

TOWN OF FARMVILLE

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May 7, 2015

Honorable Mayor and Board of Commissioners
Town of Farmville
Farmville, North Carolina

Honorable Mayor and Board:

Submitted herewith is the recommended annual budget for Fiscal Year 2015-2016. The document includes department head requests and my recommendations for your consideration. As you begin your review and consideration, please know that every effort has been made to implement all policies as directed by the Board of Commissioners without adding undue financial burden to the citizens and taxpayers of the Town of Farmville.

Economic challenges in recent years have presented the Town of Farmville with somewhat difficult circumstances in which to provide the programs and services that the citizens have come to expect and depend on. Revenues have been flat or diminishing yet demands for service still remained and the Town's equipment and infrastructure continued to age. The Town worked hard to address critical capital and infrastructure needs in prior years despite these limitations. Fortunately, the economy seems to be improved now and through greater efficiencies, the Town is now better able to allocate additional resources to meet some demands that had been deferred in prior years. The FY 2015-16 budget as proposed will meet the needs of our residential and business communities and address some of the backlog in necessary capital spending.

Although most sectors of the economy have improved, it will take years for the Town's revenue such as ad valorem taxes, development fees, and other locally generated revenue sources to get back to levels seen as recently as seven (7) years ago. The Town's primary revenue sources are largely stagnant, including revenues the Town typically receives from the State of North Carolina. In addition, some recent actions by the NC General Assembly have eroded traditional Town revenues (e.g. – Privilege License Fees) and other pending proposals may further negatively impact local revenue in years to come (e.g. – Powell Bill distribution). Accordingly, the proposed budget is conservative out of an abundance of caution. The most significant funding challenges continue to occur in the General Fund where primary revenue sources are particularly constrained. The Sewer Fund continues to be relatively weak financially but operational efficiencies, collection of previously due but uncollected revenue, and an investigation into some other opportunities for operational savings should greatly assist this fund in the coming year.

In order to grow the Town's revenue base, economic development efforts will need to stay at the forefront and continued cooperation with agencies that can assist the Town in this area such as the North Carolina Department of Commerce, the Pitt County Development Commission, and ElectriCities of North Carolina will be essential. The Town will need to work to continue its recent successes in leveraging grant funds for essential needs from sources including the North Carolina Department of Commerce, the North Carolina Parks and Recreation Trust Fund, ElectriCities of North Carolina, and the US Department of Agriculture. All this will enable the Town to meet the needs of our residents and businesses without overburdening the individual or corporate taxpayer.

The budget as presented will meet the Town's most pressing needs and implement the Mayor and Board of Commissioners' vision as articulated through adopted plans and through the Board's operational priorities.

Budget Highlights:

- An ad valorem tax rate of 49 cents per \$100 of assessed value is recommended for general Town purposes. This rate is unchanged from FY 2014-15.
- Retail water rates are proposed to increase by 5% to meet the Town's projected costs to provide these services and to continue to maintain a sustainable rate structure in anticipation of the future loss of water rights payments from the Town of LaGrange and future capital project needs. Potential changes in the Town's water purchase contract in the coming year with Greenville Utilities Commission may necessitate further rate changes at a later date.
- No changes in the retail sewer rate structure are recommended because current rates and charges will meet the Town's projected costs to provide these services. The current rate structure will fully fund all critical operational and capital needs in the Sewer Fund without appropriating any funds from Sewer Fund reserves or imposing a rate increase.
- No changes in the retail electric rate structure are recommended at this time. The Town's current rate structure will fully fund all critical operational and capital needs in the Electric Fund without appropriating any funds from Electric Fund reserves or imposing a rate increase in the near future. For information on future adjustments to retail electric rates, please see the related item in the section on "Issues For Consideration and Future Planning" later in this letter.
- Solid waste collection fees are proposed to increase by 3% to reflect a Consumer Price Index adjustment being imposed by Waste Industries effective with the July billing per its contract with the Town. Waste Industries agreed to forgo any Consumer Price Index adjustment with the last contract renewal in FY 2014-15 in favor of an increase in FY 2015-16. This fee increase will not result in any additional revenue for the Town.
- No changes in the general fees and charges structure are recommended because current fees and charges are sufficient to meet the Town's projected costs to provide these services.
- No appropriation of unrestricted / undesignated fund balance is proposed in the General Fund, Water Fund, Sewer Fund, or Electric Fund in FY 2015-16. This will permit available reserves to continue to grow to provide more funding for future needs.

- Restricted fund balance in the amount of \$50,000 is recommended for appropriation from Powell Bill reserves to finance a new sidewalk construction project on South Main Street. This was the highest priority project as identified in the adopted Farmville Comprehensive Pedestrian Plan.
- Funds for continuation of the Town's longevity pay plan have been included to recognize full-time employees with significant tenure with the Town. All compensation under this plan will come in the form of an annual bonus payment that will not affect the recipient employee's base compensation.
- No cost-of-living salary adjustment is recommended for employees at this time but I have recommended an update to the Town's Employee Pay and Classification Plan which was last updated in 2005. The Board of Commissioners may consider adjusting salaries later in FY 2015-16 or at the beginning of FY 2016-17 depending on the results of the study.
- Funds for continuation of the Town's merit pay / pay for performance program have been included to reward full-time regular status Town employees who have performed at an exceptional level. Under the proposal, merit pay would be awarded at a rate ranging from 1% - 2% depending on the results of the individual employee's annual performance evaluation. Implementation is scheduled for around April 1, 2016.
- A slight increase in spending on capital projects and purchases is recommended in the FY 2015-16 budget. Several critical capital outlay items and/or projects that have been deferred in recent years are proposed to be funded including funding for new financial software, street resurfacing, sidewalk construction and repairs, miscellaneous utility system upgrades, park land development, new police vehicles, a new code enforcement truck, a new utility service truck, a new meter reader truck, and new grounds maintenance equipment.
- One (1) half-time staff position has been added in the Finance Department to provide required back-up for the DMV worker and to assist in other office tasks, one (1) half-time position is recommended in the Library to provide additional assistance to library patrons and to permit expansion of library open hours on Saturdays, and one (1) half-time position has been added in the newly created Code Enforcement Department to perform inspections and code enforcement duties previously handled by the Development Services Director.
- The Special Services Department along with its one (1) full-time position has been eliminated and duties dispersed to existing positions in other departments.
- The Development Services Department and its existing full-time Development Services Director position has been converted to a Public Works Department with a full-time Public Works Director respectively. One (1) full-time Facility Maintenance Supervisor position has been eliminated in this reorganization.
- The inspections and code enforcement duties formerly handled by the former Developmental Services Department have been shifted to the new Code Enforcement Department.

- The planning and zoning administration duties formerly handled by the former Developmental Services Department have been moved into the Town Manager's office.
- The total of all funds as recommended is \$16,987,126 which is 2.3% more than the current budget for FY 2014-15.

Issues For Consideration and Future Planning

1. Aging Water and Sewer Infrastructure

Much of the Town's water and sewer infrastructure is old and in need of significant upgrades. The proposed budget provides some funding for improvements at the wastewater treatment plant and funding for ongoing system maintenance. However, it will take years to address all the needs in this area, especially given the amount of resources the Town already has to devote to water and sewer debt service. The Board of Commissioners has requested that staff prioritize the most pressing water and sewer projects with the hope that some of these projects may be able to be addressed by utilizing a combination of reserve funds, grants, and low interest loans in smaller project amounts. \$275,000 has been allocated in the proposed FY 2015-16 budget for future unspecified water projects. Significant water and sewer rate increases may be inevitable in future years depending on the number and scope of projects desired to be addressed.

2. Proposed Sale of Generation Assets by North Carolina Eastern Municipal Power Agency

The North Carolina Eastern Power Agency (NCEMPA) has agreed to sell its interest in its jointly owned generating facilities to Duke Energy Progress. The sale has cleared most of the legislative and regulatory hurdles with approval of all member municipalities being the last major step to address. Consideration and approval by the Farmville Board of Commissioners is scheduled for June 2. Duke Energy Progress would continue to provide wholesale electricity to all entities currently served by the Power Agency's interest in Duke Energy Progress plants. NCEMPA would continue billing, load management, and the other services provided to its members and the municipalities would retain control and ownership of the local electrical systems.

Once the sale is approved by all member units and the sale closed, the deal would eliminate most of the debt owed by NCEMPA member communities and reduce the Town's wholesale cost of purchasing power. With the sale of assets and a reduction in the town's wholesale power costs will come an opportunity for the Town of Farmville to reduce retail electric rates. However, the extent of any rate reduction will be dependent on several factors, including Farmville's share of the outstanding debt remaining, anticipated electric system capital and maintenance needs in the near term, and ongoing operational needs as the town will continue to operate and maintain the system infrastructure and continue to bill and collect electric revenue. No decrease in retail rates should be enacted until we can adequately determine a proper rate structure going forward. This will likely necessitate a rate study by an outside firm to guide our rate setting decisions. In the interim, I have included in the proposed FY 2015-16 budget a contribution of approximately \$130,000 to an Electric Rate Stabilization Fund to enable the Town to mitigate any potential rate increase in the next several years. This anticipates that such a fund would be recommended by the outside rate study.

3. Water Supply

The Town of Farmville currently has a contract to purchase most of its water from the Greenville Utilities Commission (GUC) over an eight (8) month period. Existing Town wells are utilized in the warmer months of the year and at other times as needed to augment the Town's water supply. GUC has proposed that the Town of Farmville and partner Greene County enter into a new contract for purchase of water that, among other things, greatly increases the cost of water, sets a higher minimum water purchase threshold, drastically shortens the duration of the contract, and sets forth an undesirable basis for future water rate adjustments. Farmville and Greene County are in negotiations with GUC to forge a contract that is fair to all parties with the stated goal of having all contractual issues resolved by September 1. In the absence of knowing how this issue will be resolved, I have included sufficient contingency funding in the FY 2015-16 budget to accommodate any feasible potential increase in the wholesale water rate charged by GUC next year.

4. Employee Compensation Issues

Employee compensation for Town employees has lagged behind the market for the last several years due to poor economic conditions that have negatively affected revenue and due to more critical needs competing for funding with limited available resources. In the last several years, the Board has generously funded modest cost-of-living and merit adjustments for employees that have helped in making the Town's compensation plan more competitive. However, many of our employee positions are not paid at the prevailing market rate and some of our veteran employees are making little more than new hires due to pay plan compression. Also, with an improving economy comes greater opportunities for movement of employees to better paying positions with other employers. The Town of Farmville is not only having to compete with other employers to recruit quality employees but even to retain the quality employees we have. The Town's Pay and Classification Plan was last updated in 2005. Typically, these plans are recommended to be updated every three to five years. The current pay plan is simply no longer suitable for our needs and hampers our ability to recruit the very best employees. I have included funding to update the Town's Employee Pay and Classification Plan in the recommended FY 2015-16 budget.

5. Economic Development

The Mayor and Board of Commissioners continue to identify economic development as one of the top policy priorities for the Town. Efforts continue to partner more with the Pitt County Development Commission, the NC Department of Commerce, Electricities of North Carolina, and other economic development interests to market our community to potential new industrial and business interests. The creation of a dedicated Economic Development Department and increased funding for successful programs such as the Façade Grant Program and Main Street Program and continued strong investment in the Town's utility infrastructure will leverage private investment in Farmville and provide adequate capacity and reliable service to accommodate the needs of new and existing industry and businesses to grow and retain tax base, utility revenue, and local jobs.

Economic development is a marathon and not a sprint so some initiatives today may take months or even years to yield clear results. That is all more reason that the Town should be steadfast in its continued financial and policy commitment to economic development funding and implementation of new and innovative methods to attract new business and industry to the Town. Some strategies worthy of exploring in the future might include providing grant assistance to small businesses for help in developing business plans, providing utility assistance for newly established businesses, providing grants to rehab buildings or spaces for new businesses, providing an occupancy grant to encourage building owners to lease out vacant storefronts, establishing a downtown business incubator, and establishing a low interest revolving loan pool to assist individuals starting a new business or renovating a space or building for future occupancy. All of these are worthy of consideration in this very competitive economic climate.

6. Uncertain Funding From the State

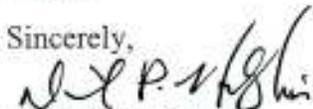
Actions by the NC General Assembly in recent years and ongoing legislative studies and initiatives point to a continued effort by the State of North Carolina to shift some responsibilities that traditionally rested with the State to local governments and to restrict local government oversight and control in other areas traditionally handled by local governments. The result has generally been detrimental to local governments, especially in the loss of some traditional local revenue sources such as the local privilege license fee continued introduction of new unfunded mandates. It will be necessary to continue to closely monitor actions of the General Assembly going forward to be adequately prepared for the possible reduction or loss of revenue and/or the shift of additional financial responsibilities for local programs.

The Fiscal Year 2015-16 proposed annual budget is presented for your review. This is assuredly the most important decision the Board of Commissioners makes all year. The annual budget pre-determines the course of Town operations for the coming year by setting funding and program priorities. Please take this document and read it carefully. If you have questions about anything in this document, please contact me or Finance Director Amy Johnson.

The Board has set a public hearing for June 2, 2015 to receive public comment on the proposed budget document and has scheduled a work session for May 20, 2015 to permit a more detailed discussion and explanation of the document before adopting the budget ordinance for FY 2015-16. Of course, you are free to alter or amend this document in any manner you choose. I look forward to having the opportunity to discuss this document with you prior to adoption.

I would like to thank the Town's department heads for their assistance and cooperation by working with me to keep costs to a minimum and to make reasonable budget requests in an effort to produce a comprehensive plan of action for FY 2015-16. I also wish to thank the Mayor and Board of Commissioners for providing me input prior to the beginning of the budget formulation process. Finally, I would like to thank Finance Director Amy Johnson for all her efforts and assistance during the budgeting process and Executive Assistant Theresa Cieslinski for assembling the budget books.

Sincerely,



David P. Hodgkins

Town Manager / Budget Officer

FY 2015-2016 Proposed Budget

General Fund

Expenditures	2015-16	2014-2015
Legislative	\$ 237,946	\$ 248,174
Administration	\$ 240,612	\$ 221,010
Finance	\$ 491,925	\$ 422,768
Garage	\$ -	\$ 68,737
Special Services	\$ -	\$ 79,495
Police	\$ 1,584,327	\$ 1,510,020
Fire	\$ 195,266	\$ 188,891
Code Enforcement	\$ 114,603	\$ 1,331,726
Public Works	\$ 1,391,838	\$ -
Powell Bill	\$ 193,178	\$ 144,000
Library	\$ 277,411	\$ 260,769
Recreation	\$ 384,209	\$ 341,988
Information Systems	\$ 116,802	\$ 106,162
Economic Development	\$ 70,205	\$ 118,603
Total General Fund	\$ 5,298,322	\$ 5,042,343

Revenue	\$ 5,298,322	\$ -
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May Museum

	Revenue	Expenditure	
May Museum	\$ 36,000	\$ 36,000	\$ -

Enterprise Funds

	Revenue	Expenditure	
Water	\$ 2,919,158		
Administration		\$ 457,983	
Supply		\$ 1,180,400	
Distribution		\$ 561,300	
Non Operating		\$ 719,475	
Total Water Fund		\$ 2,919,158	\$ -

Sewer	\$1,650,840		
Administration		\$165,667	
Collection		\$258,515	
Treatment		\$761,940	
Non Operating		\$464,718	
Total Sewer Fund		\$1,650,840	\$ -

Electric	\$7,475,750		
Administration		\$633,022	
Distribution		\$6,371,367	
Non Operating		\$471,361	
Total Electric Fund		\$7,475,750	\$ -

Budget Year: 2015-2016	ALLOCATION TO UTILITY DEPARTMENTS			
DESCRIPTION	COST	WATER	SEWER	ELECTRIC
A. LEGISLATIVE				
SALARIES - ELECTED OFFICIALS/CLERK	35250	8813	8813	8813
BENEFITS FOR BOTH	7341	1835	1835	1835
SPECIAL EMPLOYEE PROGRAMS	2500	375	375	375
PROFESSIONAL SERVICES	20000	3000	3000	3000
DEPARTMENTAL SUPPLIES	3500	525	525	525
TRAVEL/STAFF DEVELOPMENT	4000	600	600	600
TELEPHONE	2000	300	300	300
UTILITIES	18000	2700	2700	2700
PRINTING	100	15	15	15
MAINTENANCE OF EQUIPMENT	1000	150	150	150
ADVERTISING	1200	180	180	180
TOTAL LEGISLATIVE	94891	18493	18493	18493
B. ADMINISTRATIVE				
SALARIES	145600	36400	36400	50960
BENEFITS	47112	11778	11778	16489
DEPARTMENTAL SUPPLIES	2000	400	400	600
TRAVEL	12000	2400	2400	3600
TELEPHONE	3200	640	640	960
PROFESSIONAL SERVICES	25000	5000	5000	7500
PRINTING	0	0	0	0
MAINTENANCE OF EQUIPMENT	1500	300	300	450
ADVERTISING	300	60	60	90
INSURANCE & BONDS	1000	200	200	300
RENTALS	0	0	0	0
DOES AND SUBSCRIPTIONS	2000	400	400	600
TOTAL ADMINISTRATIVE	239712	57578	57578	81549
C. FINANCE				
SALARIES	222700	55675	55675	100215
BENEFITS - EMPLOYEES	110715	27679	27679	49822
PROFESSIONAL SERVICES	37775	5666	3778	9444
DEPARTMENTAL SUPPLIES	11945	1792	1792	4778
TRAVEL	2500	375	375	1000
POSTAGE- UTILITY BILLS/OTHER	22395	7390	7390	7614

TELEPHONE	2300	345	345	920
UTILITIES	0	0	0	0
PRINTING	6500	975	975	2600
MAINTENANCE & REPAIR	34650	6930	6930	13860
ADVERTISING/RENTALS	1700	255	255	680
DUES AND SUBSCRIPTIONS	300	45	45	120
CONTRACTED SERVICES	8995	1349	1349	3598
OTHER	250	38	38	100
CAPITAL OUTLAY	29200	9636	9636	9928
TOTAL FINANCE	491925	118150	116261	204679
D. SPECIAL SERVICES				
SALARIES - GLENN LETCHWORTH	0	0	0	0
PART/TIME	0	0	0	0
BENEFITS - GLENN LETCHWORTH	0	0	0	0
PART/TIME	0	0	0	0
UNIFORMS	0	0	0	0
AUTO SUPPLIES	0	0	0	0
DEPARTMENTAL SUPPLIES	0	0	0	0
TRAVEL	0	0	0	0
TELEPHONE	0	0	0	0
UTILITIES	0	0	0	0
MAINTENANCE - BUILDINGS	0	0	0	0
MAINTENANCE - EQUIPMENT	0	0	0	0
MAINTENANCE - VEHICLES	0	0	0	0
ADVERTISING	0	0	0	0
DUES AND SUBSCRIPTIONS	0	0	0	0
INSURANCE AND BONDS	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL SPECIAL SERVICES	0	0	0	0
E. CENTRAL GARAGE				
SALARIES - STAFF	0	0	0	0
BENEFITS - STAFF	0	0	0	0
PROFESSIONAL SERVICES	0	0	0	0
UNIFORMS	0	0	0	0
AUTO SUPPLIES	0	0	0	0

DEPARTMENTAL SUPPLIES	0	0	0	0
TRAVEL	0	0	0	0
TELEPHONE/POSTAGE	0	0	0	0
UTILIITES	0	0	0	0
PRINTING	0	0	0	0
MAINTENANCE - BUILDINGS	0	0	0	0
MAINTENANCE - EQUIPMENT	0	0	0	0
MAINTENANCE - VEHICLES	0	0	0	0
ADVERTISING	0	0	0	0
RENTALS	0	0	0	0
INSURANCE AND BONDS	0	0	0	0
DUES AND SUBSCRIPTIONS	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL CENTRAL GARAGE	0	0	0	0
F. SPECIAL PROJECTS AND TECHNOLOGY				
SALARIES - BRIAN SPEHAR	44915	11229	11229	11229
BENEFITS - BRIAN SPEHAR	16587	4147	4147	7464
PROFESSIONAL SERVICES	0	0	0	0
DEPARTMENTAL SUPPLIES	300	75	75	75
TRAVEL	1900	475	475	475
TELEPHONE	6500	1625	1625	1625
PRINTING	0	0	0	0
MAINTENANCE & REPAIR	8000	2000	2000	2000
ADVERTISING/RENTALS	0	0	0	0
DUES AND SUBSCRIPTIONS	0	0	0	0
CAPITAL OUTLAY	38600	9650	9650	9650
TOTAL SPECIAL PROJECTS	116802	29200.5	29200.5	32517.9
G. Public Works & Code Enforcement				
SALARIES	483176	72476	72476	72476
BENEFITS	197794	29669	29669	29669
OTHER COSTS	825471	123821	123821	123821

