT/REPAIR VEHICLES	6,500.00	0.00	0.00	600.00	5,900.00	9.23
10-4320-3700	ADVERTISING	100.00	0.00	0.00	0.00	100.00	0.00
10-4320-3800	Radio Maintenance- (Pitt County	3,500.00	0.00	0.00	0.00	3,500.00	0.00
10-4320-4500	INSURANCE AND BONDS	9,700.00	0.00	9,957.00	0.00	(257.00)	102.65
10-4320-4910	DUES AND SUBSCRIPTIONS	2,000.00	0.00	0.00	0.00	2,000.00	0.00
10-4320-5000	CAPITAL OUTLAY NONCAP	20,660.00	849.56	6,274.65	0.00	14,385.35	30.37
10-4320-5500	CAPITAL OUTLAY-EQUIPME	14,297.00	2,255.70	6,178.52	0.00	8,118.48	43.22
10-4320-7600	Fire Truck Reserve	60,000.00	0.00	0.00	0.00	60,000.00	0.00
Total Exp.	FIRE DEPARTMENT	216,145.00	7,933.02	38,169.13	1,700.00	176,275.87	18.45

TOWN OF FARMVILLE

Expenditure Statement :Fiscal Year 2016-2017

for Period Ending 9/30/2016

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	10-4350	CODE ENFORCEMENT					
10-4350-1210	SALARIES	68,566.00	6,374.60	17,966.62	0.00	50,599.38	26.20
10-4350-1260	SALARIES - PART/TIME	28,000.00	3,096.44	8,106.76	0.00	19,893.24	28.95
10-4350-1810	FICA	7,388.00	706.16	1,943.22	0.00	5,444.78	26.30
10-4350-1820	LOCAL GOVT RETIREMENT	4,848.00	469.19	1,322.40	0.00	3,525.60	27.28
10-4350-1830	GROUP INSURANCE	22,680.00	1,800.72	5,397.06	0.00	17,282.94	23.80
10-4350-1870	RETIREMENT CONT. - 401(K)	1,885.00	175.27	493.98	0.00	1,391.02	26.21
10-4350-1920	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	0.00
10-4350-1930	Building Condemnations	25,000.00	0.00	0.00	0.00	25,000.00	0.00
10-4350-2120	UNIFORMS	800.00	0.00	95.00	0.00	705.00	11.88
10-4350-2510	AUTOMOTIVE SUPPLIES	1,500.00	1,901.53	5,741.77	100.00	(4,341.77)	389.45
10-4350-2600	DEPARTMENTAL SUPPLIES	600.00	0.00	130.00	0.00	470.00	21.67
10-4350-3110	TRAVEL/STAFF DEVELOPME	1,000.00	300.00	300.00	0.00	700.00	30.00
10-4350-3210	TELEPHONE & POSTAGE	2,800.00	49.02	106.16	0.00	2,693.84	3.79
10-4350-3300	UTILITIES	0.00	44.71	139.03	0.00	(139.03)	No Budget
10-4350-3410	PRINTING	200.00	0.00	0.00	0.00	200.00	0.00
10-4350-3520	MAINT/REPAIR EQUIPMENT	300.00	276.45	387.81	0.00	(87.81)	129.27
10-4350-3530	MAIN/REPAIR VEHICLES	1,500.00	34.99	34.99	65.01	1,400.00	6.67
10-4350-3700	ADVERTISING	1,000.00	306.00	306.00	0.00	694.00	30.60
10-4350-4400	CONTRACTED SERVICES	1,500.00	99.57	254.19	0.00	1,245.81	16.95
10-4350-4500	INSURANCE	1,000.00	0.00	11,115.91	0.00	(10,115.91)	1,111.59
10-4350-4910	DUES AND SUBSCRIPTIONS	710.00	0.00	145.00	0.00	565.00	20.42
10-4350-5000	CAPITAL OUTLAY NONCAPT	2,000.00	691.85	691.85	329.99	978.16	51.09
Total Exp.	CODE ENFORCEMENT	178,277.00	16,326.50	54,677.75	495.00	123,104.25	30.95

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-4510	PUBLIC WORKS						
10-4510-1210	SALARIES	418,000.00	37,367.12	103,056.50	0.00	314,943.50	24.65
10-4510-1260	SALARIES PART-TIME	10,000.00	435.00	1,558.75	0.00	8,441.25	15.59
10-4510-1810	FICA	32,742.00	2,856.57	7,905.49	0.00	24,836.51	24.14
10-4510-1820	RETIREMENT	29,550.00	2,301.68	6,508.46	0.00	23,041.54	22.03
10-4510-1830	GROUP INSURANCE	112,540.00	10,836.58	33,802.18	0.00	78,737.82	30.04
10-4510-1870	401K RETIREMENT CONT.	11,495.00	859.97	2,431.72	0.00	9,063.28	21.15
10-4510-1920	PROFESSIONAL SERVICES	7,000.00	1,039.46	3,564.46	0.00	3,435.54	50.92
10-4510-2120	UNIFORMS	12,000.00	811.13	2,884.67	1,800.00	7,315.33	39.04
10-4510-2510	AUTOMOTIVE SUPPLIES	38,000.00	0.00	866.16	3,288.37	33,845.47	10.93
10-4510-2600	DEPARTMENTAL SUPPLIES	25,000.00	2,148.96	6,577.48	5,110.37	13,312.15	46.75
10-4510-3110	TRAVEL & STAFF DEVELOP.	2,000.00	0.00	0.00	0.00	2,000.00	0.00
10-4510-3210	TELEPHONE AND POSTAGE	5,000.00	395.66	863.91	0.00	4,136.09	17.28
10-4510-3300	UTILITIES	40,000.00	2,964.14	8,464.31	2,700.00	28,835.69	27.91
10-4510-3510	MAINT/REPAIR - BUILDINGS	38,000.00	1,478.51	3,546.23	8,176.42	26,277.35	30.85
10-4510-3520	MAINT/REPAIR - EQUIPMENT	30,000.00	1,630.02	5,767.37	8,969.92	15,262.71	49.12
10-4510-3530	MAINT/REPAIR - VEHICLES	35,000.00	501.16	2,441.25	9,175.55	23,383.20	33.19
10-4510-3540	Maint/Repair- Cemeteries	4,500.00	0.00	0.00	0.00	4,500.00	0.00
10-4510-3550	Storm Drainage Sys Improvemen	4,000.00	0.00	0.00	0.00	4,000.00	0.00
10-4510-3551	Appearance Commission	500.00	0.00	0.00	0.00	500.00	0.00
10-4510-3552	Town Plant/Beautfication	500.00	0.00	0.00	0.00	500.00	0.00
10-4510-3700	ADVERTISING	1,000.00	0.00	0.00	100.00	900.00	10.00
10-4510-4390	Rentals	2,000.00	0.00	232.00	232.00	1,536.00	23.20
10-4510-4400	CONTRACTED SERVICES	10,000.00	0.00	0.00	0.00	10,000.00	0.00
10-4510-4401	Contracted Services- Solid Waste	440,000.00	42,379.90	84,666.31	0.00	355,333.69	19.24
10-4510-4500	INSURANCE AND BONDS	13,000.00	0.00	0.00	0.00	13,000.00	0.00
10-4510-4910	DUES AND SUBSCRIPTIONS	325.00	0.00	0.00	0.00	325.00	0.00
10-4510-4930	Safety	1,000.00	0.00	0.00	0.00	1,000.00	0.00
10-4510-5000	CAPITAL OUTLAY NONCAPT	5,000.00	0.00	0.00	0.00	5,000.00	0.00
10-4510-5500	CAPITAL OUTLAY-EQUIPME	37,000.00	0.00	0.00	31,900.00	5,100.00	86.22
10-4510-5800	Capital Outlay- Building	50,000.00	0.00	0.00	0.00	50,000.00	0.00
10-4510-7610	Lease Debt- Principal	24,864.00	2,058.89	6,165.52	0.00	18,698.48	24.80
10-4510-7611	Lease Debt- Interest	476.00	52.74	169.37	0.00	306.63	35.58
Total Exp.	PUBLIC WORKS	1,440,492.00	110,117.49	281,472.14	71,452.63	1,087,567.23	24.50

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Expenditure Statement :Fiscal Year 2016-2017
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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-5610	POWELL BILL						
10-5610-1920	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	0.00
10-5610-2600	Department Supplies	6,000.00	0.00	0.00	0.00	6,000.00	0.00
10-5610-3550	Drainage/ Storm Sewer	5,000.00	0.00	0.00	0.00	5,000.00	0.00
10-5610-3560	Maint/Repair- Streets/Sidewalks	10,000.00	209.86	295.44	1,204.56	8,500.00	15.00
10-5610-3700	Advertising	250.00	0.00	0.00	0.00	250.00	0.00
10-5610-5500	Capital Outlay- Sidewalk Constr	50,000.00	0.00	0.00	0.00	50,000.00	0.00
10-5610-5900	Capital Outlay- Street Resurfacin	80,000.00	0.00	0.00	0.00	80,000.00	0.00
10-5610-7610	Lease Debt- Street Sweeper Princ	43,621.00	43,620.93	43,620.93	0.00	0.07	100.00
10-5610-7611	Lease Debt- Street Sweeper Inter	3,542.00	3,541.74	3,541.74	0.00	0.26	99.99
Total Exp.	POWELL BILL	199,413.00	47,372.53	47,458.11	1,204.56	150,750.33	24.40