TOTAL PUBLIC WORKS & CODE ENFORCEMENT	1506441	225966	225966	225966
H. POLICE				
TOTAL COSTS	1584327	11882	11882	11882
TOTAL POLICE	1584327	11882	11882	11882
I. FIRE				
TOTAL COSTS	195266	1464	1464	1464
TOTAL FIRE	195266	1464	1464	1464
	0			
GRAND TOTAL	4229364	462734	460845	576552

QUATRO PNO: TRANSFER.W02

Town of Farmville Organizational Chart



**TOWN OF FARMVILLE
GENERAL FUND**

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Price Year Actual		Current Budget		Revenue to Date		Estimated Entire Year		Dept Head Request		Manager Recommends		Board Approval	
			13-14	14-15	14-15	14-15	14-15	14-15	14-15	15-16	15-16	15-16	15-16	15-16		
10-3100-1800			14,556	10,000	6,471	10,000	10,000	10,000								
10-3202-9998		TAX PENALTIES & INTEREST	16,875	14,000	10,650	14,000	14,000	14,000								
10-3203-1100		VEHICLE TAG FEES	4,115	0												
10-3203-1100		AD VALOREM TAXES 2003														
10-3203-1101		VEHICLE TAXES - 2003	2	0	8	8	8	8								
10-3204-1100		AD VALOREM TAXES - 2004	305	0												
10-3204-1101		VEHICLE TAXES 2004	104	0	77	77	77	77								
10-3205-1100		AD VALOREM TAXES - 2005	69	0												
10-3205-1101		VEHICLE TAXES 2005	148	0	85	85	85	85								
10-3206-1100		AD VALOREM TAXES - 2006	20	0	369	369	369	369								
10-3206-1101		VEHICLE TAXES 2006	132	0	134	134	134	134								
10-3207-1100		AD VALOREM TAXES - 2007	933	0	206	206	206	206								
10-3207-1101		VEHICLE TAXES - 2007	85	0	108	108	108	108								
10-3208-1100		AD VALOREM TAXES 2008	3,563	0	224	224	224	224								
10-3208-1101		VEHICLE TAXES 2008	225	0	216	216	216	216								
10-3209-1100		AD VALOREM TAXES 2009	4,067	0	674	674	674	674								
10-3209-1101		VEHICLE TAXES 2009	413	0	300	300	300	300								
10-3210-1100		AD VALOREM TAXES 2010	6,296	2,000	3,186	3,186	3,186	3,186								
10-3210-1101		VEHICLE TAXES 2010	439	200	356	356	356	356								
10-3211-1100		AD VALOREM TAXES 2011	8,727	4,000	5,865	5,865	5,865	5,865								
10-3211-1101		VEHICLE TAXES 2011	2,017	800	936	936	936	936								
10-3212-1100		AD VALOREM TAXES 2012	13,276	8,000	6,718	6,718	6,718	6,718								
10-3212-1101		VEHICLE TAXES 2012	17,306	5,000	1,412	1,412	1,412	1,412								
10-3212-1102		VTS VEH. TAXES 2012	7,554	0												
10-3213-1100		AD VALOREM TAXES 2013	1,252,885	18,000	18,751	18,751	18,751	18,751								
10-3213-1101		VEHICLE TAXES 2013	100,022	27,000	39,241	39,241	39,241	39,241								
10-3213-1102		VTS VEH TAXES 2013	66,698	0												
10-3214-1100		AD VALOREM TAXES- 2014	0	1,252,103	1,237,173	1,252,103	1,252,103	1,252,103								
10-3214-1101		VEHICLE TAXES- 2014	0	118,093	53,507	118,093	118,093	118,093								
10-3215-1100		AD VALOREM TAXES- 2015	0	0												
10-3215-1101		VEHICLE TAXES- 2015	0	0												
10-3229-1000		SALE OF TAGS AND TITLES - DMV	56,190	43,000	36,700	43,000	43,000	43,000								

TOWN OF FARMVILLE
Revenue Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Prior Year Actual		Current Budget	Revenue to Date		Estimated Entire	Dept Head	Manager	Board Approval
			13-14	14-15	14-15	14-15	Year	Request	Recommendations	15-16	
10-3229-1500		DMV- Sale of Merchandise	0	0	0	133	200	100	100		
10-3229-2000		Refund Tag & Tax Program- Pitt Co	5,170	0	0						
10-3230-0000		LOCAL GOVT. SALES TAX	808,334	822,292	822,292	590,823	875,000	905,000	905,000	905,000	
10-3231-0000		Solid Waste Disposal Tax	2,869	3,000	3,000	1,590	3,000	3,000	3,000	3,000	
10-3235-0010		Fire Services-Pitt Co. Tax	48,445	47,008	47,008	45,017	47,008	48,337	48,337	48,337	
10-3235-0011		Fire Calls -County Funds	11,400	11,200	11,200	8,690	11,200	11,200	11,200	11,200	
10-3260-0000		PRIVILEGE LICENSE	68,348	60,000	60,000	56,208	56,208				
10-3311-0000		PAYMENTS IN LIEU OF TAXES	2,013	1,200	1,200	705	705	800	800	800	
10-3312-0000		HOLD HARMLESS DISTRIBUTION	1,724	0	0						
10-3316-0000		POWELL BILL DISTRIBUTION	143,720	144,000	144,000	144,122	144,122	144,000	144,000	144,000	
10-3322-0000		WINE AND BEER TAX	20,537	20,000	20,000		20,000	20,600	20,600	20,600	
10-3323-0000		COURT AND ARREST FEES	13,444	15,000	15,000	8,059	11,000	13,000	13,000	13,000	
10-3324-0000		UTILITIES FRANCHISE TAX	363,421	370,000	370,000	196,594	370,000	370,000	370,000	370,000	
10-3325-0000		DMV- NOTARY FEES	6,262	5,600	5,600	6,285	6,500	6,000	6,000	6,000	
10-3343-0000		BUILDING PERMITS	37,173	15,000	15,000	14,329	15,000	15,000	15,000	15,000	
10-3343-5000		HOMEOWNERS RECOVERY FUND	-112	0	0	-56					
10-3345-0100		PLUMBING PERMITS	3,091	2,000	2,000	853	1,200	1,500	1,500	1,500	
10-3345-0200		ELECTRICAL PERMITS	10,239	10,000	10,000	7,845	8,500	10,000	10,000	10,000	
10-3345-0700		MINIMUM HOUSING INSP. FEE	2,690	2,100	2,100	2,570	2,600	2,500	2,500	2,500	
10-3345-0800		FIRE INSPECTION FEES	1,792	1,300	1,300	1,439	1,500	1,300	1,300	1,300	
10-3413-0000		A/R PENALTIES - INTEREST	3,710	4,000	4,000	3,337	3,500	4,000	4,000	4,000	
10-3424-0000		CEMETERY SERVICE FEES	29,354	28,000	28,000	24,660	25,000	28,000	28,000	28,000	
10-3431-0000		DOG KENNEL FEES & FINES	10	0	0						
10-3431-8900		CONTROLLED SUBST - STATE REV	5,424	0	0	4,481	4,481				
10-3431-8910		CONTROLLED SUBST - FEDERAL REV	0	0	0	858	858				
10-3432-0000		FIRE PROTECTION	637	637	637	619	619	625	625	625	
10-3452-0000		GARBAGE COLLECTION FEES	507,590	540,000	540,000	429,768	540,000	556,000	556,000	556,000	
10-3452-0100		STATE GRANT-MOSQ. CONTROL	2,211	2,200	2,200						
10-3452-0200		STATE GRANT- FIRE DEPT.	14,170	20,559	20,559	19,317	19,317	20,756	20,756	20,756	
10-3452-1000		SALES OF YARD WASTE KARTS	846	400	400	738	738	800	800	800	
10-3525-0000		CITIZEN OF THE YEAR	2,340	2,500	2,500						

Revenue Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND		Prior Year Actual		Current Budget		Revenue to Date		Estimated Entire Year		Dept Head Request		Manager Recommendations		Board Approval		
				13-14	14-15	14-15	14-15	14-15	14-15	15-16	15-16	15-16	15-16	15-16				
10-3526-0000			Christmas Parade	7,015	0													
10-3530-0100			INDUSTRIAL PARK LAND-LEASE PYMT	1,751	1,751	1,751	1,751	1,751	1,751	1,751	1,751	1,751	1,751	1,751	1,751			
10-3535-0000			Solar Farm- Option	4,500	0													
10-3611-0100			STATE LIBRARY GRANT	4,205	3,600	3,600	3,580	3,580	3,580	3,580	3,580	3,200	3,200	3,200	3,200			
10-3611-0200			LIBRARY FEES/ FINES	3,617	2,600	2,600	5,455	5,455	6,000	6,000	4,000	4,000	4,000	4,000	4,000			
10-3611-0300			LIBRARY FINES	0	0													
10-3611-0400			LIBRARY VIDEO USER FEES	0	0													
10-3611-0500			LIBRARY CASH DONATIONS	85	500	500	148	148	175	175	100	100	100	100	100			
10-3611-0600			LIBRARY CONTR PITT COUNTY	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
10-3611-0800			LIBRARY BOOK SALE REVENUE	926	600	600	547	547	547	547	500	500	500	500	500			
10-3611-0900			CONTRIB FROM LIBRARY TRUST	1,499	0													
10-3612-0100			Community Center Use Fees	0	4,500	4,500	3,845	3,845	4,500	4,500	4,500	4,500	4,500	4,500	4,500			
10-3612-2000			Pedestrian Planning Grans- NCDOT	0	10,024	10,024	10,024	10,024	10,024	10,024	10,024	10,024	10,024	10,024	10,024			
10-3613-0000			Library- LSTA Grant	14,848	14,597	14,597	18,708	18,708	18,708	18,708	14,500	14,500	14,500	14,500	14,500			
10-3613-1000			Library- LSTA Grant Match/Friends of Libra	0	4,863	4,863	4,863	4,863	4,863	4,863	4,800	4,800	4,800	4,800	4,800			
10-3615-0000			Smart Communities Grant- Electricities	880	3,000	3,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
10-3616-0000			Municipal Support Grant- Pitt County Devel	880	0													
10-3620-8000			CELEBRATION 2000 REVENUE	3	0		125	125	125	125	125	125	125	125	125			
10-3712-0000			Recreation Sponsorships	0	8,000	8,000	3,470	3,470	7,120	7,120	8,000	8,000	8,000	8,000	8,000			
10-3712-0050			Recreation- Ballfield Sign Sponsorships	0	0		1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200			
10-3712-0100			Recreation- League Player fees/ Activity Fee	0	12,500	12,500	12,280	12,280	12,500	12,500	12,500	12,500	12,500	12,500	12,500			
10-3712-0200			Recreation- Concessions	0	13,000	13,000	2,222	2,222	2,500	2,500	4,000	4,000	4,000	4,000	4,000			
10-3712-0300			Recreation- Miscellaneous	0	3,500	3,500	99	99	99	99	500	500	500	500	500			
10-3712-0400			Recreation- Gate Fees	0	0		2,343	2,343	3,000	3,000	3,000	3,000	3,000	3,000	3,000			
10-3712-0500			Recreation- Special Events	0	0		850	850	1,000	1,000	1,000	1,000	1,000	1,000	1,000			
10-3830-8500			INSURANCE SETTLEMENT	28,436	17,354	17,354	70,278	70,278	70,278	70,278	70,278	70,278	70,278	70,278	70,278			
10-3831-0000			INTEREST EARNED	1,519	1,000	1,000	1,219	1,219	1,091	1,091	1,000	1,000	1,000	1,000	1,000			
10-3831-4971			INTEREST EARNED CAPITAL RESERV	155	150	150	121	121	125	125	150	150	150	150	150			
10-3831-4972			INT EARNED DEPRECIATION RESERV	5	0	0	20	20	20	20	20	20	20	20	20			
10-3831-4973			Interest Earned- BB&T Fire Truck A/C	259	170	170	199	199	200	200	200	200	200	200	200			
10-3835-8000			LOT MOWINGS	973	2,500	2,500	461	461	1,500	1,500	2,300	2,300	2,300	2,300	2,300			

Revenue Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire Year	Dept Head Request	Manager Recommendations	Board Approval
			13-14	14-15	14-15	14-15	15-16	15-16	15-16
10-3835-8100		SALE/MATERIALS & SERVICES	6,179	5,000	3,820	4,000	5,000	5,000	5,000
10-3835-8110		SALE OF BALED MATERIALS	13,514	10,000	7,562	10,000	10,000	10,000	10,000
10-3835-8200		SALE OF FIXED ASSETS	7,900	8,000	6,787	6,787	8,000	8,000	8,000
10-3835-8300		Proceeds from Foreclosure Sales	0	0	2,095	2,095	3,000	3,000	3,000
10-3839-0000		MISCELLANEOUS	6,913	7,500	2,668	5,000	5,000	5,000	5,000
10-3839-8500		INSURANCE REFUNDS	3,027	0					
10-3841-0000		CONTRIBUTION FVILLE FIRE DEPT	960	0					
10-3845-0300		FEMA- Reimbursement	18,331	10,000	19,615	19,615			
10-3850-0000		BB&T Loan Proceeds	0	222,562	222,562	222,562			
10-3981-7110		Charges to Water Fund for services	0	284,000			369,000	369,000	
10-3981-7111		UTILITY LEGISLATIVE	43,382	0	36,651	36,651			
10-3981-7112		UTILITY - ADMINISTRATIVE	137,158	0	128,470	128,470			
10-3981-7113		UTILITY - FINANCE	294,936	0	270,634	270,634			
10-3981-7114		UTILITY - OTHER	61,901	0	56,617	56,617			
10-3981-7115		UTILITY - GARAGE	52,269	0	27,142	27,142			
10-3981-7116		UTILITY - Develop.Srvcs/Grounds	82,104	0	89,943	89,943			
10-3981-7118		UTILITY - POLICE	25,365	0	22,233	22,233			
10-3981-7119		UTILITY - FIRE	3,260	0	2,804	2,804			
10-3981-7121		UTILITY - Special Projects/Tech	68,526	0	55,561	55,561			
10-3981-7210		Charges to Sewer Fund for services	0	51,922			77,200	77,200	
10-3981-7310		Charges to Electric Fund for services	0	406,055			521,562	521,562	
10-3986-2200		DUE FROM CEMETERY PERP C	21,150	23,100	23,100	23,100	18,100	18,100	
10-3986-6100		DUE FROM FOR STREETS	6,000	6,000			6,000	6,000	
10-3986-6300		DUE FROM ELECTRIC FUND	230,990	232,000	232,000		238,828	238,828	
10-3986-6301		Due from Electric- Pay Lieu Taxes	21,534	21,534	21,534	21,534	20,998	20,998	
10-3987-6100		DUE FROM WATER FUND	87,888	87,888	87,888	87,888	71,685	71,685	
10-3987-6200		DUE FROM SEWER FUND	6,000	6,000			6,000	6,000	
10-3987-6300		DUE FROM ELECTRIC FUND	61,203	61,203	61,203	61,203	45,000	45,000	
10-3988-6100		Transfer from Water- for Economic Develop	0	35,000	35,000	35,000	35,000	35,000	
10-3988-6300		Transfer from Electric- for Economic Develo	0	35,000	35,000	35,000	35,000	35,000	
10-3991-0000		APPROPRIATED FUND BALANCE	0	28,844					

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Prior Year Actual 13-14	Current Budget 14-15	Revenue to Date 14-15	Estimated Entire Year 14-15	Dept Head Request 15-16	Manager Recommendations 15-16	Board Approval 15-16
10-3991-0100		POWELL BILL FUND BALANCE	0	0	0	50,000	50,000	50,000	
TOTAL		GENERAL FUND	5,029,920	5,280,009	4,594,126	5,068,397	5,298,322	5,298,322	0

Town of Farmville
Legislative

10-4110



Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
GOVERNING BODY									
10-4110		LEGISLATIVE							
1210		SALARIES STAFF/ELECTED OFFICIALS	35,936	28,833	80.23 %	35,936	35,250	35,250	
1810		FICA	2,749	2,206	80.25 %	2,749	2,696	2,696	
1820		RETIREMENT	1,203	1,198	99.58 %	1,380	1,380	1,380	
1830		GROUP INSURANCE	1,800	1,915	106.39 %	2,235	2,725	2,725	
1870		401K RETIREMENT CONT.	468	466	99.57 %	540	540	540	
1900		SPECIAL EMPLOYEE PROGRAMS	2,000	3,190	159.50 %	3,190	2,500	2,500	
1910		SPECIAL EVENTS	1,200	1,033	86.08 %	1,200	1,200	1,200	
1920		PROFESSIONAL SERVICES	20,000	12,624	63.12 %	15,000	20,000	20,000	
1930		TAXES	4,700	4,682	99.62 %	4,682	4,700	4,700	
2600		DEPARTMENTAL SUPPLIES	3,500	3,441	98.31 %	4,000	3,500	3,500	
3110		TRAVEL/STAFF DEVELOPMENT	4,000	1,287	32.17 %	1,500	4,000	4,000	
3210		TELEPHONE & POSTAGE	2,500	834	33.36 %	1,500	2,000	2,000	
3300		UTILITIES	18,000	15,463	85.91 %	18,000	18,000	18,000	
3410		PRINTING	100	0	0.00 %	100	100	100	
3520		MAINT/REPAIRS EQUIPMENT	800	851	106.38 %	1,000	1,000	1,000	
3700		ADVERTISING	1,000	1,538	153.80 %	1,800	1,200	1,200	
4170		COUNTY BOARD OF ELECTIONS	0	0	0.00 %	0	5,744	5,744	
4200		CITIZEN OF THE YEAR	2,500	0	0.00 %	0	2,500	2,500	
4300		Rent- Police Substation	3,000	2,400	80.00 %	3,000	3,600	3,600	
4500		INSURANCE AND BONDS	42,700	42,754	100.13 %	42,754	49,000	49,000	
4910		DUES AND SUBSCRIPTIONS	5,500	7,748	140.87 %	7,748	7,500	7,500	
4920		BANK/INVEST. SERVICE CHARGES	3,200	4,518	141.19 %	5,000	5,000	5,000	
7400		FCHS- WALK OF KNOWLEDGE PROJECT	20	20	100.00 %	20	20	20	
7550		AUCTION SERVICE FEES	2,000	614	30.70 %	616	500	500	
7610		DEBT- EQUIP LEASE PYMT-Principa	49,377	43,056	87.20 %	49,377	12,534	12,534	
7611		EQUIP LEASE INTEREST	961	1,003	104.37 %	961	52	52	
7612		DAVIS ENTERPRISE/GRIFFIN LEASE	9,380	9,380	100.00 %	9,380	9,380	9,380	
7800		Refund- Land Purchase J. Matthews	0	0	0.00 %	0	0	0	
9811		DUE TO MAY MUSEUM	35,000	35,000	100.00 %	35,000	25,000	25,000	
9812		DUE TO RECREATION FUND	0	0	0.00 %	0	0	0	

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Attended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	10-4110	LEGISLATIVE							
9851		Organization Contributions	15,760	16,260	103.17 %	16,260	15,000	15,000	
9852		Christmas Parade expenses	0	0	0.00 %				
9872		DUE TO DOGWOOD FESTIVAL FUND	0	0	0.00 %				
9879		DUE TO FUND 79- PARTIF GRANT	0	0	0.00 %				
		TOTAL LEGISLATIVE	269,354	242,314	89.96 %	264,928	236,621	237,946	0

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4110	LEGISLATIVE GOVERNING BODY	
	FUNDS TO PAY PITT COUNTY TAXES ON PROPERTIES THAT THE TOWN INITIATES FORECLOSURE OR CONDEMNATION PROCEEDINGS ON.	
10-4110-2600	DEPARTMENTAL SUPPLIES	\$3,500.00
	ENVELOPES, PAPER, FOLDERS, NOTEBOOKS, COPY PAPER, PENS, MISCELLANEOUS OFFICE SUPPLIES	
10-4110-3110	TRAVEL/STAFF DEVELOPMENT	\$4,000.00
	TRAVEL FOR MAYOR AND COMMISSIONERS TO NORTH CAROLINA LEAGUE OF MUNICIPALITIES ANNUAL CONVENTION, ELECTRICITIES ANNUAL MEETING, TOWN HALL DAY, STATE AND LOCAL CONFERENCES, OTHER AREA AND LOCAL MEETINGS	
10-4110-3210	TELEPHONE & POSTAGE	\$2,000.00
	CENTURYLINK MONTHLY BILL @ \$60/MONTH INFORMATION TECHNOLOGY SERVICE @ \$60/MONTH PITNEY BOWES POSTAGE COSTS	
10-4110-3300	UTILITIES	\$18,000.00
	ELECTRIC, WATER, AND SEWER COSTS FOR MUNICIPAL BUILDING NATURAL GAS BILL MONTHLY MAINTENANCE FEES WITH CIS-COM FOR FARMVILLE CABLE TV CHANNEL. CURRENTLY MONTHLY COST @ \$595. (REQUEST: \$7,140)	
10-4110-3410	PRINTING	\$100.00
	REPORTS, CERTIFICATES, STATIONERY, ENVELOPES, ETC.	
10-4110-3520	MAINT/REPAIRS EQUIPMENT	\$1,000.00
	COPIER LEASE PAYMENTS/COPIER MAINTENANCE AGREEMENT FEES - LEGISLATIVE ALLOCATION (REQUEST: \$560) GENERAL REPAIRS OF EQUIPMENT - COMPUTERS, PHONES, ETC. (REQUEST: \$ 140)	
10-4110-3700	ADVERTISING	\$1,200.00
	LEGAL NOTICES, POLICIES, ADVERTISEMENTS	
10-4110-4170	COUNTY BOARD OF ELECTIONS	\$5,744.00
	FUNDS TO COVER MUNICIPAL ELECTION (ELECTIONS HELD BY PITT COUNTY BOARD OF ELECTIONS WITH ALL COST TO REIMBURSED BY THE TOWN.	
10-4110-4500	INSURANCE AND BONDS	\$49,000.00
	Property & Liability insurance Workers compensation	