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-6110	LIBRARY						
10-6110-1210	SALARIES	147,626.00	13,694.99	38,346.01	0.00	109,279.99	25.98
10-6110-1260	SALARIES - PART/TIME	7,160.00	585.00	2,002.50	0.00	5,157.50	27.97
10-6110-1810	FICA	11,841.00	1,085.15	3,066.31	0.00	8,774.69	25.90
10-6110-1820	RETIREMENT	10,467.00	1,008.00	2,822.40	0.00	7,644.60	26.96
10-6110-1830	GROUP INSURANCE	50,870.00	4,636.34	13,909.02	0.00	36,960.98	27.34
10-6110-1870	401K RETIREMENT CONT.	4,060.00	376.60	1,054.48	0.00	3,005.52	25.97
10-6110-1910	SPECIAL PROGRAMS	500.00	0.00	0.00	0.00	500.00	0.00
10-6110-1920	PROFESSIONAL SERVICES	150.00	4,890.00	4,890.00	0.00	(4,740.00)	3,260.00
10-6110-2300	ADULT SUPPLIES & MATERL	8,500.00	1,518.90	3,430.85	476.34	4,592.81	45.97
10-6110-2310	CHILD SUPPLIES & MATERIA	7,000.00	1,410.41	2,554.10	210.69	4,235.21	39.50
10-6110-2320	VIDEOS	1,200.00	0.00	144.79	0.00	1,055.21	12.07
10-6110-2340	STATE-AID SUPPLIES	4,000.00	254.88	760.13	2,335.36	904.51	77.39
10-6110-2600	DEPARTMENTAL SUPPLIES	3,500.00	0.00	577.85	0.00	2,922.15	16.51
10-6110-2700	CHILDREN'S PROGRAM SUPI	1,000.00	0.00	2.99	0.00	997.01	0.30
10-6110-3110	TRAVEL & STAFF DEVELOP.	1,800.00	0.00	0.00	0.00	1,800.00	0.00
10-6110-3210	TELEPHONE AND POSTAGE	4,200.00	346.46	957.31	400.00	2,842.69	32.32
10-6110-3220	COMPUTER SEARCH/SOFTW	10,000.00	2,535.50	6,596.75	1,000.00	2,403.25	75.97
10-6110-3300	UTILITIES	18,000.00	2,907.16	5,968.05	488.02	11,543.93	35.87
10-6110-3410	PRINTING	150.00	0.00	0.00	0.00	150.00	0.00
10-6110-3520	MAINT/REPAIR - EQUIPMEN]	1,300.00	0.00	0.00	0.00	1,300.00	0.00
10-6110-3700	ADVERTISING	300.00	140.00	140.00	0.00	160.00	46.67
10-6110-4910	DUES AND SUBSCRIPTIONS	8,000.00	485.45	958.28	347.55	6,694.17	16.32
Total Exp. LIBRARY		301,624.00	35,874.84	88,181.82	5,257.96	208,184.22	30.98

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 10-6120	PARKS AND RECREATION						
10-6120-1210	SALARIES	100,700.00	9,682.81	23,349.31	0.00	77,350.69	23.19
10-6120-1260	Salaries- Part/time	8,000.00	790.26	3,799.02	0.00	4,200.98	47.49
10-6120-1810	FICA	8,315.00	785.90	2,034.01	0.00	6,280.99	24.46
10-6120-1820	RETIREMENT	5,708.00	539.60	1,510.88	0.00	4,197.12	26.47
10-6120-1830	GROUP INSURANCE	51,000.00	3,619.95	9,509.31	0.00	41,490.69	18.65
10-6120-1870	401K RETIREMENT CONT.	2,769.00	201.60	564.48	0.00	2,204.52	20.39
10-6120-1910	Special Programs/Events	10,500.00	0.00	5,000.00	0.00	5,500.00	47.62
10-6120-1920	PROFESSIONAL SERVICES	305.00	0.00	0.00	0.00	305.00	0.00
10-6120-2510	AUTOMOTIVE SUPPLIES	4,000.00	220.03	560.43	300.00	3,139.57	21.51
10-6120-2600	DEPARTMENTAL SUPPLIES	48,000.00	1,302.41	3,833.47	10,981.83	33,184.70	30.87
10-6120-2700	Purchase for Resale	6,000.00	31.49	71.35	0.00	5,928.65	1.19
10-6120-2800	Participant Refunds/Reimburse	800.00	300.00	400.00	0.00	400.00	50.00
10-6120-3110	TRAVEL & STAFF DEVELOP.	2,000.00	250.00	250.00	0.00	1,750.00	12.50
10-6120-3210	TELEPHONE AND POSTAGE	2,000.00	127.22	325.94	0.00	1,674.06	16.30
10-6120-3300	Utilities	25,000.00	1,740.40	4,914.78	800.00	19,285.22	22.86
10-6120-3510	Maint/Repair- Buildings	3,000.00	0.00	0.00	500.00	2,500.00	16.67
10-6120-3520	MAINT/REPAIR - EQUIPMENT	1,000.00	89.73	397.05	537.67	65.28	93.47
10-6120-3530	MAINT/REPAIR VEHICLES	2,000.00	11.39	218.45	1,106.55	675.00	66.25
10-6120-3700	ADVERTISING	2,000.00	0.00	302.67	0.00	1,697.33	15.13
10-6120-4400	Contracted Services	40,000.00	767.50	4,971.25	0.00	35,028.75	12.43
10-6120-4500	INSURANCE AND BONDS	3,200.00	0.00	1,310.14	0.00	1,889.86	40.94
10-6120-4910	DUES AND SUBSCRIPTIONS	3,000.00	0.00	80.00	0.00	2,920.00	2.67
10-6120-5000	CAPITAL OUTLAY NONCAPIT	15,000.00	0.00	0.00	12,000.00	3,000.00	80.00
10-6120-5500	CAPITAL OUTLAY-EQUIPME	80,000.00	0.00	0.00	0.00	80,000.00	0.00
10-6120-5800	CAPITAL OUTLAY- BUILDING	42,780.00	0.00	42,780.00	0.00	0.00	100.00
10-6120-9870	Contribution to Boys & Girls Clu	18,000.00	4,500.00	4,500.00	0.00	13,500.00	25.00
Total Exp.	PARKS AND RECREATION	485,077.00	24,960.29	110,682.54	26,226.05	348,168.41	28.22

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	10-6140						
	Information Technology						
10-6140-1210	SALARIES	48,144.00	4,538.40	13,615.21	0.00	34,528.79	28.28
10-6140-1810	FICA	3,683.00	341.56	1,025.60	0.00	2,657.40	27.85
10-6140-1820	LOCAL GOVERNMENT RETIF	3,413.00	334.05	1,002.14	0.00	2,410.86	29.36
10-6140-1830	GROUP INSURANCE	10,927.00	900.36	2,701.08	0.00	8,225.92	24.72
10-6140-1870	401K RETIREMENT CONT.	1,324.00	124.80	374.40	0.00	949.60	28.28
10-6140-2600	DEPARTMENTAL SUPPLIES	2,900.00	590.64	902.77	0.00	1,997.23	31.13
10-6140-3110	TRAVEL/STAFF DEVELOPME	1,900.00	0.00	0.00	0.00	1,900.00	0.00
10-6140-3210	TELEPHONE AND POSTAGE	9,728.00	652.99	1,540.85	5,243.40	2,943.75	69.74
10-6140-3520	MAINTENANCE & REPAIR EC	9,400.00	112.30	267.16	1,250.00	7,882.84	16.14
10-6140-3700	ADVERTISING	0.00	0.00	49.00	0.00	(49.00)	No Budget
10-6140-5000	CAPITAL OUTLAY NONCAPT	50,000.00	5,941.62	22,808.42	2,101.36	25,090.22	49.82
10-6140-5500	CAPITAL OUTLAY	72,500.00	0.00	16,723.00	36,282.39	19,494.61	73.11
Total Exp.	Information Technology	213,919.00	13,536.72	61,009.63	44,877.15	108,032.22	49.50

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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	10-6150	ECONOMIC DEVELOPMENT					
10-6150-1910	Special Events	1,500.00	0.00	0.00	0.00	1,500.00	0.00
10-6150-1920	PROFESSIONAL SERVICES	10,000.00	0.00	2,250.00	0.00	7,750.00	22.50
10-6150-1930	Facade Program	35,000.00	0.00	0.00	0.00	35,000.00	0.00
10-6150-1940	Incentives	20,000.00	0.00	0.00	0.00	20,000.00	0.00
10-6150-1950	Chamber of Commerce Contribu	35,000.00	0.00	35,000.00	0.00	0.00	100.00
10-6150-2600	DEPARTMENT SUPPLIES	800.00	0.00	0.00	0.00	800.00	0.00
10-6150-3110	Travel/Staff Development	300.00	0.00	0.00	0.00	300.00	0.00
10-6150-3210	Telephone/Postage	500.00	0.00	0.00	0.00	500.00	0.00
10-6150-3410	Printing	500.00	0.00	0.00	0.00	500.00	0.00
10-6150-3700	Advertising	4,000.00	0.00	350.00	0.00	3,650.00	8.75
10-6150-3720	Marketing Materials	15,000.00	400.00	400.00	0.00	14,600.00	2.67
10-6150-4910	Dues & Subscriptions	1,900.00	0.00	0.00	0.00	1,900.00	0.00
10-6150-9800	Miscellaneous Expenses	500.00	0.00	31.50	0.00	468.50	6.30
Total Exp.	ECONOMIC DEVELOPMENT	125,000.00	400.00	38,031.50	0.00	86,968.50	30.43
Total Exp.	GENERAL FUND	5,753,863.00	463,738.00	1,445,713.84	171,724.49	4,136,424.67	28.11

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MAY MUSEUM AND PARK

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	11-6140	MAY MUSEUM AND PARK					
11-6140-1260	PART/TIME WAGES	16,004.00	1,500.70	4,051.90	0.00	11,952.10	25.32
11-6140-1810	FICA	1,224.00	114.80	309.96	0.00	914.04	25.32
11-6140-2600	DEPARTMENTAL SUPPLIES	1,000.00	0.00	283.80	0.00	716.20	28.38
11-6140-2930	MUSEUM EVENTS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
11-6140-3110	TRAVEL AND STAFF DEVELOP	1,200.00	0.00	0.00	0.00	1,200.00	0.00
11-6140-3210	POSTAGE	150.00	0.00	0.00	0.00	150.00	0.00
11-6140-3300	UTILITIES	5,000.00	481.79	1,161.06	0.00	3,838.94	23.22
11-6140-3410	PRINTING	100.00	0.00	0.00	0.00	100.00	0.00
11-6140-3510	MAINT/REPAIR GROUNDS	400.00	0.00	0.00	0.00	400.00	0.00
11-6140-3630	EXHIBIT DEVELOPMENT/REI	2,000.00	0.00	0.00	0.00	2,000.00	0.00
11-6140-3700	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0.00
11-6140-4910	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	0.00	500.00	0.00
Total Exp.	MAY MUSEUM AND PARK	31,578.00	2,097.29	5,806.72	0.00	25,771.28	18.39
Total Exp.	MAY MUSEUM AND PARK	31,578.00	2,097.29	5,806.72	0.00	25,771.28	18.39
Grand Total		5,785,441.00	465,835.29	1,451,520.56	171,724.49	4,162,195.95	28.06