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4110	LEGISLATIVE GOVERNING BODY	
Bonds		
10-4110-4910	DUES AND SUBSCRIPTIONS	\$7,500.00
	MEMBERSHIP TO INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	
	MEMBERSHIP TO N.C. ASSOCIATION OF MUNICIPAL CLERKS	
	MEMBERSHIP TO N.C. LEAGUE OF MUNICIPALITIES	
	MEMBERSHIP TO SCHOOL OF GOVERNMENT	
	MEMBERSHIP TO MID-EAST COMMISSION	
	MISCELLANEOUS DUES	
10-4110-4920	BANK/INVEST. SERVICE CHARGES	\$5,000.00
	BANK SERVICE CHARGES	
10-4110-7550	AUCTION SERVICE FEES	\$500.00
	FEES ASSOCIATED WITH ONLINE AUCTIONS OF SURPLUS EQUIPMENT	
10-4110-7610	DEBT- EQUIP LEASE PYMT-Principa	\$12,534.00
	EQUIPMENT LEASE PAYMENTS -PRINICIPAL	
10-4110-7611	EQUIP LEASE INTEREST	\$52.00
	EQUIPMENT LEASE- INTEREST PYMTS	
10-4110-7612	DAVIS ENTERPRISE/GRIFFIN LEASE	\$9,380.00
	DAVIS ENTERPRISE & GRIFFIN LEASE PYMTS FOR PARKING LOTS	
10-4110-9811	DUE TO MAY MUSEUM	\$25,000.00
	GENERAL FUND CONTRIBUTION TO MAY MUSEUM OPERATING BUDGET	
10-4110-9851	Organization Contributions	\$15,000.00
	Organization Contributions:	
	Art Council Request \$5,000	
Total for Department	LEGISLATIVE	\$230,501.00

DAVID HODGKINS
Town Manager

THERESA L. CIESLINSKI
Personnel/Executive Assistant/Deputy Clerk

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4120 ADMINISTRATION							
1210		SALARIES	140,090	124,807	89.09 %	143,785	145,600	145,600	
1270		MERIT PAY	10,000	0	0.00 %				
1810		FICA	11,482	9,326	81.22 %	11,000	11,140	11,140	
1820		RETIREMENT	10,611	8,726	82.24 %	10,166	10,200	10,200	
1830		GROUP INSURANCE	18,000	14,974	83.19 %	17,530	21,806	21,806	
1840		1% State Unemployment Insurance	3,500	0	0.00 %				
1870		401K RETIREMENT CONT.	4,127	3,394	82.24 %	3,955	3,966	3,966	
1890		WELLNESS PROGRAM EXPENSES	600	0	0.00 %		600	600	
1900		CDL & Drug/Alcohol Testing	0	210	0.00 %	210	300	300	
1920		PROFESSIONAL SERVICES	0	0	0.00 %		25,000	25,000	
2600		DEPARTMENTAL SUPPLIES	2,000	1,889	94.45 %	2,000	2,000	2,000	
3110		TRAVEL & STAFF DEVELOP	12,000	8,368	69.73 %	11,000	12,000	12,000	
3210		TELEPHONE & POSTAGE	3,500	2,789	79.69 %	3,200	3,200	3,200	
3520		MAINT/REPAIR EQUIPMENT	1,500	787	52.47 %	1,500	1,500	1,500	
3700		ADVERTISING	300	0	0.00 %	300	300	300	
4500		INSURANCE AND BONDS	1,200	625	52.08 %	625	1,000	1,000	
4910		DUES AND SUBSCRIPTIONS	1,600	2,155	134.69 %	2,155	2,000	2,000	
		TOTAL ADMINISTRATION	220,510	178,050	80.74 %	207,426	240,612	240,612	0

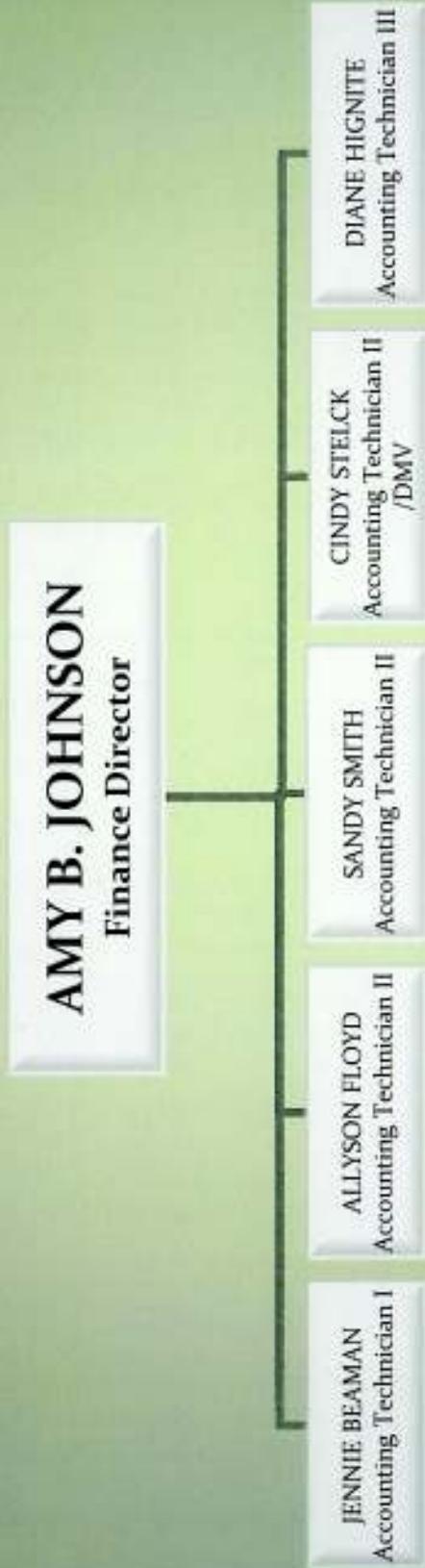
Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4120	ADMINISTRATION	
10-4120-1210	SALARIES	\$145,600.00
	SALARY AND WAGES FOR TOWN MANAGER AND EXECUTIVE ASSISTANT/PERSONNEL	
	CURRENT SALARY THERESA CIESLINSKI: \$46,802	
	SALARY FOR TOWN MANAGER: \$94,692	
10-4120-1810	FICA	\$11,140.00
	(7.65% OF SALARY) FOR TOWN MANAGER AND EXECUTIVE ASSISTANT/PERSONNEL	
10-4120-1820	RETIREMENT	\$10,200.00
	LOCAL GOVERNMENT RETIREMENT FOR TOWN MANAGER AND EXECUTIVE ASSISTANT/PERSONNEL (7.0790% OF SALARY)	
10-4120-1830	GROUP INSURANCE	\$21,806.00
	HEALTH INSURANCE FOR TOWN MANAGER AND EXECUTIVE ASSISTANT/PERSONNEL	
	DENTAL INSURANCE FOR TWO EMPLOYEES	
	LIFE INSURANCE FOR TWO EMPLOYEES	
10-4120-1870	401K RETIREMENT CONT.	\$3,966.00
	401K RETIREMENT CONTRIBUTION (CURRENTLY AT 2.75% OF SALARY)	
10-4120-1890	WELLNESS PROGRAM EXPENSES	\$600.00
	COSTS ASSOCIATED WITH TOWN WELLNESS PROGRAM TO IMPROVE EMPLOYEE HEALTH AND KNOWLEDGE OF HEALTH ISSUES	
10-4120-2600	DEPARTMENTAL SUPPLIES	\$2,000.00
	COPY PAPER	
	COPIER TONER AND DEVELOPER	
	PRINTER CARTRIDGES	
	ENVELOPES, STATIONERY, ETC.	
10-4120-3110	TRAVEL & STAFF DEVELOP	\$12,000.00
	TRAVEL AND TRAINING FOR EXECUTIVE ASSISTANT ON RETIREMENT, EMPLOYMENT LAWS, HIPPA, HEALTH INSURANCE, WORKERS COMPENSATION, SAFETY, ETC.	
	MONTHLY TRAVEL ALLOWANCE FOR TOWN MANAGER	
	MISC. TOWN MANAGER TRAVEL: LEAGUE OF MUNICIPALITIES CONVENTION, CITY/COUNTY MANAGER'S WINTER AND SUMMER MEETING, ELECTRICITIES	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4120	ADMINISTRATION	
	ANNUAL MEETING, ICMA ANNUAL MEETING, STATE CONFERENCES AND OTHER STATE AND LOCAL MEETINGS	
10-4120-3210	TELEPHONE & POSTAGE	\$3,200.00
	CELL PHONE SERVICE FOR TOWN MANAGER CENTURYLINK MONTHLY PHONE SERVICE INFORMATION TECHNOLOGY SERVICE PITNEY BOWES MAIL COSTS MISCELLANEOUS	
10-4120-3520	MAINT/REPAIR EQUIPMENT	\$1,500.00
	COPIER MAINTENANCE COSTS/LEASE COST FOR ADMINISTRATIVE PORTION REPAIRS TO CALCULATORS, COMPUTERS, ETC.	
10-4120-3700	ADVERTISING	\$300.00
	LEGAL NOTICES, POLICIES, ADVERTISEMENTS, ETC.	
10-4120-4500	INSURANCE AND BONDS	\$1,000.00
	Bond for Town Manager	
10-4120-4910	DUES AND SUBSCRIPTIONS	\$2,000.00
	FARMVILLE ENTERPRISE SUBSCRIPTION NC CITY/COUNTY MANAGER'S ASSOCIATION MEMBERSHIP INTERNATIONAL CITY/COUNTY MANAGER'S ASSOCIATION NC ASSOCIATION OF MUNICIPAL CLERKS & ORGANIZATION MUNICIPAL PERSONNEL OFFICERS	
Total for Department	ADMINISTRATION	\$215,312.00
Total for Fund	GENERAL FUND	\$215,312.00
Grand Total		\$215,312.00

Town of Farmville Finance

10-4130



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommendations 15-16	Board Approval 15-16
		10-4130 FINANCE							
1210		SALARIES	206,176	183,617	89.06 %	206,546	210,700	210,700	
1260		SALARIES - PART/TIME	0	0	0.00 %		12,000	12,000	
1810		FICA	15,772	13,997	88.75 %	15,754	17,045	17,045	
1820		RETIREMENT	14,577	10,392	71.29 %	12,560	14,770	14,770	
1830		GROUP INSURANCE	52,000	37,755	72.61 %	48,907	73,150	73,150	
1870		401K RETIREMENT CONT.	5,670	4,042	71.29 %	4,886	5,750	5,750	
1920		PROFESSIONAL SERVICES	37,000	34,953	94.47 %	35,611	37,775	37,775	
1940		Bad Debs- Returned checks write-off	0	0	0.00 %				
2600		DEPARTMENTAL SUPPLIES	11,000	10,889	98.99 %	12,000	11,945	11,945	
2700		Purchase for resale	200	190	95.00 %	86	250	250	
3110		TRAVEL & STAFF DEVELOP	1,500	2,012	134.13 %	2,012	2,500	2,500	
3210		TELEPHONE & POSTAGE	22,500	17,929	79.68 %	19,924	24,695	24,695	
3410		PRINTING	5,500	1,092	19.85 %	2,592	6,500	6,500	
3520		MAINT/REPAIR EQUIPMENT	34,650	33,266	96.01 %	33,874	34,650	34,650	
3700		ADVERTISING	1,350	1,522	112.74 %	1,337	1,700	1,700	
4400		CONTRACTED SERVICES	8,500	5,761	67.78 %	7,813	8,995	8,995	
4401		Credit Card fees	0	104	0.00 %	400			
4910		DUES & SUBSCRIPTIONS	273	305	111.72 %	305	300	300	
5000		CAPITAL OUTLAY NON-CAPITALIZEI	4,400	5,038	114.50 %	3,038	5,450	4,200	
5500		CAPITAL OUTLAY-EQUIPMENT	1,500	1,486	99.07 %	1,487	37,500	25,000	
5800		CAPITAL OUTLAY-BUILDING	4,000	4,108	102.70 %	4,108			
		TOTAL FINANCE	426,568	368,458	86.38 %	415,240	505,675	491,925	0

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4130	FINANCE	
10-4130-1210	SALARIES	\$210,700.00
1- Salaries for the following employees: (75% of Finance Director's Salary paid from Finance Budget and 25% from Legislative Budget for position of Town Clerk)		
^Amy Johnson- Finance Director		\$57,336
^Allyson Floyd- Acct. Tech II		\$28,311
^Vacant- Acct. Tech I		\$25,680
^Sandy Smith- Acct. Tech II		\$31,380
^Diane King- Acct. Tech III		\$35,448
^Cindy Stelck- Acct. Tech II- DMV		\$28,311
Total Request for Salaries: \$206,466		
2- Sick Day pay for 3 employees: \$1,000		
3- Bank Vacation salary for 3 employees: \$2,500		
4- Christmas Bonus - \$850		
10-4130-1260	SALARIES - PART/TIME	\$12,000.00
Part-time DMV position to work peak hours \$12/hr & 20 hours per week & possible back-up when needed to keep office open		
10-4130-1810	FICA	\$17,045.00
FICA Payment (7.65% Of Salaries)		
10-4130-1820	RETIREMENT	\$14,770.00
Local Government Retirement Contribution (7.07% Of Salaries)		
10-4130-1830	GROUP INSURANCE	\$73,150.00
Group Insurance: (plus a potential 15% increase) Includes Health, Dental & Life Insurance 5.75 Employees \$62,695 1 Retiree (Ernestine Bass) \$10,445		
10-4130-1870	401K RETIREMENT CONT.	\$5,750.00
401K Contribution (2.75% OF SALARIES)		
10-4130-1920	PROFESSIONAL SERVICES	\$37,775.00
1- Online Utility Exchange Inquiry Charge (\$2.65 each) Approx. 40 Inquires per month Total Request: \$1,275		
2- Audit Contract per agreement for Year-End June 30, 2014 Audit \$36,500 Single audits: \$0 Total Request: \$36,500		
10-4130-2600	DEPARTMENTAL SUPPLIES	\$11,945.00

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4130	FINANCE	
	1- Ink Cartridges for Utility Bill printing \$2800	
	2- Adhesive tape for postage machine \$500	
	3- Ink cartridges for postage machine \$720	
	4- Easy Seal for postage machine & folding/stuffing machine \$200	
	5- Holiday closing signs \$150	
	6- Replace one calculator \$100	
	7- General office supplies \$4,000	
	8- Receipt paper/ribbons \$650	
	9- Copier paper/supplies \$1,000	
	10-Computer paper ribbons \$1,800	
	11-Safety/first aid supplies \$25	
10-4130-2700	Purchase for resale	\$250.00
	DMV purchase of plates, handicap placard holders, etc. for sale	
10-4130-3110	TRAVEL & STAFF DEVELOP	\$2,500.00
	Various Classes for Continuing Education for employees: \$2,500	
10-4130-3210	TELEPHONE & POSTAGE	\$24,695.00
	1- Postal permit- annual fee: \$175	
	2- Online Utility Exchange- \$25 monthly fee: \$300	
	3- Yellow Pages advertising cost: \$400	
	4- Finance Director cell phone bill: \$720	
	5- General postage: \$2,500	
	6- Telephone service & long distance: \$2,500	
	7- PO Box rental (includes 2 boxes): \$300	
	8- Tax bills/reminders postage: \$800	
	9- Mailing of Utility bills (approx. 4,000 bills/month): \$17,000	
10-4130-3410	PRINTING	\$6,500.00
	1- A/R invoices & Privilege licenses: \$750	
	2- Doorhangers & Work orders: \$500	
	3- Utility bill paper, mailing envelopes & courtesy return envelopes: \$4,600	
	4- Envelopes & stationery: \$650	
10-4130-3520	MAINT/REPAIR EQUIPMENT	\$34,650.00
	1- Mailroom copier lease/maintenance cost: \$600	
	2- Logics annual maintenance fee per contract for 2014/2015: \$33,150	
	3- Drive-thru window service contract with Diebold: \$500	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4130	FINANCE	
	4- Computers & printers- general maintenance: \$400	
10-4130-3700	ADVERTISING	\$1,700.00
	1- Tax Lien advertisement (March 2014): \$1,200	
	2- Possible job notice advertisement: \$500	
10-4130-4400	CONTRACTED SERVICES	\$8,995.00
	1- Accurant.com (SS# search engine)- approx. \$60 monthly: \$1,200	
	2- Vehicle tax collection by Pitt County- cost approx. \$300/month: \$3,600	
	3- Tax Bill printing: Pitt County's fee: \$1,550 Accu-copy printing fee: \$1,000 Total Request: \$2,550	
	4- DMV equipment leasing: \$137.20 per month = \$1645	
10-4130-4910	DUES & SUBSCRIPTIONS	\$300.00
	1- Internation Institute of Municipal Clerks: \$135	
	2- NC Association of Municipal Clerk: \$50	
	3- NC Govt. Finance Officers Association: \$50	
	4- Farmville Enterprise: \$33	
	5- NCAPA dues (Diane): \$30	
10-4130-5000	CAPITAL OUTLAY NONCAPITALIZEI	\$5,450.00
	Replacing two desks in Finance office- in effort to update old furniture which is falling apart & drawers which do not open/lock- \$3,000	
	New runner rug for Finance collection door entrance- \$750	
	Photo prints for Finance collection area- \$500	
	Finance drive-thru window glass replacement due to it being cracked- \$1200	
10-4130-5500	CAPITAL OUTLAY-EQUIPMENT	\$37,500.00
	New software system upgrade (1/4 cost) total cost \$150,000	
Total for Department	FINANCE	\$505,675.00

Town of Farmville Police

10-4310



Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4310 POLICE							
1210		SALARIES	905,143	802,137	88.62 %	930,143	948,542	937,982	
1260		SALARIES - PART/TIME	3,135	2,698	86.06 %	3,135	9,884	5,742	
1280		SEPARATION ALLOWANCI	28,707	22,326	77.77 %	28,707	25,560	25,560	
1800		LAW ENFORCEMENT RETIRE.	51,450	47,021	91.39 %	51,450	53,880	53,880	
1810		FICA	72,199	61,970	85.83 %	70,950	71,843	72,195	
1820		RETIREMENT	12,221	10,470	85.67 %	12,221	12,572	12,572	
1830		GROUP INSURANCE	158,838	163,161	102.72 %	185,838	245,615	219,289	
1850		EE Noncompliance BCBS penalty	0	0	0.00 %				
1870		401K RETIREMENT CONT.	42,332	35,801	84.57 %	42,332	43,508	43,508	
1920		PROFESSIONAL SERVICES	200	0	0.00 %		200	200	
2120		UNIFORMS	13,453	7,146	53.12 %	10,000	11,670	11,670	
2510		AUTOMOTIVE SUPPLIES	54,370	63,967	117.65 %	72,000	69,952	62,000	
2600		DEPARTMENTAL SUPPLIES	14,000	13,624	97.31 %	15,000	16,933	16,933	
2610		COURT/JAIL EXPENSES	2,000	60	3.00 %	1,500	2,020	2,020	
3110		TRAVEL & STAFF DEVELOP	2,150	1,767	82.19 %	1,750	2,450	2,200	
3210		TELEPHONE & POSTAGE	10,397	10,172	97.84 %	10,397	16,158	13,000	
3410		PRINTING	400	0	0.00 %		300	300	
3520		MAINT/REPAIR EQUIPMENT	22,745	22,937	100.84 %	24,000	25,538	24,538	
3530		MAINT/REPAIRS VEHICLE	39,644	48,837	123.19 %	50,000	16,500	16,500	
3700		ADVERTISING	800	778	97.25 %	800	400	400	
3810		INFORMANT FUNDS	5,000	4,120	82.40 %	4,120	3,400	3,400	
4400		CONTRACTED SERVICES	3,000	3,004	100.13 %	3,200	3,000	3,000	
4500		INSURANCE AND BONDS	20,450	20,419	99.85 %	20,450	23,320	20,859	
4910		DUES AND SUBSCRIPTIONS	2,200	1,850	84.09 %	1,900	2,351	2,200	
5000		CAPITAL OUTLAY NONCAPITALIZEI	7,500	7,723	102.97 %	7,723			
5500		CAPITAL OUTLAY-EQUIPMENT	40,088	30,321	75.64 %	40,088			
5800		CAPITAL OUTLAY-BUILDING	18,000	18,458	102.54 %	18,458			
6000		CONTROLLED SUBST - STATE EXPEN	2,530	2,663	105.26 %	2,530			
6100		CONTROLLED SUBST - FEDERAL EXP	0	0	0.00 %				
7610		Debt- Lease pymts Principal	0	0	0.00 %		27,386	21,899	

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4310 POLICE							
7611		Debt- Lease pyymis Interest	0	0	0.00 %	3,599	3,599	2,619	
		TOTAL POLICE	1,532,952	1,403,430	91.55 %	1,608,692	1,646,532	1,584,327	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4310	POLICE	
10-4310-1210	SALARIES	\$948,542.00
	Police salaries to include, Merit, Christmas Bonus, Bank Vacation, and Sick Leave.	
	Also included are General Overtime, Standby pay for two investigators, Holiday Pay, and Dogwood.	
10-4310-1260	SALARIES - PART/TIME	\$9,884.00
Amos Horne	Animal Control Officers (1) - \$7.92	
	24 hours per week X 52 = 1,248 hours	
	(1248 hours X \$7.92 = \$9,884)	
	Christmas Bonus \$50.00	
Total	\$9,635	
10-4310-1280	SEPARATION ALLOWANCE	\$25,560.00
	Law Enforcement Separation Allowance for Robert Smith.	
	\$309.96 x 52 = \$16,118 per year	
	Law Enforcement Separation Allowance for Amos Horne.	
	\$242.10 x 39 = \$9,441.90 per year	
10-4310-1800	LAW ENFORCEMENT RETIRE.	\$53,880.00
	7.04% of Full-time Officer Wages	
10-4310-1810	FICA	\$71,843.00
	7.65% of Total Wages	
10-4310-1820	RETIREMENT	\$12,572.00
	7.00% of Full-time Civilian Employee's Wages	
10-4310-1830	GROUP INSURANCE	\$245,615.00
	Medical Insurance (\$838/Month * 21)	\$
	216,204	
	Dental Insurance (\$33.30 /Month * 21)	\$
	8,391	
	Life Insurance (\$3.60/Month * 21)	\$
	907	
	2 Retired Employees A. Horne and D. Holloman	\$
	20,112	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4310	POLICE	
10-4310-1870	401K RETIREMENT CONT.	\$43,508.00
Law Enforcement - 5%		\$34,680
General Civilian Employee - 3%		\$ 5,060
10-4310-1920	PROFESSIONAL SERVICES	\$200.00
Employee Assistance Program		\$200
10-4310-2120	UNIFORMS	\$11,670.00
To uniform 20 full-time employees and 1 part-time employee.		
10-4310-2510	AUTOMOTIVE SUPPLIES	\$69,952.00
Supplies for 12 marked, 3 unmarked police units for the 2 investigators, the Lieutenant and the chief, 2 military surplus, and 1 Animal Control truck.		
Gasoline. Projected consumption for all vehicles based on mileage and prior use and a recent gas increase. Gas price as of February 19, 2015 was \$2.22 W/ 17,801 ave. gallons * projected \$3.50 per gallon.		
\$62,303		
Oil and Miscellaneous Supplies. Based on projected mileage of 133,404 and service every 3,000 miles.		
\$29.40 per service X 44 Service		\$
1,293		
Car Wash Detergent.		\$
1,000		
Tires. Based on projected mileage and average life of police tires per amount purchased last year.		
36 X \$124 per tire =		
\$5,356		
10-4310-2600	DEPARTMENTAL SUPPLIES	\$16,933.00
General Office Supplies		
\$10,266		
Annual ammunition for mandated firearms qualification		
\$6,667		
10-4310-2610	COURT/JAIL EXPENSES	\$2,020.00
Jail Meals - 10 meals X 12 mth X \$12.25		
\$1,470		
Prisoner Medical		
\$		
Miscellaneous Supplies		
\$ 100		
Rubber Gloves		

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10	GENERAL FUND	
Dept. 10-4310	POLICE	
	\$ 450	

10-4310-3110	TRAVEL & STAFF DEVELOP	\$2,450.00
N.C. Chief's Conference (1)		\$ 400
Flu Vaccinations for all employees		\$
Narcotics Officer Conference (2)		\$
Instructor Training (1)		\$ 300
Firearms Instructor Training (1)		\$ 400
Radar Certification (4)		\$ 150
Fire Extinguisher Training (22)		\$
First Aid/CPR Certification Instructor (1)		\$ 300
DCI Certification and Conference (2)		\$
Intoxilyzer Certification (2)		\$ 200
First Line Supervisor Training (2)		\$ 200
5 Week Jail Certification (1)		\$ 500
Miscellaneous Schools		\$

10-4310-3210	TELEPHONE & POSTAGE	\$16,158.00
DCI Computer Lease x 4 DCI terminals, mobile data	\$112/mth	
\$1344		
Radio Lines From Tower	\$ 57/mth	
\$ 684		
4 Police Service Lines	\$170/mth	
\$2,040		
Postage	\$ 61/mth	
\$ 732		
Post Office Caller Service		
\$ 41		
Certified Mail-Evidence	\$ 40/mth	
\$ 480		
12 Cellular Phones	\$423/mth	
\$5,076		
12 Air Cards for DCI	\$136/mth	
\$1,643		
12 Vehicle Monitors	\$114/mth	
\$1,370		
Telephone/Internet at Substation	\$229/mth	
\$2,748		

10-4310-3410	PRINTING	\$300.00
General printing to include arrest cards, stationery, envelopes, vehicle sheets, warning ticket books, jail meal receipts, officer courtesy cards and warrant control cards.		
Crime Prevention/Community Relations pamphlets, brochures, coloring books, pencils etc.		

10-4310-3520	MAINT/REPAIR EQUIPMENT	\$25,538.00
5 Radar Certifications		\$ 435
Revcord 8 Channel recorder 5 Year Lease	\$2,147	
Dictaphone Recording Yearly Maintenance Contract	\$2,600	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested	
Fund 10	GENERAL FUND		
Dept. 10-4310	POLICE		
	Southern Software Maintenance Contract	\$4,698	
	Miscellaneous office equipment.	\$1,500	
	Copier Lease	\$2,224	
	VieVu Body Camera Lease \$640 x 12 mths	\$7,680	
	Taser Cartridges 29 x \$25	\$725	
	Taser DPM 6 x \$35	\$209	
	Radio Batteries 6 x \$55	\$330	
10-4310-3530	MAINT/REPAIRS VEHICLE	\$16,500.00	
	General maintenance on all police vehicles is based on 14-15 projected cost.		
	Vehicle Mileage and Use Summary (August 1, 2014 - February 28, 2015)		
3-2-15	Vehicle	Odometer	
#43	Brown HMMWV - Military Surplus		
#44	Green HMMWV - Military Surplus		
#45	02 GMC Sierra Truck (LT.)	157,525	Good
Cond			
#46	03 Chevrolet Animal Control	178,305	Good
Cond			
#57	06 Tahoe	135,350	Very
Good			
#510 #62	07 Crown Vic	145,317	Fair
#511			
#512 (51)	08 Crown Vic	87,095	Good
#520	10 Dodge Charger	63,408	Very
Cond			
#521			
#522	03 Crown Vic	139,551	Fair
#530	06 Crown Vic	142,550	Fair
#531 (64)	08 Dodge Charger	94,444	Good
#532 (58)	10 Dodge Charger	53,513	
Excellent Cond			
#540	13 Dodge Charger	14,029	
Excellent Cond	#541 (65)	10 Dodge Charger	
60,800	Excellent Cond		
#542	05 Crown Vic	129,443	Fair
#52	04 Ford Crown Victoria	126,361	Poor
	Total Miles Driven Past 12 months	88,940	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4310	POLICE	
Marked Patrol Car Miles Past 12 months 69,810		
	Average Marked Unit Patrol Miles Driven Per Hour 13-14	5.94
	Average Marked Unit Patrol Miles Driven Per Hour 12-13	4.28
	Average Marked Unit Patrol Miles Driven Per Hour 11-12	4.45
	Average Marked Unit Patrol Miles Driven Per Hour 10-11	5.38
	Average Marked Unit Patrol Miles Driven Per Hour 09-10	5.41
	Average Marked Unit Patrol Miles Driven Per Hour 08-09	5.48
	Average Marked Unit Patrol Miles Driven Per Hour 07-08	6.40
	Average Marked Unit Patrol Miles Driven Per Hour 06-07	6.36
	Average Marked Unit Patrol Miles Driven Per Hour 05-06	6.77
10-4310-3700	ADVERTISING	\$400.00
Personnel position openings and notices. Each advertising cost between \$300-400		
10-4310-3810	INFORMANT FUNDS	\$3,400.00
	Drug Buys and Informant Fees	\$2,500
	FMRT testing 2 applicants x \$450	\$ 900
	Miscellaneous	\$
10-4310-4400	CONTRACTED SERVICES	\$3,000.00
Animal Control		
	Cost to take animals to Greenville based on the number of animals a year.	\$2000
	Miscellaneous Supplies for Animal Control to include food, traps, gloves, and bleach.	\$1000
Tetanus booster shot for control officers.		
10-4310-4500	INSURANCE AND BONDS	\$23,320.00
Vehicle Insurance		
Law Enforcement Liability		
crime		
		\$12,600
10-4310-4910	DUES AND SUBSCRIPTIONS	\$2,351.00
	International Assoc. of Chiefs of Police	\$120
	N.C. Chiefs of Police Association	\$100
	N.C. Police Executives Association	\$100
	Chief	
	Lieutenant	
	N.C. Law Enforcement Officers Association. 16 X \$35	\$560
	F.B.I. National Academy Associates	\$
	ROCIC Membership Dues	\$300
	Farmville Enterprise	\$25
	Narcotics Bulletin	\$
	NCGS Books	\$71
	Officer Blue Book	\$
	Elements of Crime	\$
	Arrest Bulletin	\$215

TOWN OF FARMVILLE
 Budget Justification Sheet
 7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4310	POLICE	
2	Payment 2/9/2016	30,984.57 5 Annual
	2/9/2020	
AMORTIZATION SCHEDULE - Normal Amortization		
Principal	Date	Payment Interest
1	2/9/2016	30,984.57 3,598.73 27,385.85 116,563.15
2	2/9/2017	30,984.57 2,914.08 28,070.49 88,492.66
3	2/9/2018	30,984.57 2,212.32 28,772.25 59,720.41
4	2/9/2019	30,984.57 1,493.01 29,491.56 30,228.85
5	2/9/2020	30,228.85 755.72 29,473.13 0.00
Grand Totals		154,167.13 10,973.85
143,949.00		
10-4310-7611	Debt- Lease pymts Interest	\$3,599.00
Interest on lease pymt		
Total for Department	POLICE	\$1,646,532.00

**Town of Farmville
Fire**

10-4320



TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	10-4320	FIRE DEPARTMENT							
1260		SALARIES - PART/TIME	3,888	2,916	75.00 %	3,888	3,888	3,888	
1280		EXPENSE FEES	24,000	20,885	87.02 %	24,000	24,000	24,000	
1810		FICA	299	223	74.58 %	299	299	299	
1820		RETIREMENT	3,700	1,380	37.30 %	2,900	3,700	3,700	
1830		GROUP INSURANCE	2,500	2,999	119.96 %	2,999	2,500	2,500	
2120		UNIFORMS	18,517	15,885	85.79 %	17,200	16,089	16,089	
2510		AUTOMOBILE SUPPLIES	4,000	2,729	68.22 %	3,300	4,000	4,000	
2600		DEPARTMENTAL SUPPLIES	6,400	3,105	48.52 %	5,600	7,000	7,000	
3110		TRAVEL & STAFF DEVELOP	3,500	2,674	76.40 %	3,100	4,000	4,000	
3210		TELEPHONE AND POSTAGE	3,900	3,269	83.82 %	3,500	4,000	4,000	
3300		UTILITIES	10,000	8,305	83.05 %	10,000	10,000	10,000	
3510		BUILDING MAINTENANCE	9,200	4,254	46.24 %	7,200	5,000	5,000	
3520		MAINT/REPAIR EQUIPMENT	6,000	2,337	38.95 %	6,000	6,000	6,000	
3530		MAINT/REPAIR VEHICLES	5,300	5,367	101.26 %	8,500	6,500	6,500	
3700		ADVERTISING	100	0	0.00 %	100	100	100	
3800		Radio Maintenance- (Pitt County)	2,000	0	0.00 %	1,000	2,000	2,000	
4500		INSURANCE AND BONDS	9,150	8,389	91.68 %	9,000	9,700	9,700	
4910		DUES AND SUBSCRIPTIONS	2,000	1,204	60.20 %	1,800	2,000	2,000	
5000		CAPITAL OUTLAY NONCAPITALIZEI	10,953	8,793	80.28 %	9,000	12,251	12,251	
5500		CAPITAL OUTLAY-EQUIPMENT	10,650	9,594	90.08 %	10,000	12,239	12,239	
7600		Fire Truck Reserve	56,000	0	0.00 %	56,000	60,000	60,000	
		TOTAL FIRE DEPARTMENT	192,057	104,308	54.31 %	185,286	195,266	195,266	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4320	FIRE DEPARTMENT	
10-4320-1260	SALARIES - PART/TIME	\$3,888.00
	Salaries for Chief, First Assistant Chief, Second Assistant Chief, Secretary/Treasurer	
10-4320-1280	EXPENSE FEES	\$24,000.00
	(1) Fire Calls @ \$5.00 per call- 250 Fire calls with average of 16 members per call	
	(2) Meetings @ \$5.00 per meeting- 40 meetings per year with average of 22 members per meeting	
10-4320-1810	FICA	\$299.00
	FICA (7.65% of Salaries)	
10-4320-1820	RETIREMENT	\$3,700.00
	Retirement- 32 members x \$120.00 per member per year (plus new members)	
10-4320-1830	GROUP INSURANCE	\$2,500.00
	(1) Pitt County Benevolent Association fees average \$104/claim 4 claims/year Total Request: \$416	
	(2) Fraternal Insurance (40/year x 56 members) Total Request: \$2,240	
	Group Medical Insurance (self-insured)	
10-4320-2120	UNIFORMS	\$16,089.00
	(1) Uniforms for Paid Personnel- \$785	
	(2) Replace turn out gear. A grant is anticipated to cover most of the \$6,984 cost.	
10-4320-2510	AUTOMOBILE SUPPLIES	\$4,000.00
	Fuel oil, small parts, etc.	
10-4320-2600	DEPARTMENTAL SUPPLIES	\$7,000.00
	Office supplies, small tools and small equipment	
10-4320-3110	TRAVEL & STAFF DEVELOP	\$4,000.00
	Fire Expo, State Fire Association meetings, Chief's meeting, State Fire College/other schools, N.F.A. Schoolm, Oher training and materials, Fire Prevention	
10-4320-3210	TELEPHONE AND POSTAGE	\$4,000.00
	(1) Telephone for Chief & Assistant Chief	
	(2) Telephone and postage for Fire Department, fax machine	
	(3) Internet needed to do Fire Reports	

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4320	FIRE DEPARTMENT	
10-4320-3300	UTILITIES	\$10,000.00
	Electric, water, sewer and gas bill for Fire Station	
10-4320-3510	BUILDING MAINTENANCE	\$5,000.00
	Fire Station Maintenance and Repairs \$4,800	
	Painting the Fire Station \$3,000	
10-4320-3520	MAINT/REPAIR EQUIPMENT	\$6,000.00
	(1) Maintenance/Repair of Equipment- contracts on air test, air compressor, extraction tools, computer programs support for capital outlay.	
	(2) Air Pack Tests	
10-4320-3530	MAINT/REPAIR VEHICLES	\$6,500.00
	(1) Contract on yearly service for pumpers and general	
	(2) Maintenance/repair of vehicles	
10-4320-3700	ADVERTISING	\$100.00
	Advertising	
10-4320-3800	Radio Maintenance- (Pitt County)	\$2,000.00
	RADIO MAINTENANCE (PITT COUNTY)	
10-4320-4500	INSURANCE AND BONDS	\$9,700.00
	Vehicle insurance (through V.F.I.S.)	
10-4320-4910	DUES AND SUBSCRIPTIONS	\$2,000.00
	(1) Chief's Association	
	(2) State Fireman's Association	
	(3) Pitt County Fireman's Association	
	(4) International Chief's Association	
	(5) N.V.F.C.	
	(6) Subscriptions-	
10-4320-5000	CAPITAL OUTLAY NONCAPITALIZEI	\$12,251.00
	Rit pack	
10-4320-5500	CAPITAL OUTLAY-EQUIPMEN	\$12,239.00
	Amkus AK22 cutters	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4320	FIRE DEPARTMENT	
10-4320-7600	Fire Truck Reserve	\$60,000.00
	Reserve for future purchase of fire truck :	
Total for Department	FIRE DEPARTMENT	\$195,266.00

Town of Farmville
Code Enforcement

10-4350

PAUL ELLIS
Code Enforcement Officer
Part-time

GEORGE GAY
Firefighter/Inspector

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4350							
		CODE ENFORCEMENT							
1210		SALARIES	438,163	362,955	82.84 %	438,163	30,563	30,563	
1260		SALARIES - PART/TIME	500	0	0.00 %	500	30,000	30,000	
1810		FICA	34,205	27,411	80.14 %	34,205	4,633	4,633	
1820		LOCAL GOVT RETIREMENT	32,038	24,544	76.61 %	32,038	2,139	2,139	
1830		GROUP INSURANCE	101,208	106,494	105.22 %	108,000	7,452	7,452	
1870		RETIREMENT CONT. - 401(K)	12,462	9,547	76.61 %	12,462	840	840	
1920		PROFESSIONAL SERVICES	10,000	11,972	119.72 %	10,000	3,000	3,000	
1930		Building Condemnations	12,000	2,400	20.00 %	9,000	20,000	20,000	
2120		UNIFORMS	5,720	8,318	145.42 %	10,800	800	800	
2510		AUTOMOTIVE SUPPLIES	40,000	26,734	66.83 %	35,000	1,500	1,500	
2600		DEPARTMENTAL SUPPLIES	20,000	25,652	128.26 %	28,000	400	400	
2610		ENERGY REDUCING PROJECTS	10,603	11,775	111.05 %	11,800			
3110		TRAVEL/STAFF DEVELOPMENT	2,000	1,032	51.60 %	2,000	1,000	1,000	
3210		TELEPHONE & POSTAGE	6,500	4,949	76.14 %	6,500	3,480	3,480	
3300		UTILITIES	18,000	14,415	80.08 %	18,000			
3410		PRINTING	200	0	0.00 %		100	100	
3510		MAINT/REPAIR BUILDINGS	32,000	23,417	73.18 %	30,000			
3520		MAINT/REPAIR EQUIPMENT	28,000	17,994	64.26 %	28,000			
3530		MAINT/REPAIR VEHICLES	26,500	16,146	60.93 %	26,500			
3540		MAINT/REPAIR-CEMETERIES	2,500	3,147	125.88 %	3,300	2,000	2,000	
3550		STORM DRAINAGE SYS IMPROVEMENT	2,000	750	37.50 %	2,000			
3551		APPEARANCE COMMISSION	1,000	0	0.00 %	400			
3552		TOWN PLANT/BEAUTIFICATION	1,000	2,151	215.10 %	2,151			
3700		ADVERTISING	1,800	1,455	80.83 %	1,800			
4390		RENTALS	100	16	16.00 %	100			
4400		CONTRACTED SERVICES	14,200	15,161	106.77 %	16,000	700	700	
4401		Contracted Services- Solid Waste	421,000	375,231	89.13 %	421,000			
4500		INSURANCE	12,600	12,660	100.48 %	12,660	1,000	1,000	
4910		DUES AND SUBSCRIPTIONS	1,390	1,022	73.53 %	1,390	710	710	
4930		SAFETY	2,000	322	16.10 %	800			

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4350							
		CODE ENFORCEMENT							
5000		CAPITAL OUTLAY NONCAPITALIZEE	3,500	1,818	51.94 %	2,500			
5500		CAPITAL OUTLAY - EQUIPMENT	1,500	1,486	99.07 %	1,500	4,286	4,286	
5800		Capital Outlay- Building	5,000	54,409	1088.18 %	54,409			
5900		CAPITAL OUTLAY- STREETS	0	0	0.00 %				
6000		STREETS- Powell Bill	0	0	0.00 %				
7610		Lease Debt- Knuckleboom- Principal	23,809	17,855	74.99 %	23,809			
7611		Lease debt- knuckleboom- Interest	1,531	1,149	75.05 %	1,531			
		TOTAL INSPECTIONS/DEVELOPM	1,325,029	1,184,387	89.39 %	1,386,318	114,603	114,603	0

TOWN OF FARMVILLE
 Budget Justification Sheet
 7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10	GENERAL FUND	
Dept. 10-4350	CODE ENFORCEMENT	

10-4350-1210	SALARIES	\$30,563.00
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Gay, George W. Fire/Insp 4/12/2003

Salary	\$30,181
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Sick Pay/Bonus \$150	382
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Total	\$30,563
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10-4350-1260	SALARIES - PART/TIME	\$30,000.00
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Ellis, Paul A. Code Enforcement Officer 5/08/2005	30,000
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Total	\$30,500
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10-4350-1810	FICA	\$4,633.00
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FICA (7.65%)

Full time salaries	$30563 \times 7.65 =$	\$2338
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Part-time salaries	$30000 \times 7.65 =$	2295
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Total	\$4633
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10-4350-1820	LOCAL GOVT RETIREMENT	\$2,139.00
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Local government retirement contributions is 7.0% of salaries including overtime and incentive

pay.