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WATER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	61-7110	WATER ADMINISTRATION					
61-7110-1210	SALARIES	25,027.00	2,406.40	6,737.92	0.00	18,289.08	26.92
61-7110-1810	FICA	2,029.00	174.68	488.72	0.00	1,540.28	24.09
61-7110-1820	RETIREMENT	1,860.00	177.10	495.88	0.00	1,364.12	26.66
61-7110-1830	GROUP INSURANCE	6,050.00	641.58	1,924.74	0.00	4,125.26	31.81
61-7110-1870	401K RETIREMENT CONT.	749.00	66.20	185.36	0.00	563.64	24.75
61-7110-1920	PROFESSIONAL SERVICES	4,500.00	0.00	2,525.00	0.00	1,975.00	56.11
61-7110-2510	AUTOMOTIVE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
61-7110-2600	DEPARTMENTAL SUPPLIES	500.00	0.00	218.56	0.00	281.44	43.71
61-7110-3110	TRAVEL/STAFF DEVELOPME	500.00	0.00	0.00	0.00	500.00	0.00
61-7110-3210	TELEPHONE AND POSTAGE	1,000.00	38.72	110.68	0.00	889.32	11.07
61-7110-3520	MAINT/REPAIR EQUIPMENT	2,000.00	112.14	4,344.29	0.00	(2,344.29)	217.21
61-7110-3700	ADVERTISING	500.00	0.00	162.00	0.00	338.00	32.40
61-7110-4500	INSURANCE AND BONDS	38,500.00	0.00	41,466.75	0.00	(2,966.75)	107.71
61-7110-4910	DUES AND SUBSCRIPTIONS	1,000.00	360.00	360.00	0.00	640.00	36.00
61-7110-4920	BANK/INVEST. SERVICE CH/	1,000.00	113.34	315.92	0.00	684.08	31.59
61-7110-5500	CAPITAL OUTLAY-EQUIPME	72,500.00	0.00	0.00	0.00	72,500.00	0.00
61-7110-9810	CHARGES FOR SERVICES- GI	500,900.00	0.00	0.00	0.00	500,900.00	0.00
Total Exp.	WATER ADMINISTRATION	659,115.00	4,090.16	59,335.82	0.00	599,779.18	9.00

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WATER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 61-7120	WATER SUPPLY						
61-7120-1210	SALARIES	47,000.00	0.00	0.00	0.00	47,000.00	0.00
61-7120-1810	FICA	3,600.00	0.00	0.00	0.00	3,600.00	0.00
61-7120-1820	RETIREMENT	3,290.00	0.00	0.00	0.00	3,290.00	0.00
61-7120-1830	GROUP INSURANCE	8,600.00	1,020.40	3,061.20	0.00	5,538.80	35.60
61-7120-1870	401K RETIREMENT CONT.	1,300.00	0.00	0.00	0.00	1,300.00	0.00
61-7120-1920	PROFESSIONAL SERVICES	3,000.00	0.00	0.00	0.00	3,000.00	0.00
61-7120-2120	UNIFORMS	1,000.00	0.00	129.95	0.00	870.05	12.99
61-7120-2510	AUTOMOTIVE SUPPLIES	7,000.00	64.69	140.60	0.00	6,859.40	2.01
61-7120-2600	DEPARTMENTAL SUPPLIES	50,000.00	2,223.69	7,251.21	4,221.14	38,527.65	22.94
61-7120-2700	PURCHASE FOR RESALE	705,000.00	4,013.06	12,194.96	0.00	692,805.04	1.73
61-7120-3110	TRAVEL/STAFF DEVELOPME	500.00	0.00	0.00	0.00	500.00	0.00
61-7120-3210	TELEPHONE AND POSTAGE	13,000.00	839.55	2,639.22	0.00	10,360.78	20.30
61-7120-3300	UTILITIES	119,000.00	7,382.28	21,082.36	0.00	97,917.64	17.72
61-7120-3510	MAINT/REPAIR BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
61-7120-3520	MAINT/REPAIR EQUIPMENT	10,000.00	3,158.82	3,158.82	0.00	6,841.18	31.59
61-7120-3530	MAINT/REPAIR VEHICLES	1,500.00	0.00	0.00	1,000.00	500.00	66.67
61-7120-3700	ADVERTISING	500.00	0.00	0.00	0.00	500.00	0.00
61-7120-4400	CONTRACTED SERVICES	100,000.00	49,538.56	72,596.29	0.00	27,403.71	72.60
61-7120-4500	INSURANCE AND BONDS	1,600.00	0.00	1,587.99	0.00	12.01	99.25
61-7120-4910	DUES AND SUBSCRIPTIONS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
61-7120-5800	CAPITAL OUTLAY-BUILDING	15,000.00	0.00	0.00	0.00	15,000.00	0.00
Total Exp.	WATER SUPPLY	1,103,890.00	68,241.05	123,842.60	5,221.14	974,826.26	11.69

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WATER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	61-7130	WATER DISTRIBUTION					
61-7130-1210	SALARIES	122,200.00	9,683.96	26,752.06	0.00	95,447.94	21.89
61-7130-1810	FICA	9,000.00	740.92	2,046.78	0.00	6,953.22	22.74
61-7130-1820	RETIREMENT	8,782.00	690.76	1,772.31	0.00	7,009.69	20.18
61-7130-1830	GROUP INSURANCE	33,490.00	2,250.24	6,307.69	0.00	27,182.31	18.83
61-7130-1870	401K RETIREMENT CONT.	3,405.00	258.08	662.20	0.00	2,742.80	19.45
61-7130-1920	PROFESSIONAL SERVICES	63,000.00	0.00	0.00	0.00	63,000.00	0.00
61-7130-2120	UNIFORMS	1,800.00	187.50	523.40	0.00	1,276.60	29.08
61-7130-2510	AUTOMOTIVE SUPPLIES	13,000.00	353.27	1,241.96	1,016.27	10,741.77	17.37
61-7130-2600	DEPARTMENTAL SUPPLIES	32,000.00	3,321.71	8,374.63	2,312.37	21,313.00	33.40
61-7130-3110	TRAVEL/STAFF DEVELOPME	1,000.00	0.00	0.00	0.00	1,000.00	0.00
61-7130-3210	TELEPHONE AND POSTAGE	2,700.00	237.95	507.28	0.00	2,192.72	18.79
61-7130-3300	UTILITIES	1,100.00	110.72	472.39	0.00	627.61	42.94
61-7130-3510	MAINT/REPAIR BUILDINGS	500.00	160.00	160.00	0.00	340.00	32.00
61-7130-3520	MAINT/REPAIR EQUIPMENT	4,000.00	0.00	45.00	957.49	2,997.51	25.06
61-7130-3530	MAINT/REPAIR VEHICLE	4,000.00	20.82	186.53	1,641.22	2,172.25	45.69
61-7130-3700	ADVERTISING	500.00	0.00	151.33	0.00	348.67	30.27
61-7130-4500	INSURANCE AND BONDS	6,850.00	0.00	6,351.95	0.00	498.05	92.73
61-7130-5700	Capital Outlay- Misc. Water Proj	550,000.00	0.00	0.00	0.00	550,000.00	0.00
61-7130-7610	Debt Service- Lease Purchase- Pr	33,735.00	0.00	0.00	0.00	33,735.00	0.00
61-7130-7611	Debt Service- Lease Purchase- In	4,433.00	0.00	0.00	0.00	4,433.00	0.00
61-7130-9810	DUE TO GENERAL STREET C	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Exp.	WATER DISTRIBUTION	901,495.00	18,015.93	55,555.51	5,927.35	840,012.14	6.82

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WATER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	61-7140	NON-OPERATING EXPENSES					
61-7140-6990	DUE TO CODE/SAFETY	72,323.00	0.00	0.00	0.00	72,323.00	0.00
61-7140-7111	BOND PRINCIPAL WATER TA	62,688.00	0.00	62,687.48	0.00	0.52	100.00
61-7140-7112	BOND PRINCIPAL PHASE 1D	75,000.00	0.00	0.00	0.00	75,000.00	0.00
61-7140-7113	BOND PRINCIPAL PHASE 1A	52,000.00	0.00	0.00	0.00	52,000.00	0.00
61-7140-7114	BOND PRINCIPAL PHASE 1B	34,000.00	0.00	0.00	0.00	34,000.00	0.00
61-7140-7115	BOND PRINCIPAL PHASE 1A	31,000.00	0.00	0.00	0.00	31,000.00	0.00
61-7140-7211	BOND INTEREST WATER TAI	6,876.00	0.00	6,875.70	0.00	0.30	100.00
61-7140-7212	BOND INTEREST PHASE 1A C	144,560.00	0.00	0.00	0.00	144,560.00	0.00
61-7140-7213	BOND INTEREST PHASE 1B C	95,600.00	0.00	0.00	0.00	95,600.00	0.00
61-7140-7214	BOND INTEREST PHASE 1A S	61,295.00	0.00	0.00	0.00	61,295.00	0.00
61-7140-7550	AUCTION SERVICE FEES	100.00	0.00	0.00	0.00	100.00	0.00
61-7140-9860	Reserve for Economic Developm	62,500.00	0.00	0.00	0.00	62,500.00	0.00
61-7140-9861	Reserve GUC Waterline Phase I	19,656.00	0.00	0.00	0.00	19,656.00	0.00
61-7140-9862	Reserve GUC Waterline Phase I	9,230.00	0.00	0.00	0.00	9,230.00	0.00
61-7140-9863	Reserve GUC Waterline Phase II	12,960.00	0.00	0.00	0.00	12,960.00	0.00
61-7140-9864	Reserve GUC Waterline Phase II	7,500.00	0.00	0.00	0.00	7,500.00	0.00
Total Exp.	NON-OPERATING EXPENSES	747,288.00	0.00	69,563.18	0.00	677,724.82	9.31
Total Exp.	WATER	3,411,788.00	90,347.14	308,297.11	11,148.49	3,092,342.40	9.36

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SEWER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	62-7210	SEWER ADMINISTRATION					
62-7210-1210	SALARIES	25,527.00	2,406.40	6,737.93	0.00	18,789.07	26.40
62-7210-1270	MERIT PAY	1,000.00	0.00	0.00	0.00	1,000.00	0.00
62-7210-1810	FICA	2,029.00	174.76	488.96	0.00	1,540.04	24.10
62-7210-1820	RETIREMENT	1,880.00	177.15	496.02	0.00	1,383.98	26.38
62-7210-1830	GROUP INSURANCE	5,720.00	641.54	1,924.62	0.00	3,795.38	33.65
62-7210-1840	1% State Unemployment Insuran	1,500.00	0.00	0.00	0.00	1,500.00	0.00
62-7210-1870	401K RETIREMENT CONT.	680.00	66.15	185.22	0.00	494.78	27.24
62-7210-1920	PROFESSIONAL SERVICES	6,000.00	0.00	2,525.00	0.00	3,475.00	42.08
62-7210-2510	AUTOMOTIVE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
62-7210-2600	DEPARTMENTAL SUPPLIES	1,000.00	0.00	40.00	0.00	960.00	4.00
62-7210-3110	TRAVEL/STAFF DEVELOPME	500.00	0.00	0.00	0.00	500.00	0.00
62-7210-3210	TELEPHONE AND POSTAGE	800.00	38.72	86.97	0.00	713.03	10.87
62-7210-3520	MAINT/REPAIR EQUIPMENT	1,000.00	112.15	167.94	0.00	832.06	16.79
62-7210-3530	MAINT/REPAIR VEHICLES	500.00	0.00	0.00	0.00	500.00	0.00
62-7210-3700	ADVERTISING	100.00	0.00	0.00	0.00	100.00	0.00
62-7210-4500	INSURANCE AND BONDS	45,000.00	0.00	41,466.75	0.00	3,533.25	92.15
62-7210-4910	DUES AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
62-7210-4920	BANK/INVEST. SERVICE CH/	1,200.00	113.34	315.92	0.00	884.08	26.33
62-7210-5500	CAPITAL OUTLAY-EQUIPME	72,500.00	0.00	0.00	0.00	72,500.00	0.00
62-7210-9810	Charges for Services- General Fu	103,665.00	0.00	0.00	0.00	103,665.00	0.00
Total Exp.	SEWER ADMINISTRATION	271,801.00	3,730.21	54,435.33	0.00	217,365.67	20.03

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SEWER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	62-7220	WASTEWATER COLLECTION					
62-7220-1210	SALARIES	117,500.00	9,683.75	26,751.66	0.00	90,748.34	22.77
62-7220-1810	FICA	9,041.00	740.71	2,046.22	0.00	6,994.78	22.63
62-7220-1820	STATE RETIREMENT	8,365.00	690.60	1,771.88	0.00	6,593.12	21.18
62-7220-1830	GROUP INSURANCE	33,180.00	2,250.08	6,307.22	0.00	26,872.78	19.01
62-7220-1870	401K RETIREMENT CONT.	3,008.00	258.02	662.02	0.00	2,345.98	22.01
62-7220-1920	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
62-7220-2120	UNIFORMS	1,500.00	187.50	446.91	0.00	1,053.09	29.79
62-7220-2510	AUTOMOTIVE SUPPLIES	14,000.00	353.27	1,241.94	1,516.28	11,241.78	19.70
62-7220-2600	DEPARTMENTAL SUPPLIES	17,000.00	1,121.12	7,845.76	2,061.64	7,092.60	58.28
62-7220-3110	TRAVEL/STAFF DEVELOPME	1,000.00	0.00	0.00	0.00	1,000.00	0.00
62-7220-3210	TELEPHONE AND POSTAGE	7,500.00	691.83	1,404.54	0.00	6,095.46	18.73
62-7220-3300	UTILITIES	10,000.00	832.58	2,442.43	0.00	7,557.57	24.42
62-7220-3520	MAINT/REPAIR EQUIPMENT	7,000.00	0.00	45.00	882.51	6,072.49	13.25
62-7220-3530	MAINT/REPAIR VEHICLES	3,000.00	20.81	180.07	1,647.68	1,172.25	60.93
62-7220-3540	PUMP STATION MAINTENAN	15,000.00	0.00	0.00	0.00	15,000.00	0.00
62-7220-3700	ADVERTISING	500.00	0.00	151.33	0.00	348.67	30.27
62-7220-4500	INSURANCE AND BONDS	5,200.00	0.00	4,631.63	0.00	568.37	89.07
62-7220-4910	DUES AND SUBSCRIPTIONS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
62-7220-7610	Debt Service- Lease Purchase- Pr	33,734.00	0.00	0.00	0.00	33,734.00	0.00
62-7220-7611	Debt Service- Lease Purchase- In	4,433.00	0.00	0.00	0.00	4,433.00	0.00
62-7220-9810	DUE TO GENERAL STREET C	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Exp.	WASTEWATER COLLECTION	298,961.00	16,830.27	55,928.61	6,108.11	236,924.28	20.75

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SEWER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 62-7230	WASTEWATER TREATMENT						
62-7230-1920	PROFESSIONAL SERVICES	3,000.00	0.00	100.00	0.00	2,900.00	3.33
62-7230-2600	DEPARTMENTAL SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
62-7230-3300	UTILITIES	170,000.00	13,432.68	39,697.94	0.00	130,302.06	23.35
62-7230-3510	MAINT/REPAIR - BUILDINGS	6,500.00	0.00	0.00	0.00	6,500.00	0.00
62-7230-3520	MAINT/REPAIR - EQUIPMENT	50,000.00	0.00	0.00	0.00	50,000.00	0.00
62-7230-4400	CONTRACTED SERVICES	349,412.00	28,112.50	88,969.99	0.00	260,442.01	25.46
62-7230-4401	LAND APPLICATION - SLUDG	20,000.00	0.00	12,634.55	0.00	7,365.45	63.17
62-7230-4910	DUES AND SUBSCRIPTIONS	11,000.00	0.00	4,042.73	0.00	6,957.27	36.75
62-7230-5500	CAPITAL OUTLAY-EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Total Exp.	WASTEWATER TREATMENT	621,912.00	41,545.18	145,445.21	0.00	476,466.79	23.39

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SEWER

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	62-7240	NON-OPERATING EXPENSES					
62-7240-7100	BOND PRINCIPAL 1977 SEWE	48,130.00	0.00	48,130.03	0.00	(0.03)	100.00
62-7240-7102	BOND PRINCIPAL 03 SEWER	100,000.00	0.00	0.00	0.00	100,000.00	0.00
62-7240-7103	BOND PRINCIPAL SLUDGE D	71,365.00	0.00	0.00	0.00	71,365.00	0.00
62-7240-7104	USDA LOAN PRINCIPAL- 24"	27,000.00	0.00	0.00	0.00	27,000.00	0.00
62-7240-7200	BOND INTEREST 1977 SEWEI	4,058.00	0.00	4,057.63	0.00	0.37	99.99
62-7240-7202	BOND INTEREST 03 SEWER F	18,880.00	0.00	0.00	0.00	18,880.00	0.00
62-7240-7203	BOND INTEREST SLUDGE DF	17,310.00	0.00	0.00	0.00	17,310.00	0.00
62-7240-7204	USDA LOAN INTEREST- 24" S	44,578.00	0.00	0.00	0.00	44,578.00	0.00
62-7240-9861	Reserve 24" Sanitary SW Improv	7,158.00	0.00	0.00	0.00	7,158.00	0.00
Total Exp.	NON-OPERATING EXPENSES	338,479.00	0.00	52,187.66	0.00	286,291.34	15.42
Total Exp.	SEWER	1,531,153.00	62,105.66	307,996.81	6,108.11	1,217,048.08	20.51

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ELECTRIC FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department 63-7310	ELECTRIC ADMINISTRATION						
63-7310-1210	SALARIES	13,311.00	1,203.20	3,393.95	0.00	9,917.05	25.50
63-7310-1810	FICA	1,018.00	87.34	244.36	0.00	773.64	24.00
63-7310-1820	LOCAL GOVERNMENT RETIR	960.00	88.55	247.94	0.00	712.06	25.83
63-7310-1830	GROUP INSURANCE	18,000.00	1,735.48	5,206.44	0.00	12,793.56	28.92
63-7310-1870	RETIREMENT CONT. -401(K)	400.00	33.10	92.68	0.00	307.32	23.17
63-7310-1920	PROFESSIONAL SERVICES	1,700.00	0.00	2,525.00	0.00	(825.00)	148.53
63-7310-2510	AUTOMOTIVE SUPPLIES	300.00	0.00	0.00	0.00	300.00	0.00
63-7310-2600	DEPARTMENTAL SUPPLIES	500.00	0.00	119.86	0.00	380.14	23.97
63-7310-3110	TRAVEL/STAFF DEVELOPME	1,500.00	0.00	0.00	0.00	1,500.00	0.00
63-7310-3210	TELEPHONE AND POSTAGE	2,000.00	38.68	110.14	0.00	1,889.86	5.51
63-7310-3520	MAINT/REPAIR EQUIPMENT	500.00	112.15	167.94	0.00	332.06	33.59
63-7310-3700	ADVERTISING	250.00	0.00	0.00	0.00	250.00	0.00
63-7310-4390	RENTALS	20,000.00	0.00	5,510.66	0.00	14,489.34	27.55
63-7310-4500	INSURANCE AND BONDS	39,000.00	0.00	41,466.75	0.00	(2,466.75)	106.33
63-7310-4920	BANK/INVEST. SERVICE CH/	1,200.00	113.34	315.90	0.00	884.10	26.32
63-7310-5500	CAPITAL OUTLAY-EQUIPME	97,500.00	0.00	0.00	0.00	97,500.00	0.00
63-7310-9810	CHARGES FOR SERVICES-GE	504,772.00	0.00	0.00	0.00	504,772.00	0.00
Total Exp.	ELECTRIC ADMINISTRATION	702,911.00	3,411.84	59,401.62	0.00	643,509.38	8.45

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ELECTRIC FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	63-7320	ELECTRIC DISTRIBUTION					
63-7320-1210	SALARIES	260,000.00	21,606.52	62,592.65	0.00	197,407.35	24.07
63-7320-1810	FICA	19,890.00	1,652.92	4,788.34	0.00	15,101.66	24.07
63-7320-1820	RETIREMENT	18,382.00	1,590.22	4,606.80	0.00	13,775.20	25.06
63-7320-1830	GROUP INSURANCE	61,300.00	4,501.80	13,505.40	0.00	47,794.60	22.03
63-7320-1870	401(K) RETIRE. CONT.	7,150.00	594.19	1,721.33	0.00	5,428.67	24.07
63-7320-1920	PROFESSIONAL SERVICES	7,000.00	0.00	0.00	0.00	7,000.00	0.00
63-7320-2120	UNIFORMS	5,000.00	1,022.90	3,840.03	1,000.00	159.97	96.80
63-7320-2510	AUTOMOTIVE SUPPLIES	15,000.00	768.14	1,860.07	2,390.01	10,749.92	28.33
63-7320-2520	FUEL - GENERATOR	16,000.00	0.00	2,198.49	7,801.51	6,000.00	62.50
63-7320-2600	DEPARTMENTAL SUPPLIES	85,000.00	6,988.25	22,392.45	8,961.64	53,645.91	36.89
63-7320-2700	PURCHASE FOR RESALE	4,690,000.00	458,512.71	1,311,145.33	0.00	3,378,854.67	27.96
63-7320-3110	TRAVEL/STAFF DEVELOPME	2,500.00	539.01	539.01	0.00	1,960.99	21.56
63-7320-3210	TELEPHONE AND POSTAGE	6,000.00	826.07	1,591.56	0.00	4,408.44	26.53
63-7320-3300	UTILITIES	25,000.00	1,278.96	3,922.36	300.00	20,777.64	16.89
63-7320-3510	MAINT/REPAIR BUILDINGS	1,000.00	160.00	160.00	0.00	840.00	16.00
63-7320-3520	MAINT/REPAIR EQUIPMENT	30,000.00	7.26	3,971.90	1,634.74	24,393.36	18.69
63-7320-3530	MAINT/REPAIR VEHICLES	10,000.00	218.49	292.02	3,075.00	6,632.98	33.67
63-7320-3540	MAINT/REPAIR GENERATOR	15,000.00	12,251.04	49,069.00	0.00	(34,069.00)	327.13
63-7320-4390	RENTALS	500.00	0.00	124.80	58.00	317.20	36.56
63-7320-4400	CONTRACTED SERVICES	60,000.00	27,000.00	27,000.00	0.00	33,000.00	45.00
63-7320-4500	INSURANCE AND BONDS	12,000.00	0.00	10,586.57	0.00	1,413.43	88.22
63-7320-5500	CAPITAL OUTLAY EQUIPMEI	100,000.00	0.00	0.00	35,980.00	64,020.00	35.98
63-7320-7500	DEBT SERVICE - LEASE PURC	209,972.00	0.00	209,971.21	0.00	0.79	100.00
63-7320-7501	DEBT SERVICE LEASE PURC	57,400.00	0.00	57,399.87	0.00	0.13	100.00
Total Exp.	ELECTRIC DISTRIBUTION	5,714,094.00	539,518.48	1,793,279.19	61,200.90	3,859,613.91	32.45