Total Salaries $30,563 \times 7.0\% = \$2139$

10-4350-1830	GROUP INSURANCE	\$7,452.00
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Health Insurance (plus potential 15% increase)

One employee $\times \$590 = \$590 \times 12 = \$7,080$

Dental Insurance

One employee $\times \$28.00 = \$28 \times 12 = \$336$

Life Insurance

One employee $\times \$3.00 = \$3 \times 12 = \$36$

10-4350-1870	RETIREMENT CONT. - 401(K)	\$840.00
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401K Retirement Contributions (2.75%) of salaries, including overtime and incentive pay.

$30,563 \times 2.75\% = \$840$

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10 GENERAL FUND
Dept. 10-4350

10-4350-1920	PROFESSIONAL SERVICES	\$3,000.00
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Professional services covers expenses associated with work conducted by outside contractors for which the town does not have the capability to perform. This account covers \$1500 in inspection cost for level three inspector and \$1500 for legal advice/services.

10-4350-1930	Building Condemnations	\$20,000.00
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This account will cover the cost associated with the demolition of condemned structures. These cost would include newspaper ads, certified letters, asbestos surveys, asbestos abatement, tipping fees and legal fees associated with foreclosing on the property.

10-4350-2120	UNIFORMS	\$800.00
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Uniform and safety shoe expenses for field employee.

10-4350-2510	AUTOMOTIVE SUPPLIES	\$1,500.00
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Automotive supplies for town vehicles and motorized equipment. This line item covers the cost of fuel, oil, anti-freeze, and hydraulic oil for the two vehicles assigned to the department. The estimates are based on a cost of \$4.00 per gallon of fuel.

10-4350-2600	DEPARTMENTAL SUPPLIES	\$400.00
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Departmental supplies covers the departments expenses associated for office supplies, code books, etc.

10-4350-3110	TRAVEL/STAFF DEVELOPMENT	\$1,000.00
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Personnel travel and education. This would include cost for motels, meals, class registration, books and misc. expenses associated with continuing education requirements for two employees.

10-4350-3210	TELEPHONE & POSTAGE	\$3,480.00
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Cellular Telephone equipment and service (\$1920)
Postage (\$1200)
Local and long distance telephone service (\$360)

10-4350-3410	PRINTING	\$100.00
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Cost of forms, business cards, etc.

10-4350-3530	MAIN/REPAIR VEHICLES	\$2,000.00
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Maintenance/Repair Vehicles covers expenses associated with repairs and maintenance for the two vehicles assigned to this department. Maintenance would include tires, belts, and hoses. The vehicles are listed below:

Vehicle #20 2000 Crown Victoria Condition	143,900 miles	Fair
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Vehicle #21 2003 Crown Victoria Condition	149,000 miles	Poor
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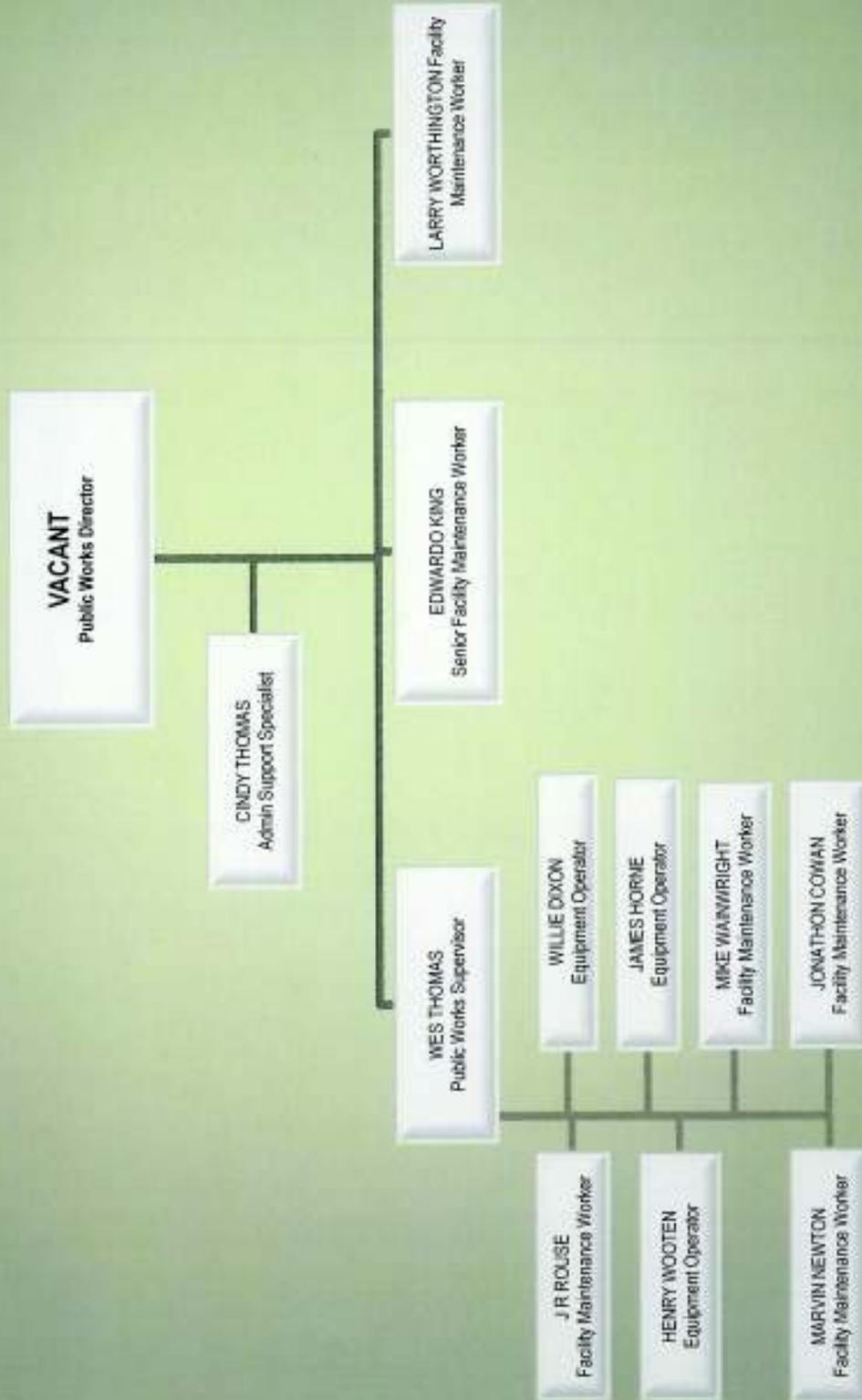
10-4350-4400	CONTRACTED SERVICES	\$700.00
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TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4350		
	Annual Support for Permit-IT Permitting Software	\$700
10-4350-4500	INSURANCE	\$1,000.00
	Comprehensive Insurance on vehicles assigned to department.	
10-4350-4910	DUES AND SUBSCRIPTIONS	\$710.00
	Membership- National Fire Protection Association	\$115
	Subscription-NFPA Fire Codes Standards	475
	Membership-NC Electrical Inspectors Association	30
	Membership-NC Mechanical Inspectors Association	30
	Membership-NC Plumbing Inspectors Association	30
	Membership-NC Association of Building Inspectors	30
10-4350-5500	CAPITAL OUTLAY - EQUIPMENT	\$4,286.00
	I have added \$20,000 for purchase of a truck to replace the vehicle the building inspector is driving. This item will be on a 59 month lease/purchase agreement with BB&T. We may want to pay for the truck in full with general fund monies.	
Vehicle	Principal	\$3,837
	Interest	449
Total for Department	INSPECTIONS/DEVELOPMENTAL SEF	\$114,603.00

Town of Farmville Public Works

10-4510



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4510							
		PUBLIC WORKS							
1210		SALARIES	0	0	0.00 %		432,613	418,613	
1260		SALARIES PART-TIME	0	0	0.00 %		4,000	4,000	
1810		FICA	0	0	0.00 %		33,095	32,329	
1820		RETIREMENT	0	0	0.00 %		30,283	28,596	
1830		GROUP INSURANCE	0	0	0.00 %		110,808	110,808	
1870		401K RETIREMENT CONT	0	0	0.00 %		11,897	10,997	
1920		PROFESSIONAL SERVICES	0	0	0.00 %		7,500	7,000	
2120		UNIFORMS	0	0	0.00 %		12,000	10,000	
2510		AUTOMOTIVE SUPPLIES	0	0	0.00 %		43,000	40,000	
2600		DEPARTMENTAL SUPPLIES	0	0	0.00 %		28,000	26,000	
2610		Energy Reducing Projects	0	0	0.00 %		5,000	5,000	
3110		TRAVEL & STAFF DEVELOP	0	0	0.00 %		2,500	2,500	
3210		TELEPHONE AND POSTAGE	0	0	0.00 %		6,400	6,400	
3300		UTILITIES	0	0	0.00 %		30,000	30,000	
3510		MAINT/REPAIR - BUILDINGS	0	0	0.00 %		47,000	45,000	
3520		MAINT/REPAIR - EQUIPMENT	0	0	0.00 %		31,000	30,000	
3530		MAINT/REPAIR - VEHICLES	0	0	0.00 %		29,000	27,000	
3540		Maint/Repair- Cemeteries	0	0	0.00 %		2,500	2,500	
3550		Storm Drainage Sys Improvement	0	0	0.00 %		4,000	4,000	
3551		Appearance Commission	0	0	0.00 %		1,000	1,000	
3552		Town Plant/Beautification	0	0	0.00 %		1,000	1,000	
3700		ADVERTISING	0	0	0.00 %		2,000	2,000	
4390		Rentals	0	0	0.00 %		2,500	2,500	
4400		CONTRACTED SERVICES	0	0	0.00 %		10,000	10,000	
4401		Contracted Services-Solid Waste	0	0	0.00 %		434,000	434,000	
4500		INSURANCE AND BONDS	0	0	0.00 %		13,000	13,000	
4910		DUES AND SUBSCRIPTIONS	0	0	0.00 %		355	355	
4930		Safety	0	0	0.00 %		2,000	2,000	
5000		CAPITAL OUTLAY NONCAPITALIZEI	0	0	0.00 %		2,900	2,900	
5500		CAPITAL OUTLAY-EQUIPMENT	0	0	0.00 %		113,000	37,000	

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10-	GENERAL FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-4510							
		PUBLIC WORKS							
5800		Capital Outlay- Building	0	0	0.00 %		30,000	20,000	
7610		Lease Debt- Principal	0	0	0.00 %		24,331	24,331	
7611		Lease Debt- Interest	0	0	0.00 %		1,009	1,009	
		TOTAL STREETS	0	0	89.39 %	0	1,507,691	1,391,838	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4510	PUBLIC WORKS	
10-4510-1210	SALARIES	\$432,613.00
Salaries:		
Thomas, Cynthia V. Adm. Sup. Spec. 8/12/2002		
	Salary	\$32,947
	Banked Vac \$634/Sick Pay \$253/Bonus \$150	1,037
	Total	\$33,984
Dixon, Willie Maurice Senior Equip Operator 8/21/2006		
	Salary	\$27,373
	Sick Pay \$211/Bonus \$150	361
	Total	\$27,734
Newton, Marvin R Fac. Maint		
	Salary	\$22,194
	Sick Pay \$171/Bonus \$150	221
	Total	\$22,415
Wooten, Henry Lee Equip Oper 8/11/1998		
	Salary	\$30,680
	Banked Vac \$590/Sick Pay \$236/Bonus \$350	1,126
	Total	\$31,806
Home, James R Equip Oper 10/06/1994		
	Salary	\$32,406
	Banked Vac \$623/Sick Pay \$249/Bonus \$250	1,122
	Total	\$33,528
Thomas, Daniel W Public Works Sup 8/03/2006		
	Salary	\$40,019
	Banked Vac \$770/Sick Pay \$308/Bonus \$150	1,228
	Total	\$41,247
Worthington, Larry Fac Main 6/17/2014		
	Salary	\$22,183
	Sick Pay \$171/Bonus \$50	221
	Total	\$22,404
Sutton, Bobby G Fac Main 1/21/1999		
	Salary	\$23,858
	Banked Vac \$459/Sick Pay \$184/Bonus \$200	843
	Total	\$24,701
King, Edwardo Ernesto Fac Maint 4/02/1990		
	Salary	\$27,518
	Banked Vac \$529/Sick Pay \$212/Bonus \$300	1,041
	Total	\$28,559
Wainwright, Micheal Fac Main 8/31/2009		
	Salary	\$22,194
	Sick Pay \$171/Bonus \$50	221
	Total	\$22,415
Rouse, Robert J Fac Main 11/04/2014		
	Salary	\$21,129
	Bonus \$50	50
	Total	\$21,179
Cowan, Jonathon L Fac Main 8/08/2011		
	Salary	\$25,688
	Sick Pay \$198/Bonus \$50	248
	Total	\$25,936
Joyner, Al Lead Mec 11/25/2003		
	Salary	\$39,932

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10 GENERAL FUND

Dept. 10-4510

Backed Vac \$800/Sick Pay \$300/Bonus \$200		1,300
	Total	\$41,232

Public Works Director

Salary		\$55,000
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Sick Pay \$423/Bonus \$50		473
	Total	\$55,473

10-4510-1260	SALARIES PART-TIME	\$4,000.00
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Salaries for Temp workers (Action Staffing) \$4000

10-4510-1810	FICA	\$33,095.00
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FICA (7.65% of Salary)

Full Time Salaries \$432,613 x 7.65=\$33,095

10-4510-1820	RETIREMENT	\$30,283.00
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Local Government Retirement (7% of Salary) \$432,613 x 7%=\$30,283

10-4510-1830	GROUP INSURANCE	\$110,808.00
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Health Insurance

14 Employees x \$550 = \$7700 x 12 = \$92,400

2 Retired employees x \$550 = \$1100 x 12 = \$13,200

Dental Insurance

14 Employees x \$28 = \$392 x 12 = \$4704

Life and AD&D

14 Employees x \$3 = \$42 x 12 = \$504

10-4510-1870	401K RETIREMENT CONT.	\$11,897.00
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401K Retirement Contribution (2.75%) of salaries, including overtime and incentive pay

\$432,613 x 2.75% = \$11,897

10-4510-1920	PROFESSIONAL SERVICES	\$7,500.00
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Professional services covers expenses associated with work conducted by outside contractors for the

which the town does not have the capability to perform. The request would include \$500 for stump grinding, surveying cemeteries. I have included \$1500 for legal advice, \$2500 for engineering services and \$3000 for tree removal.

10-4510-2120	UNIFORMS	\$12,000.00
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Uniforms safety shoe expenses for field employees rental of shop towels.

10-4510-2510	AUTOMOTIVE SUPPLIES	\$43,000.00
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Automotive supplies for town vehicles and motorized equipment. This line item covers the cost of fuel, oil, anti-freeze, tires and hydraulic oil for the vehicles and equipment. This request includes \$8,000 for the sixteen vehicles within the department and \$35,000 for the equipment assigned to the department. the estimates are based on a cost of \$4.00 p er gallon of fuel. Equipment assigned to the department include two 2 ton trucks, on tandem axle truck, leaf machine truck, backhoe, street sweeper, three riding mowers and various trimmers, edgers, etc.

Account Number	Description	Amount Requested
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Fund 10	GENERAL FUND	
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Dept. 10-4510		
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10-4510-2600	DEPARTMENTAL SUPPLIES	\$28,000.00
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Departmental supplies covers the departments expenses for office supplies, tools and chemicals to include the following cost break down:

Insecticide (mosquito control)	\$5500	Welding supplies	200
Sweeper brooms	800	Misc. shop supplies	200
Post, street and traffic signs	2500	Parts washer fluid	400
Cement, bricks, sands, gravels	6000		
Replace 12 chairs (conference room)	6000		

This account covers lawnmower blades, weekeater string, chemicals, fertilizer, cleaning supplies for the town buildings, fire ant control, code books, AED supplies, etc.

10-4510-2610	Energy Reducing Projects	\$5,000.00
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These funds are to cover the cost of making improvements in Town buildings to save on energy cost. These improvements would include changing existing T12 light fixtures to T8 fixtures, replacing existing thermostats with programmable thermostats, replacing existing light switches with motion detector switches. I would look closely at each project to get the earliest payback possible for spent funds.

10-4510-3110	TRAVEL & STAFF DEVELOP	\$2,500.00
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Personnell travel and education. This would include cost for motels, meals, class registration, books and misc. expenses associated with the continuing education requirements for six employees to maintain pesticide applicators license. This would include a tool allowance for garage employee.

10-4510-3210	TELEPHONE AND POSTAGE	\$6,400.00
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Internet service	\$800
Cellular equipment and service	3000
Postage	1200
Local/long distance service	1400

10-4510-3300	UTILITIES	\$30,000.00
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This account covers expenses associated with electrical, water, and sewer for the Public works building and garage.

10-4510-3510	MAINT/REPAIR - BUILDINGS	\$47,000.00
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This account covers expenses associated with maintaing town buildings including HVAC, building repair, etc.

HVAC maintenance for all buildings	\$11,000
Elevator maintenance for Town Hall/Library including State inspections	3,400
Annual termite contract (Town Hall/May Museum/Library	2,200
Pest control for Topwn Hall/Community Center/Public Works/Library	1,790
Telephone maintenance for Town Hall	900
General maintenance/repair Community Center	2,000
General maintenance/repair Muncipal building	3,000
General maintenance/repair Public Works Complex	1,000
General maintenance/repair Library	2,500
General maintenance/repair Garage	1,000
General maintenance/repair Warehouse	1,000

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10 GENERAL FUND

Dept. 10-4510

General maintenance/repair Town Hall fountain		2,000
Repaires to wood trim outside Town Hall	6,000	
Painting inside Town Hall		3,000
I have included cost to replace HVAC unit as needed.		6,000

10-4510-3520 MAINT/REPAIR - EQUIPMENT \$31,000.00

This line item covers cost associated with tires/belts/hoses/repairs equipment assigned to the department including the following:

Hyundia 60 CR-9 excavator condition	300 hours	Excellent
Dresser 850 grader	4650 hours	Fair conditon
Ford 1920 tractor	1375 hours	Good conditon
John Deere 2555 tractor	7800 hours	Fair condition
New Holland 8260 tractor	2930 hours	Good conditon
2005 JD 325 riding mower	3400 hours	Fair conditon
Scag (2012) riding mower		Good condition
Scag (2001) riding mower	1435 hours	Fair condition
V ride mower	626 hours	Good condition
X-mark riding mower	4170 hours	Poor condition
Snapper riding mower	460 hours	Good condition
Mini-excavator	1375 hours	Good conditon
JCB backhoe	5550 hours	Poor conditon
Tractor-loader		Good conditon
2003 X-Mark riding mower	3950 hours	Good condition

10-4510-3530 MAINT/REPAIR - VEHICLES \$29,000.00

Maint / Repair On Vehicles assigned to the department including the following:

#27 Chevy pickup	57870 miles	Good condition
#437 Ford pickup	24820 miles	Good condition
#410 Ford pickup	19120 miles	Good conditon
#453 Ford pickup	41190 miles	Good condition
#452 Dodge pickup	103848 miles	Poor condition
#462 Van	34460 miles	Good condition
#445 Sweeper	6545 miles	Good condition
#23 Tandem dump truck	27325 miles	Good condition
#418 International dump	102320 miles	Fair condition
#412 International dump	120145 miles	Poor conditon
#446 Ford dump	53408 miles	Good condition
#25 Grappler dump truck	16309 miles	Good conditon
#439 Leaf truck	63065 miles	Poor

10-4510-3540 Maint/Repair- Cemeteries \$2,500.00

This item covers expenses associated with the upkeep of the town cemeteries which include Hollywood, Forrest Hills and Sunset. Items purchased from this account include repairs to roads, markers and fill dirt.