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ELECTRIC FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	63-7340	NON-OPERATING EXPENSES					
63-7340-6990	DUE TO CODE/SAFETY	45,000.00	0.00	0.00	0.00	45,000.00	0.00
63-7340-9810	DUE TO GENERAL FUND	246,806.00	0.00	0.00	0.00	246,806.00	0.00
63-7340-9811	Contribution to General Fund- PI	20,876.00	0.00	0.00	0.00	20,876.00	0.00
63-7340-9860	Reserve for Economic Developm	62,500.00	0.00	0.00	0.00	62,500.00	0.00
Total Exp.	NON-OPERATING EXPENSES	375,182.00	0.00	0.00	0.00	375,182.00	0.00
Total Exp.	ELECTRIC FUND	6,792,187.00	542,930.32	1,852,680.81	61,200.90	4,878,305.29	28.18
Grand Total		11,735,128.00	695,383.12	2,468,974.73	78,457.50	9,187,695.77	21.71

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CEMETERIES PERPETUAL CARE

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.	
Department	71-4740	CEMETERIES PERPETUAL CARE						
71-4740-5700	CAPITAL OUTLAY - LAND	0.00	0.00	0.00	5,000.00	(5,000.00)	No Budget	
71-4740-9810	DUE TO GENERAL FUND	19,100.00	0.00	0.00	0.00	19,100.00	0.00	
Total Exp.	CEMETERIES PERPETUAL CAR	19,100.00	0.00	0.00	5,000.00	14,100.00	26.18	
Total Exp.	CEMETERIES PERPETUAL CA	19,100.00	0.00	0.00	5,000.00	14,100.00	26.18	

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DOGWOOD FESTIVAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Exp. & Enc.
Department	72-6170						
	DOGWOOD FESTIVAL						
72-6170-2700	PURCHASES FOR RESALE	15,000.00	0.00	0.00	0.00	15,000.00	0.00
72-6170-2750	ENTERTAINMENT	75,000.00	0.00	0.00	0.00	75,000.00	0.00
72-6170-2900	MISC EXPENSES	1,500.00	0.00	0.00	0.00	1,500.00	0.00
72-6170-2910	KIDS COOL FEST	1,500.00	0.00	0.00	0.00	1,500.00	0.00
72-6170-3110	TRAVEL	250.00	0.00	0.00	0.00	250.00	0.00
72-6170-3210	Telephone	250.00	2.69	8.07	0.00	241.93	3.23
72-6170-3410	PRINTING & POSTAGE	2,500.00	0.00	0.00	0.00	2,500.00	0.00
72-6170-3700	ADVERTISING	20,000.00	0.00	0.00	0.00	20,000.00	0.00
72-6170-4390	RENTALS	20,000.00	0.00	0.00	0.00	20,000.00	0.00
72-6170-4500	INSURANCE & BONDS	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Exp.	DOGWOOD FESTIVAL	142,000.00	2.69	8.07	0.00	141,991.93	0.01
Total Exp.	DOGWOOD FESTIVAL FUND	142,000.00	2.69	8.07	0.00	141,991.93	0.01
Grand Total		161,100.00	2.69	8.07	5,000.00	156,091.93	3.11



TO: The Honorable Mayor and Commissioners

Agenda Item 1

November 7, 2016

Subject: Copy of Minutes

To approve minutes from the following meeting(s):

- September 13, 2016 special session
- October 3, 2016 regular session

Action Recommended:

Approve Minutes

Staff Contact Name—
Email and Phone:

Amy Johnson- ajohnson@farmville-nc.com – (252) 753-6715

**Town of Farmville
Board of Commissioners
September 13, 2016**

Draft

The Farmville Board of Commissioners met in special session on Tuesday, September 13, 2016 at 10:00 a.m. in the Town Municipal Building Conference room with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, Hunter Walters, John Moore, Brenda Elks and David Shackelford; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 10:00 a.m.

Item for Discussion

Pay and Classification Study

Town Manager Hodgkins stated that HRE Essentials consulting firm had prepared an update of the Town's Employee Pay and Classification Plan last Spring but that some of the implementation strategies that were recommended needed to be modified to better fit the Town's needs and to be financially feasible for the Town.

Town Manager Hodgkins recommended the following actions for approval by the Board:

1. Approve the updated job descriptions for all staff positions
2. Approve the Pay and Classification Plan placing all positions on the proper grade
3. Increase the salaries of all the employees whose salaries fall below the minimum for the grade for the employee's position
4. Increase employee salaries on a sliding scale (0%-5%) based on years of service to the Town
5. Agree to increase employee salaries effective July 1, 2017 to bring all positions close to the mid-point for the pay range
6. Grant the Town Manager the authority to make adjustments as needed to individual salaries to help recruit and retain employees in hard to fill positions
7. Grant the Town Manager the authority to make one-time adjustments for employees who obtain certain job credentials of benefit to the Town

He asked for the Board to delay approving recommendation #1, until he could provide all the final job descriptions to the Board for review. Some are still being reviewed by the departments.

Hodgkins stated that #2 and #3 recommendations would be effective November 3, 2016 and #4 would be effective January 1, 2017.

After a general discussion by the Board, Commissioner Moore made a motion to approve item #s 2-7 of the Town Manager's recommendations. The motion carried unanimously.

September 13, 2015

On motion by Commissioner Walters, the meeting was adjourned at 11:08 a.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk

Town of Farmville
Board of Commissioners
October 3, 2016

Draft copy

The Farmville Board of Commissioners met in regular session on Monday, October 3, 2016 at 6:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Brenda Elks, David Shackelford, Hunter Walters, Jamin Dixon and John Moore; Town Attorney Christopher Edwards; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 6:30 p.m.

Pastor Steven Dunn, of the United Methodist Church in Farmville offered the invocation which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans recognized Claire Edwards.

Ms. Claire Edwards, representing Uptown Properties, made a presentation to the Board explaining her background and what Uptown Properties has done for Greenville, NC. She also expressed her excitement at the possibility of working with the Town in restoring the old Farmville Hardware store building.

Town Manager Hodgkins informed the Board of the following:

- Johnsonfield pump station sewer easement has been cleared and the plan is to relocate the overhead power lines, with a possible greenway in the future
- FCHS will be having a homecoming parade on Friday, October 14th at 4:30 p.m. along Grimmersburg Street
- Reminder of the May Museum 25th Anniversary Celebration on Sunday, October 9 from 3:00 -6:00 p.m., must have ticket to attend but ticket is free
- Hurricane advisory for the end of week- preparations are being made and we are monitoring the weather forecast, a press release has also been sent to the Farmville Enterprise as well as working with emergency management from the County and the State
- Contingency offer has been presented on the hardware store building- but there are still some discussions that need to be made when Mr. Don Edwards gets back in town

Mayor Evans asked the Board for any questions on the financial report given by Finance Director Amy Johnson. There were no questions.

Mayor Evans requested for the following change(s) to the evening's agenda:

- Add agenda item #8 - Surplus Property Resolution
- Add agenda item #9 - Appointment to Parks and Recreation Advisory Committee

Commissioner Shackelford made a motion to approve the above additions to the evening's agenda. The motion carried unanimously.

Mayor Evans presented a proclamation honoring Austin Faircloth on earning the Eagle Scout Award.

Public Hearings

1. Structures for Demolition- 3866 South Main Street

Code Enforcement Director Paul Ellis requested permission to demolish the property located at 3866 South Main Street. Ellis said if no action is taken by the owners to either remove the structure or bring it up to minimum housing standards, it will be demolished after 90 days.

Mayor Evans opened the public hearing at 6:46 p.m.

There being no further comments, Mayor Evans closed the public hearing at 6:47 p.m.

On motion by Commissioner Walters, the Board adopted Ordinance (2016) 879, An Ordinance directing the Building Official to demolish the property herein described as being dangerous and unsafe and directing that a notice be placed thereon, and that the same may not be occupied until demolished. The motion carried unanimously.

Items for Consent

2. Approval of Minutes- August 29, 2016 (regular session)

To approve the minutes from the following meeting(s):

- August 29, 2016 Regular Session

On motion by Commissioner Walters, the Board approved/adopted the following:

- *Approve the minutes from the August 29th regular session*

The motion carried unanimously.

Items for Discussion/Decision

3. Fire Department Bylaws Amendments

Town Manager Hodgkins requested adoption of the amended Fire Department Bylaws presented. Hodgkins indicated recommended changes were shown in yellow.

Commissioner Elks made a motion to approve the amended Farmville Fire Department Bylaws as presented. The motion carried unanimously.

4. Renewable Energy Development and Service Agreement

Town Manager Hodgkins requested approval of the amended and restated Renewable Energy Development and Service Agreement with NCEMPA. He stated the agreement will authorize NCEMPA to act as an agent on behalf of the Town of Farmville and the 31 other members of the NC Eastern Municipal Power Agency for the purpose of administering aggregate REPS compliance plans. He further stated this is consistent with the role the agency has played in the past on behalf of Farmville and the other member communities.

Commissioner Dixon made a motion to approve the attached amended and restated Renewable Energy and Development and Service Agreement with NCEMPA. The motion carried unanimously.

5. Appointment to Mid-East Board of Commissioners

Town Manager Hodgkins stated a new representative needs to be appointed to the Mid-East Commission Board. He stated if no Board member was interested in serving, then Public Works Director Wes Thomas has expressed an interest.

Commissioner Elks made a motion to appoint Wes Thomas as the representative to serve on the Mid-East Commission Board. The motion carried unanimously.

6. Resolution- Sale of Town Property

Town Manager Hodgkins stated the Town received an offer from The Farmville Real Estate Company to purchase a 0.10-acre lot owned by the Town located at 3856 South Main Street (Old Elks Lodge). He stated the offer was duly advertised and the high bid at the completion of the upset bid process was from The Farmville Real Estate Company.

Commissioner Dixon asked to be excused from voting. The Board voted unanimously to allow Commissioner Dixon to abstain.

Commissioner Walters made a motion to approve Resolution (2016) 1337, Resolution Authorizing Disposal of Certain Real Property on South Main Street. The motion carried unanimously, with Commissioner Dixon abstaining.

7. Presentation on Options for Former Farmville Hardware Property

Richard King, from Dunn and Dalton Architects, provided a presentation to the Board with regards to options of use for the former Farmville Hardware Store property. King presented scenarios ranging from renovation of the existing three buildings to the demolition of one, two or all three buildings. With each option, he stated the number of parking spaces available.

Commissioner Moore asked for the renderings to be placed at the Farmville Chamber for citizens to see.

After a lengthy discussion, Commissioner Walters made a motion to move forward with additional design work for renovation of the rear parking lot represented as Option 1 and possibly on Option 2, which would be contingent with speaking with adjacent property owner on Option 2. The motion carried 4 to 1, Commissioners Dixon, Walters, Elks and Moore voting in the affirmative and Commissioner Shackelford voting in the negative.

8. Surplus Property Resolution

Town Manager Hodgkins requested adoption of a resolution declaring property as surplus that the Town no longer uses. He stated the Town has bleachers that no longer

meet current park safety standards and the Town can no longer use. He also stated new bleachers have already been placed at the parks.

Commissioner Walters made a motion to adopt Resolution (2016) 1338, Resolution Authorizing Town Manager to Dispose of Surplus Property by Private Sale. The motion carried unanimously.

9. Appointment to Parks and Recreation Advisory Committee

Mayor Evans asked the Board to appoint Diane Hudson to serve on the Parks and Recreation Advisory Committee, to fill the unexpired term of Mike Marengo.

Commissioner Dixon made a motion to adopt Resolution (2016) 1339, Resolution Appointing a Member to the Parks and Recreation Advisory Committee. The motion carried unanimously.

Citizen comments

Celia Stone stated that if the Town can sell the Old Elks Lodge at a bargain price then it should consider selling the hardware store building for a bargain price versus expecting to receive the actual tax value of the building.

Tony, who worked with Don Edwards for several years with the revitalization of Greenville, spoke of Mr. Edwards' good work and reputation.

Joe Hillard stated that the value of a building is what someone is willing to pay for it and not necessarily the tax value of the property. He said the Board needed to use comparables and consider what buildings nearby have sold for recently. He also said the Board needs to look at this as economic development and what the end product would be.

Adjournment

On motion by Commissioner Walters, the meeting was adjourned at 8:37 p.m. The motion carried unanimously

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 2

November 7, 2016

Subject: Adoption of Ordinance Amending the
FY 2016/2017 Budget Ordinance-
Finance Department

This budget amendment transfers monies received from a refund request due to the purchase and return of a currency counter, due to it not being exactly what was needed. The amendment places the refunded monies back into the Finance Department budget for use.

Action Recommended:

Adoption of Budget Ordinance Amendment

Staff Contact Name-
Email and Phone:

Amy Johnson- ajohnson@farmville-nc.com – (252) 753-6715

ORDINANCE (2016) _____
An Ordinance Amending the
FY 2016-2017 Budget Ordinance

BE IT ORDAINED by the Town of Farmville, NC, that the budget ordinance for fiscal year 2016/2017
is amended as follows:

GENERAL FUND

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Revenues:	General Fund			
	Miscellaneous Revenue	6,600	1,629	8,229
	10-3839.0000			
Appropriations:	Finance Department			
	Capital Outlay- Noncap	5,000	1,629	6,629
	10-4130.5000			

Adopted by the Board of Commissioners in regular session, Monday, November 7, 2016.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk

...TOWN, OHIO 44720

	Invoice Date	Description	Gross Amount	Discount	Net Amount
FUND070716	07-Jul-16	CREDITS ON ACCOUNT	1629.08	0.00	1,629.08
		# 10,3839.0000 misc Rev.			
			1,629.08	0.00	1,629.08

PLEASE DETACH AND RETAIN THIS STATEMENT AS YOUR RECORD OF PAYMENT.



INCORPORATED & SUBSIDIARIES
NORTH CANTON, OHIO 44720

No. 11012612

02-Aug-16 56389
412

VOID AFTER 60 DAYS
AMOUNT

*****\$1,629.08

PAY: One Thousand Six Hundred Twenty-Nine Dollars And 08 Cents*****

TO THE ORDER OF:
TOWN OF FARMVILLE
3672 N MAIN ST FINANCE DEPT
ATTN AMY JOHNSON
FARMVILLE PITT, NC 28728
United States

PNC Bank, N.A. 070
Ashland OH

Christopher Chapman
Authorized Signature

⑈ 1012612⑈ ⑆041203895⑆ 4247661431⑈



TO: The Honorable Mayor and Commissioners

Agenda Item 3

November 7, 2016

Subject: Adoption of Ordinance Amending the
FY 2016/2017 Budget Ordinance-
Fire Department

This budget amendment transfers monies received from insurance settlement due to damage to one of the fire trucks. The Fire Department has completed the necessary repairs and this amendment places the monies received back into the Fire Department budget to cover the repair cost.

Action Recommended:

Adoption of Budget Ordinance Amendment

Staff Contact Name-
Email and Phone:

Amy Johnson- ajohnson@farmville-nc.com – (252) 753-6715

ORDINANCE (2016) _____
An Ordinance Amending the
FY 2016-2017 Budget Ordinance

BE IT ORDAINED by the Town of Farmville, NC, that the budget ordinance for fiscal year 2016/2017
is amended as follows:

GENERAL FUND

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Revenues:	General Fund			
	Insurance Settlement 10-3830.8500	5,244	3,045	8,289
Appropriations:	Fire Department			
	Maintenance/Repair Vehicles 10-4320.3530	6,500	3,045	9,545

Adopted by the Board of Commissioners in regular session, Monday, November 7, 2016.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk

Glatfelter Claims Management, Inc.
 P O Box 5126
 York, PA 17405
 (800) 233-1957

*Insurance
 Settlement
 # 10-3830-8500
 CB*

CODE 3 INSURANCE SERVICE INC
 PO BOX 296
 PIKEVILLE, NC 27863

PAYMENT IS BEING ISSUED FOR: 2001 E-ONE PUMPER VIN#3052,
 COST TO REPAIR LESS \$500
 DEDUCTIBLE

CHECK NUMBER: 0000442050
 CLAIM NUMBER: NCCM216090330-00001
 PAYMENT AMOUNT: \$*****3,044.79

Payment on behalf of AAIC

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and subject to criminal prosecution and civil penalties.

FISHELM
 VFIS

Please detach voucher and deposit check promptly.

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW.



Glatfelter Claims Management, Inc.
 P O Box 5126
 York, PA 17405
 (800) 233-1957

60-295
 313

CHECK NO. 0000442050

CHECK DATE 9/27/2016

Void 90 days after this date

M & T Bank
 Altoona, PA

CLAIM NUMBER	POLICY NUMBER	PAYEE TAXPAYER ID			POLICY DATES
NCCM216090330-00001	VFISCM1054929-09	** *****	CODE 3 INSURANCE SERVICE INC		9/01/2016 - 9/01/2017
		POLICY HOLDER	CLAIMANT	DATE OF LOSS	
VFIS OF NORTH CAROLINA		TOWN OF FARMVILLE	TOWN OF FARMVILLE	9/01/2016	

PAY: Three thousand forty four and 79/100 Dollars

\$ *****3,044.79

TO THE ORDER OF TOWN OF FARMVILLE
 PO BOX 86
 FARMVILLE NC 27828

Mary Lee Fisher
 AUTHORIZED SIGNATURE

SIGNATURE HAS A COLORED BACKGROUND • BORDER CONTAINS MICROPRINTING

⑈0000442050⑈ ⑆031302955⑆ 88879143⑈



TO: The Honorable Mayor and Commissioners

Agenda Item 4

November 7, 2016

Subject: Adoption of Ordinance Amending the
FY 2016/2017 Budget Ordinance-
Library

This budget amendment transfers monies from the Devisconti Trust Fund into the General Fund-Library Department budget to use for purchase of Adult Supplies/Materials. The budget amendment is per request and recommendation from the Library Board of Trustees per their October 3, 2016 meeting. The minutes are attached for viewing.

Action Recommended:

Adoption of Budget Ordinance Amendment

Staff Contact Name-
Email and Phone:

Amy Johnson- ajohnson@farmville-nc.com – (252) 753-6715

ORDINANCE (2016) _____

An Ordinance Amending the
FY 2016-2017 Budget Ordinance

BE IT ORDAINED by the Town of Farmville, NC, that the budget ordinance for fiscal year 20162017
is amended as follows:

GENERAL FUND

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Revenues:	General Fund	0	5,000	5,000
	Contribution from Library Trust 10-3611.0900			
Appropriations:	Library Dept.	8,500	5,000	13,500
	Adult Supplies/Materials 10-6110.2300			

LIBRARY TRUST FUND

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Revenues:	Library Trust Fund	0	5,000	5,000
	Fund Balance Appropriated- Devisconti 70-3991.0100			
Appropriations:	Library Trust Fund	0	5,000	5,000
	Devisconti Trust Expenditures 70-6110.0500			

Adopted by the Board of Commissioners in regular session, Monday, November 7, 2016.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk

Farmville Public Library
Library Board of Trustees Minutes
Held on October 3, 2016

CALL TO ORDER: Kearney Long called the meeting to order at 5:01 pm.

MEMBERS PRESENT: Kearney Long, Mary Morrison Dixon, Joyce Albritton and Joann Williford.

MEMBERS ABSENT: Dean Corbett, Anne Walters and Clara Flanagan.

CITIZENS PRESENT: Aa'Ishah-Muneerah SalaamI.

MINUTES OF PREVIOUS MEETING (October 3, 2016):

Joyce Albritton made a motion to accept the minutes as written, and Mary Morrison Dixon made a second to that motion. Approved unanimously.

DIRECTOR'S REPORT:

David went over each point of the Farmville Public Library Director's Report.