10-4510-3550 Storm Drainage Sys Improvement \$4,000.00

These funds are for repairs/improvements to the Town's storm drainage system. The funds cover the costs for the purchase of rocks/sand used for bedding of pipe, tile and the construction or purchase of catch basins. This fund would cover costs of overseeding

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
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Fund 10 GENERAL FUND

Dept. 10-4510

finished projects, tipping fees associated with cleaning ditches and hiring of outside contractors to assist with storm drainage projects.

10-4510-3551	Appearance Commission	\$1,000.00
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This account covers cost associated with the Appearance Committee including tree and shrub plantings and other Appearance Committee projects.

10-4510-3552	Town Plant/Beautification	\$1,000.00
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This account covers costs of general maintenance projects on Town property including shrub and plant replacement, turf renovations, etc.

10-4510-3700	ADVERTISING	\$2,000.00
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This fund would cover costs associated with running ads for job openings, public hearings, etc.

10-4510-4390	Rentals	\$2,500.00
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These funds to cover the cost of renting equipment including a dozer when necessary and oxygen/acetylene/co2 tanks for shop.

10-4510-4400	CONTRACTED SERVICES	\$10,000.00
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Support/upgrades to Town of Farmville GIS program

10-4510-4401	Contracted Services- Solid Waste	\$434,000.00
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Waste Industries Contract

10-4510-4500	INSURANCE AND BONDS	\$13,000.00
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Comprehensive insurance on vehicles and machinery assigned to department.

10-4510-4910	DUES AND SUBSCRIPTIONS	\$355.00
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Membership-NC Association of Local Government Safety Officers		115
Membership-NC Association of Flood Plain Managers		30
Dues for Arbor Day Foundation	60	
NC Landscape Association		150

10-4510-4930	Safety	\$2,000.00
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Cost of annual Employee Safety & Appreciation Luncheon	\$900	
Business & Legal Reports Safety Training (Seven Minute Safety)	600	
Safety Training Guides	500	

10-4510-5000	CAPITAL OUTLAY NONCAPITALIZEI	\$2,900.00
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This account covers cost associated with capital outlay items under \$5000. This department will need the following items:

Blower	\$500	
Weed trimmers (3 @ \$400)	1200	
Update on scan tool for shop	1200	

10-4510-5500	CAPITAL OUTLAY-EQUIPMENT	\$113,000.00
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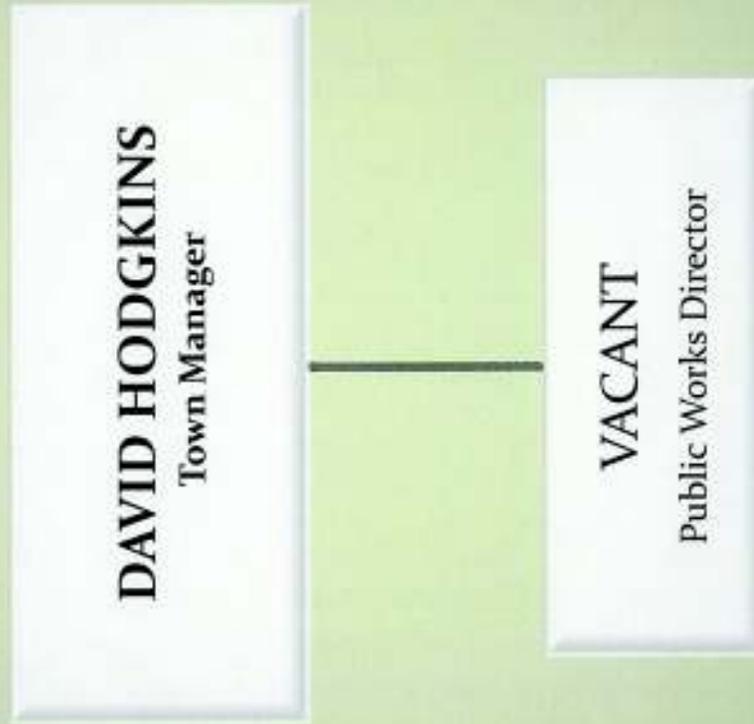
This account covers items costing in excess of \$5000. I have included \$20,000 to replace

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-4510		
	#452 pickup. This truck has 102300 miles and is in poor condition. I am including \$77,000 to replace #412 two ton dump truck. This truck has 120145 miles and is in poor condition. The garage needs to upgrade the tire balancer to be able to handle the larger tires at a cost of \$6000. We need to replace a zero turn mower at a cost of \$10000.	
10-4510-5800	Capital Outlay- Building	\$30,000.00
	Replace roof/shingles/install 8' door/repair all doors/ paint exterior of storage barn at ball field	30,000
10-4510-7610	Lease Debt- Principal	\$24,331.00
	This account covers debt-lease payments of \$2112 per month for the knuckleboom truck.	
10-4510-7611	Lease Debt- Interest	\$1,009.00
	This account covers interest payments of \$128 per month on the knuckleboom truck.	
Total for Department	STREETS	\$1,507,691.00

**Town of Farmville
Powell Bill**

10-5610



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-5610 POWELL BILL							
1920		Professional Services	1,000	1,000	100.00 %	1,000	1,000	1,000	
2600		Department Supplies	6,000	1,942	32.37 %	3,000	6,000	6,000	
3550		Drainage/ Storm Sewer	2,000	0	0.00 %	1,000	2,000	2,000	
3560		Maint/Repair- Streets/Sidewalks	6,500	6,010	92.46 %	6,500	7,000	7,000	
5500		Capital Outlay- Sidewalk Construction	0	0	0.00 %		50,000	50,000	
5900		Capital Outlay- Street Resurfacing	78,638	36,395	46.28 %	78,638	80,000	80,000	
7609		Street Sweeper Purchase	222,562	222,562	100.00 %	222,562			
7610		Lease Debt- Street Sweeper Principal	45,082	0	0.00 %	45,082	42,793	42,793	
7611		Lease Debt- Street Sweeper Interest	5,280	0	0.00 %	5,280	4,385	4,385	
		TOTAL POWELL BILL	367,062	267,909	72.99 %	363,062	193,178	193,178	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-5610	POWELL BILL	
10-5610-1920	Professional Services	\$1,000.00
	This account covers expenses associated with work conducted by outside contractors for which the town does not have the capability to perform. The request would include \$500 for legal advice and \$500 for engineering fees.	
10-5610-2600	Department Supplies	\$6,000.00
	Departmental supplies covers the department expenses associated with the purchase of salt, cement, gravel, asphalt and other items for maintaining streets and sidewalks.	
10-5610-3550	Drainage/ Storm Sewer	\$2,000.00
	The funds in this account cover expenses associated with the maintain and repair of street drainage including clearing drainage pipes, and replacing damaged drainage pipes.	
10-5610-3560	Maint/Repair- Streets/Sidewalks	\$7,000.00
	The funds in this account cover expenses associated with the maintain and repair of streets and sidewalks. Included in this account is \$4600 to be paid to Carolina Coastal Railroad for the town's share of cross arm maintenance.	
10-5610-5500	Capital Outlay- Sidewalk Construction	\$50,000.00
	Construction of sidewalks along South Main Street	
10-5610-5900	Capital Outlay- Street Resurfacing	\$80,000.00
	The funds in this account cover cost associated with the resurfacing of town streets by outside contractors.	
10-5610-7610	Lease Debt- Street Sweeper Principal	\$42,793.00
	Principal payment for street sweeper	
10-5610-7611	Lease Debt- Street Sweeper Interest	\$4,385.00
	Interest payment on street sweeper	
Total for Department	POWELL BILL	\$193,178.00

**Town of Farmville
Library**

10-6110



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		LIBRARY							
1210		SALARIES	141,106	123,898	87.80 %	142,600	140,922	135,555	
1260		SALARIES - PART/TIME	0	0	0.00 %		7,020	7,020	
1810		FICA	10,795	9,409	87.16 %	10,910	10,781	10,781	
1820		RETIREMENT	9,976	8,669	86.90 %	10,082	9,911	9,503	
1830		GROUP INSURANCE	30,087	36,806	122.33 %	41,912	73,138	47,100	
1870		401K RETIREMENT CONT.	3,880	3,372	86.91 %	3,925	3,855	3,627	
1910		SPECIAL PROGRAMS	436	336	77.06 %	436	300	300	
1920		PROFESSIONAL SERVICES	100	0	0.00 %	100	100	100	
2300		ADULT SUPPLIES & MATERIAL	8,000	8,074	100.92 %	8,000	8,500	8,000	
2310		CHILD SUPPLIES & MATERIAL	6,700	5,161	77.03 %	6,700	7,000	7,000	
2320		VIDEOS	741	741	100.00 %	741	1,000	1,000	
2340		STATE-AID SUPPLIES	3,600	3,288	91.33 %	3,600	3,600	3,600	
2600		DEPARTMENTAL SUPPLIES	3,500	2,833	80.94 %	3,400	3,500	3,500	
2700		CHILDREN'S PROGRAM SUPPLIES	1,000	572	57.20 %	900	1,000	1,000	
3110		TRAVEL & STAFF DEVELOP	2,000	1,080	54.00 %	1,500	2,000	1,800	
3210		TELEPHONE AND POSTAGE	4,200	5,313	126.50 %	6,000	4,200	4,200	
3220		COMPUTER SEARCH/SOFTWARE	6,923	6,759	97.63 %	6,900	6,000	6,000	
3300		UTILITIES	17,500	14,441	82.52 %	18,000	18,000	18,000	
3410		PRINTING	125	0	0.00 %	100	125	125	
3520		MAINT/REPAIR - EQUIPMENT	1,500	1,045	69.67 %	1,200	1,000	1,000	
3700		ADVERTISING	200	0	0.00 %	200	200	200	
4500		INSURANCE AND BONDS	500	0	0.00 %	500	500	500	
4910		DUES AND SUBSCRIPTIONS	8,000	7,844	98.05 %	8,000	8,000	8,000	
5500		CAPITAL OUTLAY-EQUIPMENT	19,460	23,875	122.69 %	23,875	8,000	8,000	
		TOTAL LIBRARY	280,329	263,516	94.00 %	299,081	310,652	277,411	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

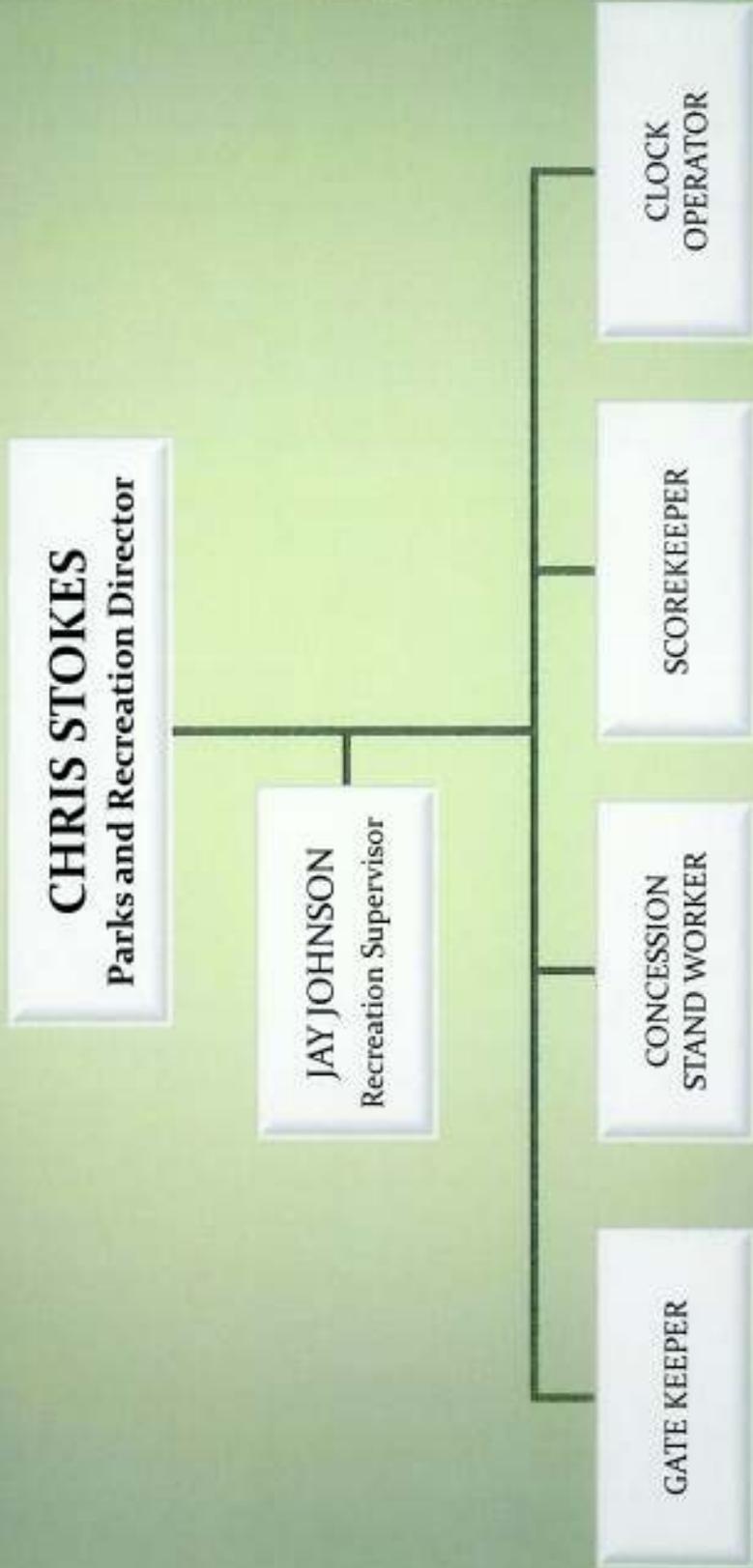
Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6110	LIBRARY	
10-6110-1210	SALARIES	\$140,922.00
	4 full time salaried employees with Christmas bonuses:	
	David Miller - Library Director - \$45,240.00	
	Connie Widney - Children's Librarian - \$35,472.32	
	Garris Edwards - Library Technician - \$31,851.04	
	Judy Andrews - Library Technician - \$27,607.84	
10-6110-1260	SALARIES - PART/TIME	\$7,020.00
	\$9.00 for 15 hours per week x 52 weeks. Adding a PT employee would coincide with extending the library's hours to 9 to 3 on Saturdays.	
10-6110-1810	FICA	\$10,781.00
	Total represents 4 full time employees.	
10-6110-1820	RETIREMENT	\$9,911.00
	Retirement based on 4 full time employees	
10-6110-1830	GROUP INSURANCE	\$73,138.00
	Based on 4 employees. includes a potential 15% increase in health insurance	
10-6110-1870	401K RETIREMENT CONT.	\$3,855.00
	401 K based on 4 full time employees.	
10-6110-1910	SPECIAL PROGRAMS	\$300.00
	For fees associated with programs.	
10-6110-1920	PROFESSIONAL SERVICES	\$100.00
	Employee assistance plan, legal advice, drug/background checks.	
10-6110-2300	ADULT SUPPLIES & MATERIAL	\$8,500.00
	Increase of \$500 due to increased circulation and community demand.	
10-6110-2310	CHILD SUPPLIES & MATERIAL	\$7,000.00
	To purchase new children's and teen books.	
10-6110-2320	VIDEOS	\$1,000.00
	Increase due to drastic increase in DVD circulation and to continue to purchase bestselling titles.	
10-6110-2340	STATE-AID SUPPLIES	\$3,600.00
	Recent information recieved from the State Library of North Carolina suggests that our State	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6110	LIBRARY	
Aid funding will not increase from the previous year. However, this figure could change once the fund allocation is finalized.		
10-6110-2600	DEPARTMENTAL SUPPLIES	\$3,500.00
General library office supplies, town office charges (paper, etc.), circulation desk supplies, automation supplies (barcodes, book jackets, book tape, etc.), printer toner.		
10-6110-2700	CHILDREN'S PROGRAM SUPPLIES	\$1,000.00
For various supplies and materials used to conduct quality children's programming.		
10-6110-3110	TRAVEL & STAFF DEVELOP	\$2,000.00
For the Director to attend North Carolina Library Association biennial conference, as well as to send staff to off-site workshops.		
10-6110-3210	TELEPHONE AND POSTAGE	\$4,200.00
Postage, telephone lines, Director cell phone.		
10-6110-3220	COMPUTER SEARCH/SOFTWARE	\$6,000.00
To replace outdated and broken computer equipment as needed, eBook subscription (\$2,000), EnvisionWare annual support (\$675), NC Cardinal catalog consortium annual fee (1,800), eMagazine subscription (\$1,000).		
10-6110-3300	UTILITIES	\$18,000.00
Piedmont gas bill.		
10-6110-3410	PRINTING	\$125.00
For printing professional pamphlets and other promotional items.		
10-6110-3520	MAINT/REPAIR - EQUIPMENT	\$1,000.00
Covers the cost of supplies such as replacting batteries in alarm system biannually, service calls throughtout the year for the alarm system, for the elevator service contract, and for unexpected repairs.		
10-6110-3700	ADVERTISING	\$200.00
For various advertising. Based on previous years.		
10-6110-4500	INSURANCE AND BONDS	\$500.00
Based on previous years.		
10-6110-4910	DUES AND SUBSCRIPTIONS	\$8,000.00
Memberships to NCPLDA and MALIA (provides us with additional discount on books from our vendor); periodicals subscription; audiobook subscription, annual movie licensing, and digital access to "The Farmville Enterprise" through NewsBank database.		
Total for Department	LIBRARY	\$310,652.00

Town of Farmville
Parks and Recreation

10-6120



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est Exp Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		10-6120	PARKS AND RECREATION						
1210		SALARIES	52,720	50,700	96.17 %	59,600	73,750	73,750	
1260		Salaries- Part/time	7,032	12,225	173.85 %	12,000	19,617	8,627	
1810		FICA	6,101	4,814	78.91 %	5,600	7,200	6,302	
1820		RETIREMENT	4,005	2,425	60.55 %	3,600	5,200	5,200	
1830		GROUP INSURANCE	19,047	19,032	99.92 %	21,820	21,850	26,185	
1870		401K RETIREMENT CONT.	1,500	943	62.87 %	1,200	2,025	2,025	
1910		Special Programs/Events	5,000	10,500	210.00 %	10,500	10,500	10,500	
2510		AUTOMOTIVE SUPPLIES	3,000	1,508	50.27 %	2,300	5,600	3,500	
2600		DEPARTMENTAL SUPPLIES	32,000	28,985	90.58 %	32,000	59,000	45,000	
2700		Purchase for Resale	6,500	7,241	111.40 %	8,000	9,000	8,000	
2800		Participant Refunds/Reimbursements	800	580	72.50 %	800	2,000	1,300	
3110		TRAVEL & STAFF DEVELOP	0	0	0.00 %		1,500	1,500	
3210		TELEPHONE AND POSTAGE	1,800	1,409	78.28 %	1,800	2,000	1,800	
3300		Utilities	22,000	19,381	88.10 %	22,000	26,000	24,000	
3510		Maint/Repair- Buildings	40,000	30,784	76.96 %	40,000	10,000	10,000	
3520		MAINT/REPAIR - EQUIPMENT	1,000	594	59.40 %	1,000	1,500	1,000	
3530		MAINT/REPAIR VEHICLES	1,000	374	37.40 %	1,000	1,500	1,000	
3700		ADVERTISING	800	635	79.38 %	800	1,000	1,000	
4400		Contracted Services	32,000	16,953	52.98 %	27,000	60,810	42,000	
4500		INSURANCE AND BONDS	3,000	2,042	68.07 %	3,000	6,000	4,000	
4910		DUES AND SUBSCRIPTIONS	2,100	295	14.05 %	1,000	3,205	2,100	
5000		CAPITAL OUTLAY NONCAPITALIZEI	6,500	881	13.55 %	6,500	26,200	23,000	
5500		CAPITAL OUTLAY-EQUIPMENT	42,946	2,621	6.10 %	45,000	75,320	64,420	
9870		Contribution to Boys & Girls Club	18,000	18,000	100.00 %	18,000	18,000	18,000	
		TOTAL PARKS AND RECREATION	308,851	232,922	75.42 %	324,520	448,777	384,209	0