Discussion of each point is as follows:

1. Update on 2016-2017 LSTA Planning Grant status.
2. Mentioned new Youth Services Library Assistant, Candis Williams.
3. Update on Farmville Town government pay study implementation.
4. Upcoming programs announced.
5. Quarterly brief statistical analysis provided.

ITEMS FOR APPROVAL:

Devisconti Trust

David Miller mentioned his recent conversation with Bynum Satterwhite about the use of the Devisconti Trust – Mr. Satterwhite encouraged to use the funds annually. Miller made a request to move \$5,000 from the Devisconti Trust account to the Library's book budget for the 2016-2017 fiscal year. Joyce Albritton made a motion to accept the request, and Mary Morrison Dixon made a second to that motion. Approved unanimously.

Joyce Albritton requested information on all of the library's trust funds, and Miller said he would email the Library Board this information after the meeting.

ITEMS FOR INFORMATION:

Maintenance Update

David Miller mentioned that Wes Thomas has hired Stan Gorham of S&R Maintenance to fix a variety of issues the library currently has. An itemized list was provided. Joyce Albritton asked why the fig tree has not yet been removed, and Miller replied that the May Museum wanted to plant it on their property and were waiting for the best time to



TO: The Honorable Mayor and Commissioners

Agenda Item 5

November 7, 2016

Subject: Surplus Property Resolution

Attached is a resolution listing real property currently owned by the Town which is no longer in use. We would like to sell the specified real estate using any means authorized by the NC General Statutes including sealed bid, negotiated offer and upset bid, and public auction.

Action Recommended:

Adopt the attached resolution declaring certain real property as surplus and authorize the sale utilizing methods available under NCGS 160A, Article 12.

Staff Contact Name:
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmville-nc.com / 252-753-6700

RESOLUTION (2016) _____

**RESOLUTION DECLARING CERTAIN TOWN OWNED
PROPERTY AS SURPLUS**

WHEREAS, the Town of Farmville owns certain property, specifically described as follows:

3946 South Main Street Parcel # 23172

WHEREAS, the above listed property is not needed by the Town of Farmville and shall be deemed as surplus property;

WHEREAS, the Board of Commissioners of the Town of Farmville desires to dispose of said surplus property of the Town;

WHEREAS, the NCGS Chapter 160A, Article 12 allows municipal governments to dispose of real property utilizing several methods including sealed bid, negotiated offer and upset bid, and public auction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that

1. The above mentioned property is hereby declared to be surplus to the needs of the Town of Farmville.
2. Town Manager David Hodgkins is authorized to dispose of said property by any means authorized by the North Carolina General Statutes.

Adopted by the Farmville Board of Commissioners in regular session, upon the motion of Commissioner _____ on November 7, 2016

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 6

November 7, 2016

Subject: Sale of Surplus Town Property

The Town of Farmville has received an offer from Lindley Ray Joyner to purchase a 0.13 acre lot located at 3946 South Main Street.

The Board of Commissioners should consider the offer to purchase, and if the Board is interested, begin the process of disposing of the property through the upset bid process as authorized by NCGS 160A-269. The offer to purchase is attached as well as a resolution to begin the land transaction process if the Board so desires.

Action Recommended:

Consider the Offer to Purchase and Adopt the Required Resolution if the Sale is Desired

Staff Contact Name:
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmville-nc.com / 252-753-6700

Tuesday, October 11, 2016

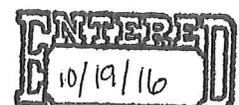
To: Mr. Paul Ellis

Cc: Town Of Farmville

I am writing to extend my "**Offer/Bid**" for property (3946 South Main Street, Farmville, NC 27828).

Offer/Bid amount: \$3946 dollars

Requester/Buyer: Lindley Ray Joyner



RESOLUTION (2016) _____

RESOLUTION AUTHORIZING UPSET BID PROCESS FOR DISPOSAL OF CERTAIN REAL PROPERTY

WHEREAS, the Town of Farmville owns certain property, specifically described as Parcel 23172 recorded in Map Book 3487, Page 309 - 311 of the Pitt County Registry and further described as 3946 South Main Street, Farmville, North Carolina.

WHEREAS, NC General Statute 160A-269 authorizes the Town to sell property by upset bid, after receipt of an offer for the property.

WHEREAS, the Town has received an offer in the amount of \$3,942 from Lindley Ray Joyner to purchase approximately 0.13 acres.

WHEREAS, Lindley Ray Joyner has paid the required five percent (5%) deposit on his offer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that

1. The Board of Commissioners authorizes the sale of the property described above through the upset bid procedure of North Carolina General Statute 160A-269.
2. The Town Clerk shall cause notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid to the office of the Town Clerk within 10 days after the notice of sale is published. At the conclusion of the 10 day period, the Town Clerk shall open the bids, if any, and the highest such bid shall become the new offer.
4. If a qualifying bid is received, the Town Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Town Board of Commissioners.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1000 of that offer and five percent (5%) of the remainder of that offer.

6. A qualifying higher bid must also be accompanied by the deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The Town will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The Town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that
 - a. The Town Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - b. The buyer must pay with cash at the time of closing.
8. The Town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and reserves the right to reject at any time all bids.
9. If no qualifying bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate Town officials are hereby authorized to execute the instruments necessary to convey the property to Lindley Ray Joyner.

Adopted by the Farmville Board of Commissioners in regular session, upon the motion of Commissioner _____ on November 7, 2016.

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 7
November 7, 2016

Subject: Water System Improvements

In 2013, the Town prioritized water system improvements based on a capital improvement plan summary of water system needs. Authorization was provided to implement improvements along Wesley Church Road (interconnecting dead-ends between existing waterlines at US 264 and at Peace Street (corporate park)) and Gay Road (interconnecting dead-ends between Allen Gay Road and Bell Road). Based on the low bid and original cost estimates used to establish a budget ordinance, \$144,434 in contingency funds exist related to the construction along the two (2) roads. Based on the capital improvement plan previously reviewed, the Town Board requested a recommendation for further implementation of water system improvement projects using these unspent contingency funds.

After discussion, Town staff recommends that the Town Board authorize use of these unspent contingency funds to implement proposed 6" diameter waterline improvements along King Farm Road. This project cost is estimated at \$191,700. This project will eliminate a dead-end waterline that serves the Saw Tooth subdivision where water system pressure is currently a concern. Implementation of this project will "loop" the waterline to Barrett Road. This will help with operating pressures during periods of demand.

This project will require easement acquisition. To aid in implementation, the contractor working on the Wesley Church Road/Gay Road project has indicated that he will consider performing the additional work through change order (rather than bidding the project separately). Based on the lower unit prices contained in the contract for the Wesley Church/Gay Road project, the actual cost of the King Farm Road project should be close to the amount of the left over contingency funds.

The following exhibits are provided:

1. Cost Estimate and Description for the King Farm Road project (extract from 2015 Capital Improvement Plan).
2. Expanded project map of King Farm Road project.

Representatives from McDavid Associates, Inc. will be present to review exhibits and answer any questions.

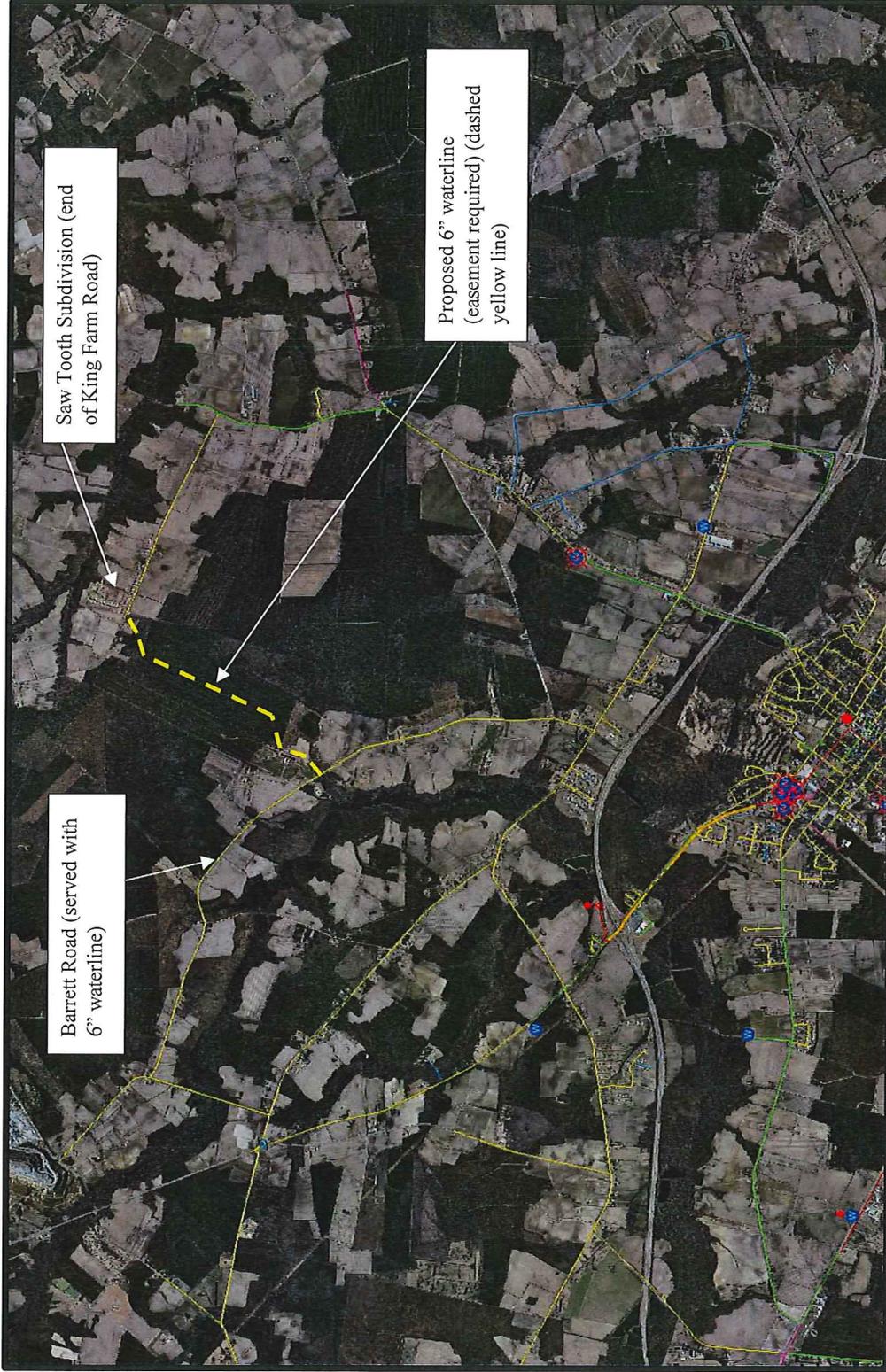
Action Recommended:

Approve implementation of project to install 6" water line in the King Farm Road area and allocation of needed Town funds.

Staff Contact Name –
Email and Phone:

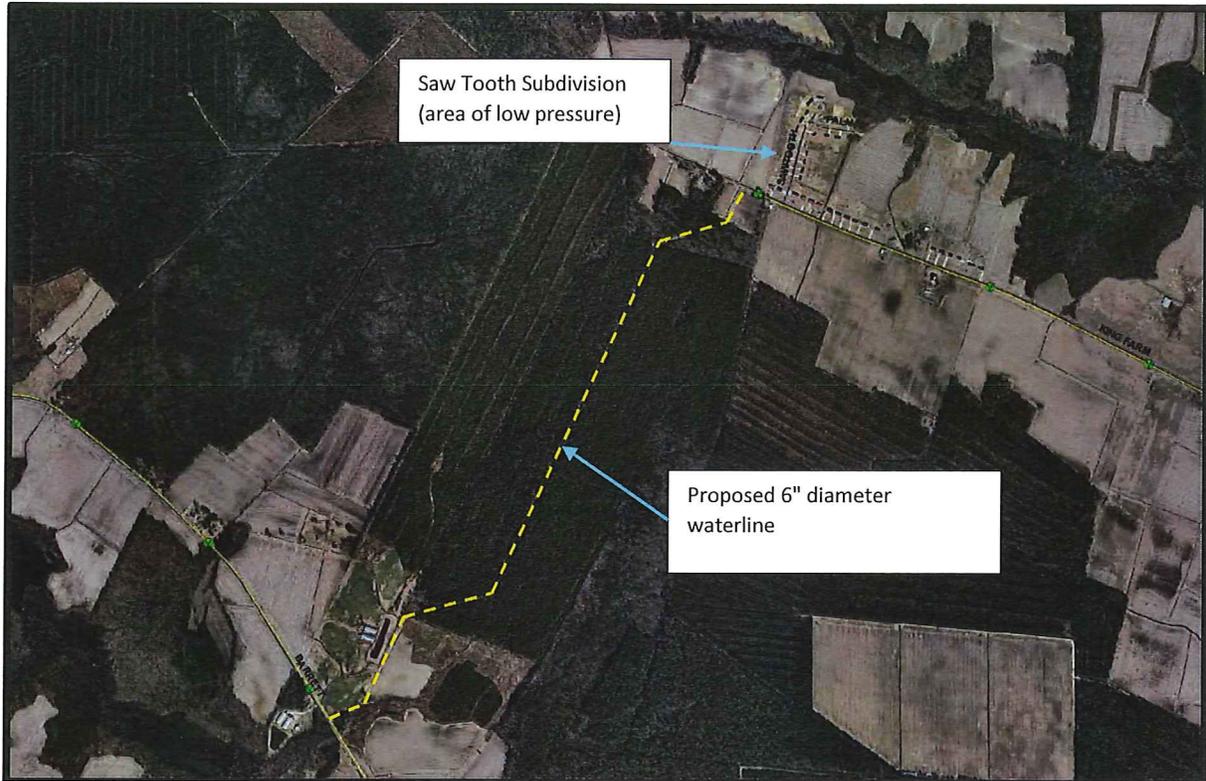
David Hodgkins, Town Manager
dhodgkins@farmvillenc.gov/753-6700

TOWN OF FARMVILLE
NOVEMBER 7, 2016 BOARD MEETING – WATER SYSTEM IMPROVEMENTS DISCUSSION
MAP EXHIBIT



Project Title: King Farm Road Water System Interconnection

Map Exhibit:



Description:

The Saw Tooth Subdivision is a high concentration of residential homes located on an existing 6" diameter dead-end waterline. The area is experiencing system pressure problems, especially during peak demand water use. A new 6" diameter waterline is proposed to interconnect the King Farm Road waterline to the existing 6" diameter waterline located on Barrett Road. The new waterline is proposed to be installed along an existing agriculture path such that a permanent easement or land acquisition is required. The project will eliminate the existing dead-end and stabilize operational pressures in the vicinity of the Saw Tooth Subdivision.

Preliminary Cost Estimate:

The following spreadsheet provides a preliminary cost estimate. Project scope requires preparation of construction drawings.

PRELIMINARY COST ESTIMATE
 KING FARM ROAD WATER SYSTEM IMPROVEMENTS

Item	Description	Quantity	Unit	Price	Amount
1	6" PVC Waterline	8400	LF	\$15.00	\$126,000.00
2	6" Gate Valve & Box	3	EA	\$500.00	\$1,500.00
3	6" 45d Bend, DI	4	EA	\$500.00	\$2,000.00
4	6"x6" Tee, DI	1	EA	\$500.00	\$500.00
5	6"x6" Tapping Sleeve w/Valve	1	EA	\$5,000.00	\$5,000.00
6	Fire Hydrant Assembly	2	EA	\$2,500.00	\$5,000.00
	Subtotal Construction				\$140,000.00
7	Contingency (5%)				\$7,000.00
8	Engineering				\$15,400.00
9	Inspection				\$12,600.00
10	Land/Esmt Acquisition Neg				\$5,000.00
11	Land/Esmt Survey				\$5,000.00
12	Permit Fees				\$800.00
13	Advertisement Fees				\$900.00
14	Legal				\$5,000.00
	Total Project Cost				\$191,700.00



TO: The Honorable Mayor and Commissioners

Agenda Item 8

November 7, 2016

Subject: Schedule For Christmas Holiday

Each year, the Town employees are provided a schedule for holidays to be observed for the coming year. Town employees have traditionally received three (3) days off for Christmas (usually Christmas Eve, Christmas Day and the day after Christmas). However, this gets confusing when Christmas Day falls on a Saturday or Sunday. According to our current policy, since Christmas Day falls on a Sunday and Christmas Eve falls on a Saturday in 2016 (days when we are closed anyway), employees would be shorted one day and only receive two days off (December 26 and 27).

Most communities around the state alleviate this confusion by adopting the State of North Carolina holiday schedule which provides for three days off regardless of when Christmas Day falls. This provision was included in the new proposed Personnel Policy update but the policy has yet to be adopted and we need to let our employees know when we will be closed so they can make their holiday plans.

Attached, please find the holiday schedule adopted by the State of North Carolina for 2016 which sets the Christmas holiday for State employees at three days (December 23, 26 and 27). I recommend that the Board adopt the State holiday schedule for 2016 and subsequent years.

Action Recommended:

Amend the Farmville Personnel Policy to adopt the State of North Carolina Holiday Schedule

Staff Contact Name:
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmville-nc.com / 252-753-6700

ARTICLE VII. HOLIDAYS AND LEAVES OF ABSENCE

Section 1. Policy

The policy of the Town is to provide vacation, sick, and holiday leave to all regular full-time and part-time employees, and to provide proportionately equivalent amounts to employees having average work weeks of different lengths. Leave balances should be printed on payroll checks or provided to employees with each paycheck, including net accrued sick leave, vacation, compensatory time, etc. An employee must be in a "pay status" for a minimum of 50% of the pay period in order to accrue leave.

Section 2. Holidays

The State of North Carolina Annual Holiday Schedule is hereby adopted and shall be advertised and made available to all employees each year by the Human Resources Office. Following are the observed Holidays:

New Year's Day	Labor Day
Martin Luther King, Jr.'s Birthday	Veterans Day
Good Friday	Thanksgiving Thursday and Friday
Memorial Day	Christmas
Independence Day	

Employees may take a paid holiday on their birthday. The birthday holiday must be approved in advance and must be taken in the month in which it occurs, but does not have to be taken on the actual birth date.

In order to receive a paid holiday, an employee must be in a paid status the work day before and the work day after the holiday. Being in a paid status means being at work or utilizing appropriate approved leave for the day before and day after the designated holiday.

Section 3. Holidays: Effect on Other Types of Leave

Recognized holidays which occur during a vacation, sick or other leave period of any employee shall not be considered as vacation, sick, or other leave.



State Human Resources

C. NEAL ALEXANDER , JR.
Director

TO: Agency Heads and Chancellors
FROM: Neal Alexander Jr.
DATE: January 24, 2016
SUBJECT: 2016 Holiday Schedule

Listed below are the holidays that will be observed by State employees during 2016.

New Year's Day	January 1, 2016	Friday
Martin Luther King, Jr. Birthday	January 18, 2016	Monday
Good Friday	March 25, 2016	Friday
Memorial Day	May 30, 2016	Monday
Independence Day	July 4, 2016	Monday
Labor Day	September 5, 2016	Monday
Veteran's Day	November 11, 2016	Friday
Thanksgiving	November 24 & 25, 2016	Thursday and Friday
Christmas	December 23, 26 & 27 2016	Friday, Monday and Tuesday

NOTE: The schedule shall be used by all State agencies operating under the policies, rules and regulations of the Office of State Human Resources. Institutions of higher education and agencies requiring a twenty-four hour operation may adopt varying holiday schedules in keeping with operational needs, provided the employees are given the same number of holidays as approved by the State Human Resources Commission. Such special holiday schedules must be filed with the Office of State Human Resources.

It is recognized that some agencies may need to adopt an additional holiday schedule applicable to employees working in twenty-four hour operation; this schedule would designate as holidays the specific dates of the legal observances rather than the substitute weekdays when the observance occurs on Saturday or Sunday. This would be in keeping with the purpose of the holiday premium pay policy.



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TO: The Honorable Mayor and Commissioners

Agenda Item 9

November 7, 2016

Subject: December Board of Commissioners Meeting

The regular meeting of the Board of Commissioners in December is scheduled for Monday, December 5. However, this meeting time will conflict with the Farmville Fire Department Christmas Party that is usually attended by the Mayor and Board of Commissioners. The Board should consider rescheduling the Commissioners meeting to Tuesday, December 6 to avoid this conflict.

Action Recommended:

Reschedule the regular Board of Commissioners meeting in December from December 5 to another date.

Staff Contact Name
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmville-nc.com / (252) 753-6700



TO: The Honorable Mayor and Commissioners

Agenda Item 10

November 7, 2016

Subject: January Board of Commissioners Meeting

The regular meeting of the Board of Commissioners is typically held on the first Monday of each month. However, the first Monday in January this year occurs on January 2 which is the New Year's Day holiday. The Board will need to reschedule the Commissioners meeting to another date that doesn't conflict with a holiday (suggest Tuesday, January 3).

Action Recommended:

Reschedule the regular Board of Commissioners meeting in January from January 2 to January 3.

Staff Contact Name
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmville-nc.com / (252) 753-6700