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6120	PARKS AND RECREATION	
10-6120-1210	SALARIES	\$73,750.00
	-Recreation Director Salary - \$41,831	
	-Christmas Bonus - \$100	
	-Sick Day Pay - \$322	
	-Recreation Supervisor - \$31,215	
	-Christmas Bonus - \$100	
	-Sick Day Pay - \$0	
10-6120-1260	Salaries- Part/time	\$19,617.00
	Babe Ruth Concession Worker - 50 hrs. @ \$7.50 (\$375.00)	
	Bundy Field Supervisor - 200 hrs. @ 7.50 (\$1,500.00)	
	Bundy Field Concession Worker - 200 hrs. @ \$7.50 (\$1,500.00)	
	Cal Ripkin Concession Worker - 150 hrs. @ \$7.50 (\$1,125.00)	
	Basketball Scorekeeper - 75 hrs. @ \$7.50 (\$562.50)	
	Basketball Clock Operator - 75 hrs. @ \$7.50 (\$562.50)	
	Basketball Gate Worker - 75 hrs. @ \$7.50 (\$562.50)	
	Football Concession Worker - 50 hrs @ \$7.50 (\$375.00)	
	Football Clock Operator - 42 hrs @ \$7.50 (\$315.00)	
	Football Gateworker - 40 hrs @ \$7.50 (\$300.00)	
	Soccer Clock Operator - 30 hrs @ \$7.50 (\$225.00)	
	Soccer Concession Worker - 30 hrs @ \$7.50 (\$225.00)	
	Permanent Part-Time Employee - 999 hrs @ \$10.00 (\$9990.00)	
	Summer Help Position 1 - \$2000	
10-6120-1810	FICA	\$7,200.00
	FICA - 7.65% of Salary	
10-6120-1820	RETIREMENT	\$5,200.00
	Local Government Retirement - 7% of Salary	
10-6120-1830	GROUP INSURANCE	\$21,850.00
	Life Insurance (\$2.60 per month)	
	Dental Insurance (\$26.02 per month)	
	Health Insurance (\$510 per month)	
	Health Insurance for Fred Sauls (\$510 per month)	
10-6120-1870	401K RETIREMENT CONT.	\$2,025.00
	401K Retirement Contribution - 7% of Salary	
10-6120-1910	Special Programs/Events	\$10,500.00
	-Zambelli 4th of July Fireworks deposit (2015 show)- \$10,000	
	5k road race- \$500	
10-6120-2510	AUTOMOTIVE SUPPLIES	\$5,600.00
	Gas (truck)- \$3,600	
	Gas (gator) - \$800	
	Gas (mower) - \$1000	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6120	PARKS AND RECREATION	
	Other supplies - \$200	
10-6120-2600	DEPARTMENTAL SUPPLIES	\$59,000.00
	ADULT PROGRAMS SUPPLIES - \$5,000	
	-Sport supplies - \$2,500 for Church League softballs, tennis balls, frisbees, etc...	
	-Senior program supplies- \$1,500	
	-Adult walking/fitness program -m\$1000	
	YOUTH DEPARTMENTAL SUPPLIES (increase due to better quality of uniforms and trophies)- \$35,500	
	-Spring/Summer Baseball Supplies - \$15,000	
	-Trophies - \$4,000 for Football, Basketball, Soccer, Cheer and Baseball.	
	-All Star Uniforms - \$2,000	
	-Midget Football Supplies - \$10,000	
	-Flag Football - \$3,000	
	-Youth Basketball Supplies - \$5,000	
	-Cheerleading - \$2,000	
	-Summer Sports Camps Supplies - \$3,000	
	COMMUNITY PROGRAMS - \$10,000	
	-Back to School and other annualevents Supplies - \$5,000	
	-Movies in the Park - \$2,000	
	-Fencing for dog park - \$3,000	
	FIELD SUPPLIES - \$5,000	
	paint, field marking chalk, quick dry for wet comditions, seed for grass	
10-6120-2700	Purchase for Resale	\$9,000.00
	Baseball/t-ball - \$4,500	
	Midget Football - \$2,000	
	T-ball - \$1,500	
	Soccer - \$2,000	
10-6120-2800	Participant Refunds/Reimbursements	\$2,000.00
	Player fee reimbursements- \$ 2000	
	Refunds and equipmentdeposit returns	
10-6120-3110	TRAVEL & STAFF DEVELOP	\$1,500.00
	First aid, cpr, and aed certification	
	Playground safty inspector certification	
	pesticide spraying certification	
10-6120-3210	TELEPHONE AND POSTAGE	\$2,000.00
	Telephone and Postage Costs for Parks and Recreation Director	
10-6120-3300	Utilities	\$26,000.00
	Communtiy Division Utilities - \$5,000	
	Adult Program Utilities - \$4,000	
	Youth Program Utilities - \$17,000	
10-6120-3510	Maint/Repair- Buildings	\$10,000.00

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6120	PARKS AND RECREATION	
	MAINT/REPAIR OF FACILITIES - \$10,000	
	-work on brick building at babe ruth field to use as equipment storage building other	
10-6120-3520	MAINT/REPAIR - EQUIPMENT	\$1,500.00
	Maintenance/repair of Equipment - Copier, P.A., Computer, Scoreboard, etc...	
10-6120-3530	MAINT/REPAIR VEHICLES	\$1,500.00
	New seats for Gator - \$200 Misc repairs for Truck - \$1,000 Repair and maintenance of mower - \$300	
10-6120-3700	ADVERTISING	\$1,000.00
	Ads on paper, banners, signs, flyers, etc. - \$1000	
10-6120-4400	Contracted Services	\$60,810.00
	ADULT PROGRAMS - \$5,050 Yoga Instructor - \$35 per week for 45 weeks - \$1,575 Zumba Instructor - \$35 per week for 45 weeks - \$1,575 Ball Room Dancing Instructor (New Program) - \$40.00 per week for 30 weeks - \$1,200 new adult programs (various program throughout yr- \$35 per week for 20 weeks -\$700	
	YOUTH PROGRAMS - \$48,960 Baseball Umpires and Basketball Officials Association Fees - \$2,000 Call Ripken Umpire Fees - \$7,500 Junior Babe Ruth Umpire Fees - \$2,800 Senior Babe Ruth Fees - \$2,800 Midget Football Referee Fees - \$6,000 Flag Football Referee Fees - \$1,500 Youth Basketball Officials Fee - \$6,000 School Janitor Fee for Basketball - \$3,000 Church Softball League Umpire - \$2,400 Baseball Clinic Counselor - \$3,000 Soccer Officials - \$3,000 ADULT PROGRAMS - \$1,080 Softball Referee Fees - \$1,080	
	SUMMER CAMP COUNSELORS 12 Counselors x \$150 = \$1,800	
	TURF MANAGEMENT \$5,000	
10-6120-4500	INSURANCE AND BONDS	\$6,000.00
	Tee Ball - \$700 Football - \$1,500 Flag Football - \$800 Basketball - \$600 Baseball - \$800 Cheerleading - \$800 Soccer - \$800	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6120	PARKS AND RECREATION	
10-6120-4910	DUES AND SUBSCRIPTIONS	\$3,205.00
	Junior Babe Ruth Fees - \$700	
	Senior Babe Ruth Fees - \$350	
	Cal Ripkin Fees - \$1,200	
	North Carolina Parks and Recreation Association - \$55	
	Sports league management program fee- \$900	
10-6120-5000	CAPITAL OUTLAY NONCAPITALIZEI	\$26,200.00
	Soccer/Football Goals - \$3,000	
	Play ground equipment replacement- \$10000	
	Bleachers for new fields - 6 x \$1200 = \$7200	
	Mats for cummunity center for indoor programs- \$3000	
	Message board of Concession Stand - \$1000	
	Benches for new baseball fields - 4 x \$500 = \$2000	
10-6120-5500	CAPITAL OUTLAY-EQUIPMENT	\$75,320.00
	-New Fence for the Home Ave. Ball Fields - \$20,000 - This will also double as fencing for the Dogwood Festival Concert.	
	-Practice Fields (Ryon Dr) Renovations - \$19,000 -	
	- \$15,000 - Tile the ditch on this prop	
	- \$4,000 - Grade the property	
	- \$25,900 -Dirt and grade the soccer /football field	
	-First payment of Ryon Drive property - \$10,420	
10-6120-9870	Contribution to Boys & Girls Club	\$18,000.00
	Yearly donation to the Boys and Girls Club - \$18,000	
Total for Department	PARKS AND RECREATION	\$448,777.00

Town of Farmville
Information Technology

10-6140

BRIAN SPEHAR

Information Technology Administrator

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6140	Information Technology	
10-6140-1210	SALARIES	\$44,915.00
	IT DIRECTOR SALARY BRIAN SPEHAR	
10-6140-1810	FICA	\$3,436.00
	FICA - One Employee (7.65%)	
10-6140-1820	LOCAL GOVERNMENT RETIREMENT	\$3,176.00
	Local Government Retirement - One Employee (7.00%)	
10-6140-1830	GROUP INSURANCE	\$8,740.00
	Health Insurance for 1 Employee @ \$510.00/month: \$6,120 Dental Insurance for 1 employee @ \$28.00/month: \$336 Life and AD&A for 1 employee @ \$2.80/month/\$10,000: \$33.60	
10-6140-1870	401K RETIREMENT CONT.	\$1,235.00
	401K Town Contribution - One Employee (2.75%)	
10-6140-2600	DEPARTMENTAL SUPPLIES	\$500.00
	Office Supplies 10-6140-2600 \$500.00 Pens, Legal Pads, Paper Clips, Tape, Batteries and Printer Supplies (Paper, Toner) Department share of the new Copier	
10-6140-3110	TRAVEL/STAFF DEVELOPMENT	\$1,900.00
	Travel and Staff Development 10-6140-3110 \$ 1900.00 Mileage Reimbursement \$600.00 Microsoft MCSE Training - \$1000.00 Meals and Hotel Fees \$300.00	
10-6140-3210	TELEPHONE AND POSTAGE	\$6,500.00
	Telephone and Postage 10-6140-3210 \$6500.00 Embarq DSL 165.00 per month / \$1800.00 Time Warner Cable Internet (Road Runner) 250.00 per month / \$3000.00 Regular Phone and Postage (Includes UPS Fees) \$500.00 Cellular Phone \$70.00 per month \$840.00 US Cellular Data Share \$30.00 per month/ \$360.00 Regular Phone and Postage (Includes UPS Fees) \$420.00 Cellular Phone \$65.00 per month \$780.00	
10-6140-3520	MAINTENANCE & REPAIR EQUIPMENT	\$8,900.00

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6140	Information Technology	
Maintenance and Repair 10-6140-3520	\$13940	
Maintenance and Repair and Service Contracts	\$8900.00	
Maintenance and Repair of Computer System Equipment (3rd Party)		
ESRI ArcGis Service Agreement (Mapping Software)	\$1800 per year	
Godaddy Web Hosting	\$300 per year	
Blackboard Connect CTY Messaging Service	\$3500 per year	
3rd Party Printer Repair	\$800 per year	
Synergy Broadcast Support Services	\$1500 per year	
Website Maintenance Yearly -	\$1000 (upgrades to Wordpress)	
10-6140-5000	CAPITAL OUTLAY NONCAPITALIZEI	\$44,500.00
Capital Outlay 10-6140-5000	\$44500	
Spare Parts and Miscellaneous Software:	\$3500.00	
10 ea. Eaton UPC	\$150.00 ea. \$1500.00	
Spare Keyboards, Mouse, Hard Drives, Video Cards, RAM Memory, Power Supplies and etc.	\$2000.00	
Server and Network Accessories:	\$11000.00	
1 ea. Synology RS2414RP+ plus NAS Drives	\$6000.00	
Final Virtualization Failover Server	\$5000.00	
Workstations:	\$12000.00	
10 Intel Class Workstations with monitors.	\$1200 each \$12,000	
Software:	\$18000.00	
Microsoft Enterprise Agreement	\$16000.00	
35 Windows 8 Licenses with Software Assurance		
35 Office 2013 Licenses with Software Assurance		
35 Server Core CAL with Software Assurance		
3 Windows Server Standard with Software Assurance		
1 Exchange Server Standard with Software Assurance		
1 Lync Server with Software Assurance		
1 SQL Server Standard with Software Assurance		
35 SQL CAL with Software Assurance		
Printers:	\$2000.00	
Replacement MFP for Finance Department	\$700.00	
Replacement of MPF in Fire Department	\$700.00	
Replacement of Receipt Printers in Town Hall	\$2000.00	
Total for Department	Information Technology	\$123,802.00

Town of Farmville
Economic Development

10-6150

DEBORAH HIGGINS

Economic Development/
Main Street Manager

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	10	GENERAL FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	10-6150	ECONOMIC DEVELOPMENT							
1210		SALARIES	10,158	10,183	100.25 %	12,285	15,750	15,750	
1810		FICA	1,157	779	67.33 %	940	1,205	1,205	
1820		LOCAL GOVERNMENT RETIREMENT	1,069	191	17.87 %	450	1,115	1,115	
1830		GROUP INSURANCE	5,300	114	2.15 %	150	230	4,900	
1870		401K RETIREMENT CONTRIBUTION	416	74	17.79 %	250	435	435	
1910		Special Events	8,000	1,250	15.63 %	2,000	8,000	5,000	
1920		PROFESSIONAL SERVICES	5,000	25,132	502.64 %	25,700	5,000	5,000	
1930		Facade Program	18,000	15,705	87.25 %	18,000	25,000	25,000	
2600		DEPARTMENT SUPPLIES	1,000	78	7.80 %	300	1,000	800	
3110		Travel/Staff Development	1,200	123	10.25 %	500	2,000	1,500	
3210		Telephone/Postage	500	0	0.00 %		500	500	
3410		Printing	800	0	0.00 %	400	800	500	
3700		Advertising	900	978	108.67 %	1,300	2,000	1,500	
3720		Marketing Materials	1,500	0	0.00 %	500	2,000	2,000	
4910		Dues & Subscriptions	6,000	1,850	30.83 %	2,500	6,000	4,000	
7501		Industrial Park Land Principal	47,224	0	0.00 %	47,224			
7502		Industrial Park Land- Interest	1,379	0	0.00 %	1,379			
9800		Miscellaneous Expenses	2,000	0	0.00 %		2,000	1,000	
		TOTAL ECONOMIC DEVELOPMENT	111,603	56,457	50.59 %	113,878	73,035	70,205	0
		TOTAL GENERAL FUND	5,280,009	4,539,797	85.98 %	5,429,568	5,596,444	5,298,322	0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-6150	ECONOMIC DEVELOPMENT	
10-6150-1210	SALARIES	\$15,750.00
	Economic Development Director Salary	
10-6150-1810	FICA	\$1,205.00
	7.65% of Salary	
10-6150-1820	LOCAL GOVERNMENT RETIREMENT	\$1,115.00
	Contribution to retirement fund for Economic Development Director	
10-6150-1830	GROUP INSURANCE	\$230.00
	Health , Dental & Life insurance costs	
10-6150-1870	401K RETIREMENT CONTRIBUTION	\$435.00
	401k Retirement Contribution - 2.75% of Salary	
10-6150-1910	Special Events	\$8,000.00
	Promotions, community events, seasonal events	
10-6150-1920	PROFESSIONAL SERVICES	\$5,000.00
	Fees for professional services - legal (non-profit status), NC Main Street Center (organization and design assistance), etc.	
Total for Department	ECONOMIC DEVELOPMENT	\$31,735.00
Total for Fund	GENERAL FUND	\$5,116,213.00

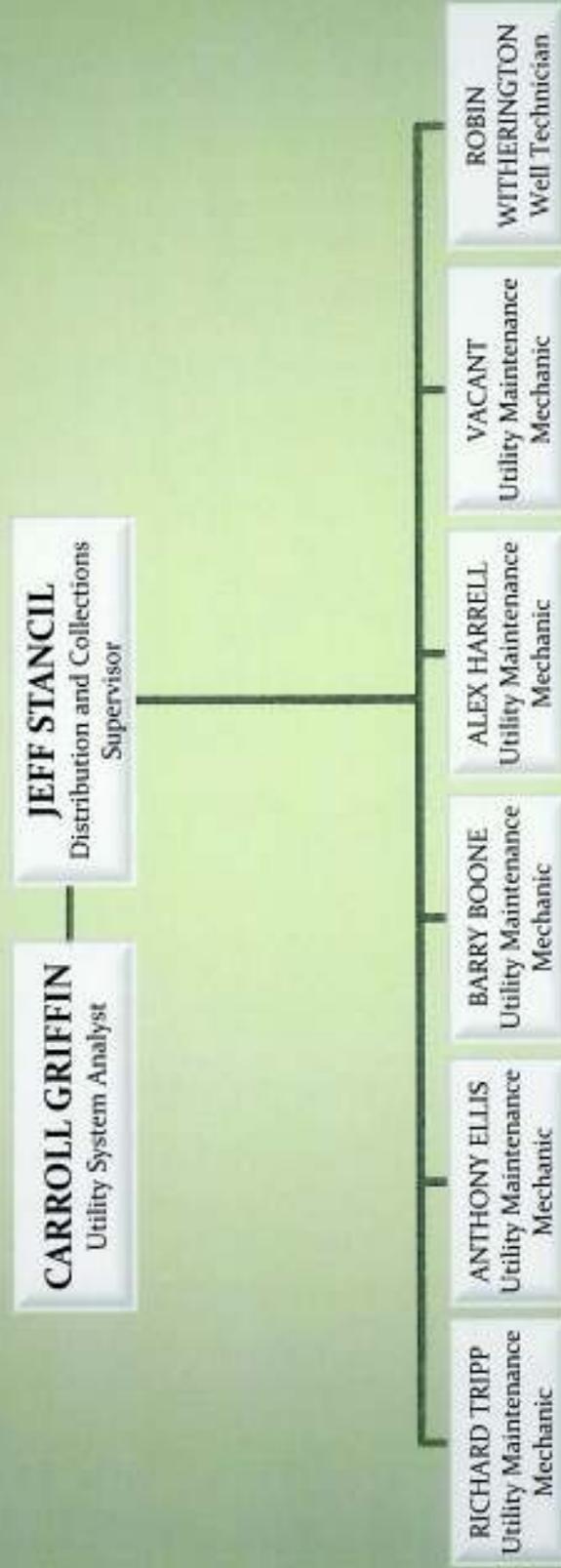
**TOWN OF FARMVILLE
WATER FUND**

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	61	WATER	Prior Year Actual		Current Budget		Revenue to Date		Estimated Entire Year		Dept Head Request		Manager Recommendations		Board Approval	
			13-14	14-15	14-15	14-15	14-15	14-15	15-16	15-16	15-16	15-16	15-16			
61-3345-0100		GAS TAP PERMITS	34	100	35	50	100									
61-3413-0000		A/R PENALTIES - INTEREST	214	200	70	125	150									
61-3831-0000		INTEREST EARNED	1,273	800	1,191	1,200	1,100									
61-3831-4971		INTEREST EARNED CAPITAL RESERV	1,314	1,000	1,025	1,000	1,000									
61-3831-4973		INTEREST EARNED WA DEBT SVC	123	75	126	125	125									
61-3835-0000		WATER SALES	1,603,246	1,670,000	1,521,358	1,710,000	1,866,023									
61-3835-0001		Water Sales- La Grange	417,925	405,000	243,790	417,925	419,500									
61-3835-0500		O&M REIMBURSEMENT GREENE COUP	27,302	20,000	23,020	25,000	21,000									
61-3835-0600		Utility Reimbursements/Greene County	32,467	25,000	26,058	28,000	25,000									
61-3835-0700		Insurance Reimbursement/Greene County	4,110	4,000		4,000	4,000									
61-3835-0800		Greene County Water Sales/Reimbursement	420,828	425,000	336,755	425,000	485,460									
61-3835-1000		Pitt Co GUC Project Share	32,500	32,500	32,500	32,500	32,500									
61-3835-8100		SALE/MATERIALS & SERVICES	478	1,000	1,790	2,000	1,000									
61-3835-8200		SALE OF FIXED ASSETS	1,005	1,200			1,000									
61-3836-0000		NC DOT Reimbursement- US 258 Proj	3,010	0			1,000									
61-3839-0000		MISCELLANEOUS	200	400			200									
61-3839-0100		WATER TAPS	5,613	4,000	3,938	4,000	4,000									
61-3839-0200		SERVICE CHARGES	63,771	55,000	53,556	55,000	55,000									
61-3839-0300		WATER TAP FACILITY FEES	3,300	2,500	1,600	1,700	2,000									
		TOTAL WATER	2,618,913	2,647,775	2,246,812	2,707,625	2,919,158									
																0

Town of Farmville Water Administration

61-7110



Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	61	WATER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	61-7110	WATER ADMINISTRATION							
1210		SALARIES	24,520	21,778	88.82 %	22,419	24,520	24,520	
1270		MERIT PAY	1,200	0	0.00 %		1,200	1,200	
1810		FICA	1,875	1,607	85.71 %	1,666	1,875	1,875	
1820		RETIREMENT	1,716	1,531	89.22 %	1,573	1,716	1,716	
1830		GROUP INSURANCE	5,600	4,948	88.36 %	5,500	5,600	5,600	
1840		1% State Unemployment Insurance	284	0	0.00 %		284		
1870		401K RETIREMENT CONT	672	596	88.69 %	612	672	672	
1920		PROFESSIONAL SERVICES	500	150	30.00 %	1,000	3,500	3,500	
2510		AUTOMOTIVE SUPPLIES	400	262	65.50 %	400	500	500	
2600		DEPARTMENTAL SUPPLIES	600	234	39.00 %	600	600	500	
3110		TRAVEL/STAFF DEVELOPMENT	500	80	16.00 %	100	500	500	
3210		TELEPHONE AND POSTAGE	1,200	593	49.42 %	600	1,200	1,000	
3520		MAINT/REPAIR EQUIPMENT	2,000	1,847	92.35 %	2,000	2,000	2,000	
3700		ADVERTISING	500	415	83.00 %	415	500	500	
4500		INSURANCE AND BONDS	42,500	42,397	99.76 %	42,397	42,500	42,500	
4910		DUES AND SUBSCRIPTIONS	1,200	905	75.42 %	1,200	1,200	1,200	
4920		BANK/INVEST. SERVICE CHARGES	1,200	1,002	83.50 %	1,200	1,200	1,200	
5500		CAPITAL OUTLAY-EQUIPMENT	1,000	991	99.10 %	1,000			
9810		CHARGES FOR SERVICES- GENERAL FUND	0	0	0.00 %		369,000	369,000	
9999		UTILITY SERVICE FEES	170,400	170,400	100.00 %	170,400			
		TOTAL WATER ADMINISTRATION	257,867	249,736	96.85 %	253,082	458,567	457,983	0

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7110	WATER ADMINISTRATION	
61-7110-1210	SALARIES	\$24,520.00
	Salary for Utility System Analysis - Carroll Griffin Current Salary: (40%)	
	Christmas Bonus: (40%- \$100)	
	40% of Total Cost: \$24,520	
61-7110-1270	MERIT PAY	\$1,200.00
	Funds for the annual Merit Pay Program	
61-7110-1810	FICA	\$1,875.00
	7.65% of Utilities System Analysis's Salary (40% of Total Cost)	
61-7110-1820	RETIREMENT	\$1,716.00
	Local Governemnt Retirement. 7%	
61-7110-1830	GROUP INSURANCE	\$5,600.00
	Health Insurance for Utilities System Analysis (\$550/month) \$6,600	
	Dental Insurance for Utilities System Analysis (\$28.00/month) \$336	
	Life Insurance for Utilities System Analysis (\$2.80/month for \$10,000 in Coverage: \$34.00	
	40% of Insurance Cost: \$5,600	
	Health Insurance for 1 Retired Employee (Susie Mills) \$550/month: \$6,600 Coverage Through February 1, 2017 1/4 Cost for FY 2014/2015: \$1,650	
61-7110-1840	1% State Unemployment Insurance	\$284.00
	Unemployment Insurance	
61-7110-1870	401K RETIREMENT CONT.	\$672.00
	401K -2.75% of salary (40% of Total Cost)	
61-7110-1920	PROFESSIONAL SERVICES	\$3,500.00
	Engineering and other Services	
61-7110-2510	AUTOMOTIVE SUPPLIES	\$500.00
	Gas and Oil for Vehicle	
61-7110-2600	DEPARTMENTAL SUPPLIES	\$600.00
	Miscellaneous Office Supplies, etc.	
61-7110-3110	TRAVEL/STAFF DEVELOPMENT	\$500.00

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7110	WATER ADMINISTRATION	
	Meetings and Conferences Related to Water Distribution and Water Supply	
61-7110-3210	TELEPHONE AND POSTAGE	\$1,200.00
	Monthly Phone Service (252-753-5116-451)	
	Information Technology Services	
	Embarq Monthly Service	
	Postage for Postage Meter:	
	Monthly Cell Phone Service (1/4 of Total Cost)	
61-7110-3520	MAINT/REPAIR EQUIPMENT	\$2,000.00
	Copier Maintenance Agreement Allocated Costs	
	Miscellaneous Repairs	
	Annual Maintenance Agreement for Automated Meter Reading Unit: \$1700.00	
61-7110-3700	ADVERTISING	\$500.00
	Public Notices for Water System	
61-7110-4500	INSURANCE AND BONDS	\$42,500.00
	Water Fund Portion of P&L Insurance	
	Workers comp portion	
	Total insurance portion: \$42,500	
61-7110-4910	DUES AND SUBSCRIPTIONS	\$1,200.00
	North Carolina Water Operators Association Dues: \$20	
	North Carolina Rural Water Association Dues: \$525	
	American Water Works Association Dues: \$280	
	Miscellaneous: \$275	
	Testing Fees for B Well Certificate: \$100	
	Testing Fees for C Well Certificates: \$300	
61-7110-4920	BANK/INVEST. SERVICE CHARGES	\$1,200.00
	Water Fund Share on Bank Service Charges (Average \$100.00/month)	
61-7110-9810	CHARGES FOR SERVICES- GENERAL FUND	\$369,000.00
	Payment to General Fund for Administrative Services (See Transfer of Funds Spreadsheet)	
Total for Department	WATER ADMINISTRATION	\$458,567.00

**Town of Farmville
Water Supply**

61-7120

JEFF STANCIL
Distribution and Collections
Supervisor

ROBIN WITHERINGTON
Well Technician

TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	61	WATER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	61-7120	WATER SUPPLY							
1210		SALARIES	55,020	44,703	81.25 %	44,578	56,000	56,000	56,000
1810		FICA	4,225	3,420	80.95 %	3,410	4,300	4,300	4,300
1820		RETIREMENT	3,866	3,139	81.19 %	3,121	3,900	3,900	3,900
1830		GROUP INSURANCE	8,000	7,658	95.72 %	8,500	8,000	8,000	8,000
1870		401K RETIREMENT CONT.	1,500	1,221	81.40 %	1,213	1,600	1,600	1,600
1920		PROFESSIONAL SERVICES	11,003	11,003	100.00 %	11,003	5,000	8,000	8,000
2120		UNIFORMS	1,500	1,102	73.47 %	1,500	1,000	1,000	1,000
2510		AUTOMOTIVE SUPPLIES	10,000	7,449	74.49 %	10,000	9,000	9,000	9,000
2600		DEPARTMENTAL SUPPLIES	41,997	33,506	79.78 %	48,000	50,000	48,000	48,000
2700		PURCHASE FOR RESALE	680,000	634,014	93.24 %	680,000	740,000	740,000	740,000
3110		TRAVEL/STAFF DEVELOPMENT	1,100	1,047	95.18 %	1,047	500	500	500
3210		TELEPHONE AND POSTAGE	15,000	9,476	63.17 %	11,000	15,000	14,000	14,000
3300		UTILITIES	120,000	115,289	96.07 %	120,000	120,000	120,000	120,000
3510		MAINT/REPAIR BUILDINGS	10,000	5,000	50.00 %	10,000	10,000	10,000	10,000
3520		MAINT/REPAIR EQUIPMENT	10,000	9,760	97.60 %	10,000	10,000	10,000	10,000
3530		MAINT/REPAIR VEHICLES	1,000	733	73.30 %	1,000	1,000	1,000	1,000
3700		ADVERTISING	500	131	26.20 %	500	500	500	500
4400		CONTRACTED SERVICES	100,000	90,400	90.40 %	100,000	100,000	100,000	100,000
4500		INSURANCE AND BONDS	1,600	1,555	97.19 %	1,555	1,600	1,600	1,600
4910		DUES AND SUBSCRIPTIONS	3,000	1,925	64.17 %	2,500	3,000	3,000	3,000
5500		CAPITAL OUTLAY-EQUIPMENT	0	0	0.00 %	0	28,000	28,000	25,000
5800		CAPITAL OUTLAY-BUILDING	15,000	15,000	100.00 %	15,000	15,000	15,000	15,000
9999		UTILITY SERVICE FEES	113,600	113,600	100.00 %	113,600			
		TOTAL WATER SUPPLY	1,207,911	1,111,131	91.99 %	1,197,527	1,183,400	1,180,400	1,180,400
									0

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7120	WATER SUPPLY	
61-7120-1210	SALARIES	\$56,000.00
	Base Salary of well Operator - Robin Witherington:	
	Christmas Bonus: \$250	
	Standby Pay: 26 times @ 8 hours of Regular Time	
	Standby Pay: 26 times @ 8 hours of Overtime	
	Overtime Estimated @ 350 hours	
	Banked Vacation Pay & Sick Leave Incentive Pay	
	Total Cost for FY 2014/2015: \$55,219	
61-7120-1810	FICA	\$4,300.00
	7.65% of salary	
61-7120-1820	RETIREMENT	\$3,900.00
	Local Government Retirement: 7.00% of Salary	
61-7120-1830	GROUP INSURANCE	\$8,000.00
	Health Insurance for 1 Employee (\$550/Month)	
	Dental Insurance for 1 Employee (\$28.00/Month)	
	Life and AD&D for 1 Employee (\$2.80/\$10,000)	
61-7120-1870	401K RETIREMENT CONT.	\$1,600.00
	401K Supplemental Retirement - 2.75% of salary	
61-7120-1920	PROFESSIONAL SERVICES	\$5,000.00
	Miscellaneous Engineering Costs for Water Supply	
61-7120-2120	UNIFORMS	\$1,000.00
	Town's share of Uniforms Water Department	
61-7120-2510	AUTOMOTIVE SUPPLIES	\$9,000.00
	Fuel, oil, etc. for Vehicle # 831 (2009 Ford F-250 1/2 Ton 2WD Pickup Truck)	
	Wilco/Hess Gasoline	
	Miscellaneous Expenses	
61-7120-2600	DEPARTMENTAL SUPPLIES	\$50,000.00
	Operations & General Expenses	
	Purchase of Chlorine (Sodium Hypochloride) for Water Disinfectant	
	Purchase of Polyphosphate for Iron Treatment of Distribution System	
	Tools, oil, grease, Safety Equipment, etc	
	Operation and General Maintenance Expenses for Farmville/Greene County 24" Waterline	
	Purchase of Ammonia for Water Disinfectant	
61-7120-2700	PURCHASE FOR RESALE	\$740,000.00
	Minimum water purchase from GUC Farmville 144MG and GC 261MG @ \$1.60/1,000 gallons	

Account Number	Description	Amount Requested
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Fund 61	WATER	
Dept. 61-7120	WATER SUPPLY	

Proposed Purchase From GUC for 12 months
Farmville's Purchase Amount 144,000 x \$1.60 = \$230,400
Greene County's Purchase Amount 261,000 x \$1.60 = \$417,600.00
Total GUC Water Purchase \$648,000.00
GUC Base Facility Charge (BFC) \$1400.00/mo. = \$16,800.00
Total = \$664,800.00

\$429,600- included in budget number to incorporate Greene County's water purchase reimbursement to Farmville

61-7120-3110	TRAVEL/STAFF DEVELOPMENT	\$500.00
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Operator Permit Renewals: 3 at \$60.00 each
Training Classes to Maintain and Obtain Required Certifications

61-7120-3210	TELEPHONE AND POSTAGE	\$15,000.00
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Monthly Phone Service (252-129-2000-062) 1/3 Cost @ \$5.00/month: \$60.00
Monthly Phone Service (252-129-2000-057) Well Control System @ \$600.00/month:
\$7,200.00
Monthly Phone Service (252-129-2000-451) 1/3 Cost @ \$5.00/month: \$60.00
Information Technology Service @ \$50.00/month: \$600.00
Time Warner Cable Service for Data Transmission from Site 247 Tank Site @
\$90.00/month: \$1,080
Century Link DSL Service for Data Transmission from Site 163 Tank Site @ \$90.00/month:
\$1,080
Cell Phone Cost Robin Witherington @ \$25.00/month: \$300.00

61-7120-3300	UTILITIES	\$120,000.00
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Electric Costs for Water Supply System wells plus Booster Pump Stations (Estimated
\$120,000)

\$50,000- Greene County's projected utility reimbursement

61-7120-3510	MAINT/REPAIR BUILDINGS	\$10,000.00
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General Maintenance and Upkeep of Wellhouses Booster Pump Stations

61-7120-3520	MAINT/REPAIR EQUIPMENT	\$10,000.00
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10 Wells, 6 Water tanks, & 3 Booster Pump Stations, and 2 Meter Buildings
Flow meter repairs, calibration, breakers
Well control repairs, phosphate, & chlorine pumps
Circulation pump repairs & replacement

61-7120-3530	MAINT/REPAIR VEHICLES	\$1,000.00
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Costs to Maintain Vehicle #831 (2009 Ford F-250 1/2 Ton 2WD Pickup Truck)

61-7120-3700	ADVERTISING	\$500.00
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MISC. ADVERTISING COST

61-7120-4400	CONTRACTED SERVICES	\$100,000.00
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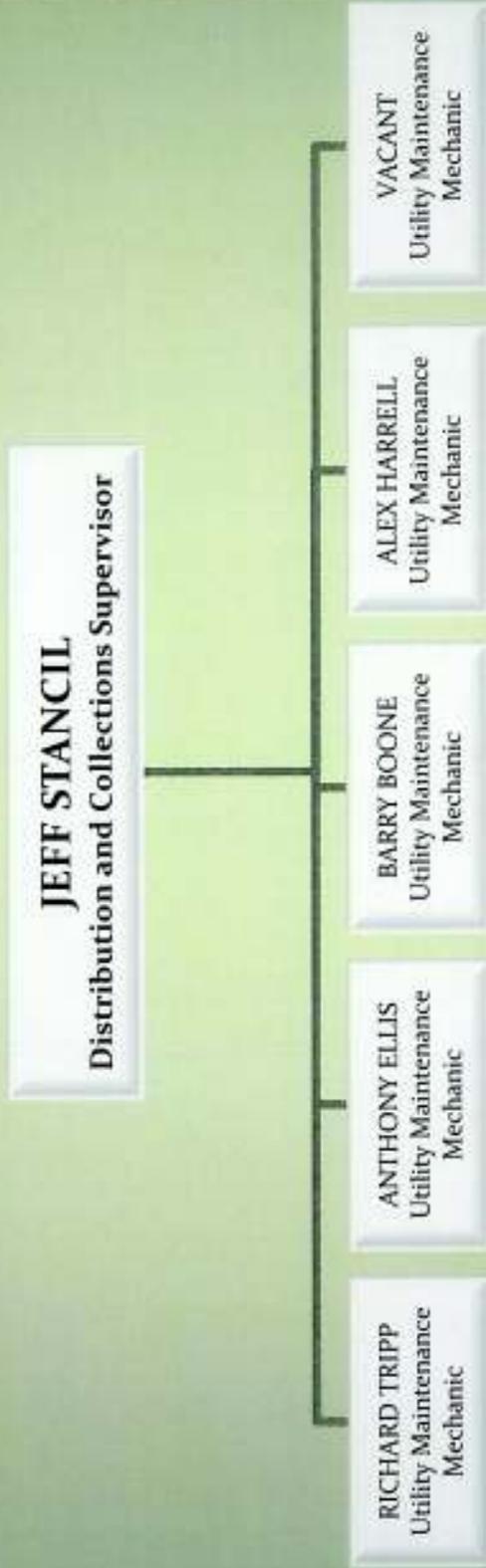
Environment I (State required water tests & samples)

Account Number	Description	Amount Requested
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Fund 61	WATER	
Dept 61-7120	WATER SUPPLY	
	10 tests on Synthetic Organic Compounds	
	1 THM Test	
	30 Miscellaneous Samples	
	1 HAA Test	
	8 Monthly Bacteriological Tests	
	Miscellaneous Tests	
	40 Lead and Copper Tests (July - December Cycle)	
	40 Lead and Copper Tests (January - June Cycle)	
	Annual Tank Maintenance Contract	
	300,000 Gallon Main Street Tank:	
	500,000 Gallon Marlboro Tank:	
	500,000 Gallon Lewis Store Tank:	
	500,000 Gallon Highway 264 Tank:	
	1,000,000 Gallon Site 247 Water Tank:	
	1,000,000 Gallon Site 163 Water Tank:	
61-7120-4500	INSURANCE AND BONDS	\$1,600.00
	Vehicle Insurance and Inland Marine Coverage	
61-7120-4910	DUES AND SUBSCRIPTIONS	\$3,000.00
	Public Water Supply Annual Permit:	
	C-Well Certificate for Robin Witherington:	
	C-Well Certificate for Jeff Stancil	
	C-Well Certificate for Alex Harrell	
	C-Well Certificate for Brian Shackelford	
	North Carolina Water Operators Association:	
	NC Rural Water Dues	
	Miscellaneous	
61-7120-5500	CAPITAL OUTLAY-EQUIPMENT	\$28,000.00
	New 3/4 Ton Service Truck - Well Operator	
61-7120-5800	CAPITAL OUTLAY-BUILDING	\$15,000.00
	Well House Repairs	
Total for Department	WATER SUPPLY	\$1,183,400.00

Town of Farmville Water Distribution

61-7130



Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	61	WATER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	61-7130	WATER DISTRIBUTION							
1210		SALARIES	97,074	88,345	91.01 %	88,948	115,000	115,000	
1810		FICA	8,782	6,745	76.80 %	6,784	9,000	9,000	
1820		RETIREMENT	8,116	5,662	69.76 %	5,668	8,200	8,200	
1830		GROUP INSURANCE	26,000	21,873	84.13 %	23,000	31,000	31,000	
1870		401K RETIREMENT CONT.	3,157	2,203	69.78 %	2,204	3,200	3,200	
1920		PROFESSIONAL SERVICES	6,060	6,060	100.00 %	1,060	2,000	5,000	
2120		UNIFORMS	2,000	1,552	77.60 %	2,000	1,800	1,800	
2510		AUTOMOTIVE SUPPLIES	17,000	11,538	67.87 %	14,000	17,000	16,000	
2600		DEPARTMENTAL SUPPLIES	38,000	35,570	93.61 %	37,952	34,000	32,000	
3110		TRAVEL/STAFF DEVELOPMENT	1,000	655	65.50 %	1,000	1,000	1,000	
3210		TELEPHONE AND POSTAGE	3,300	1,935	58.64 %	2,000	3,400	3,000	
3300		UTILITIES	1,100	997	90.64 %	1,025	1,100	1,100	
3510		MAINT/REPAIR BUILDINGS	1,000	706	70.60 %	706	500	500	
3520		MAINT/REPAIR EQUIPMENT	3,700	3,651	98.68 %	8,000	5,000	5,000	
3530		MAINT/REPAIR VEHICLE	7,500	6,432	85.76 %	2,500	2,500	2,500	
3700		ADVERTISING	600	131	21.83 %	300	500	500	
4500		INSURANCE AND BONDS	6,220	6,219	99.98 %	6,219	6,500	6,500	
5000		CAPITAL OUTLAY NONCAPITALIZEL	0	0	0.00 %				
5500		CAPITAL OUTLAY EQUIPMENT	86,484	86,465	99.98 %	86,465	39,000	39,000	
5700		Capital Outlay- Misc. Water Projects	0	0	0.00 %		275,000	275,000	
5800		CAPITAL OUTLAY - BUILDING	7,670	7,670	100.00 %	7,670			
9810		DUE TO GENERAL STREET CUT	0	0	0.00 %		6,000	6,000	
		TOTAL WATER DISTRIBUTION	324,763	294,409	90.65 %	297,501	561,700	561,300	0

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7130	WATER DISTRIBUTION	
61-7130-1210	SALARIES	\$115,000.00
	Base Salary of Distribution & Collection Supervisor - Jeff Stancil:	
	Christmas Bonus: \$300	
	Standby Pay: 26 times @ 8 hours of Regular Time	
	Standby Pay: 26 times @ 8 hours of Overtime Pay	
	Overtime Estimated @ 450 hours	
	1/2 of Total Cost:	
	Base Salary of Utility Maintenance Mechanic - Anthony Wayne Ellis: \$25,426	
	Christmas Bonus: \$150	
	Standby Pay: 13 times @ 8 hours of Regular Pay:	
	Overtime Estimated @ 416 hours	
	1/2 of Total Cost	
	Base Salary of Utility Maintenance Mechanic - Richard Tripp:	
	Christmas Bonus: \$50	
	Standby Pay: 13 times @ 8 hours of Regular Pay:	
	Overtime Estimated @ 416 hours	
	1/2 of Total Cost	
	Base Salary of Utility Maintenance Mechanic - Barry O'Neal Boone	
	Standby Pay: 13 times @ 8 hours of Regular Pay: (\$12.10 x 104)	
	Overtime Estimated @ 416 hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
	Base Salary for Utility Maintenance Mechanic -Alex Harrell	
	Standby Pay: 13 times @ 8 hours of Regular Pay	
	Overtime Estimated @ 416 Hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
	Base Salary for Utility Maintenance Mechanic - Vacant	
	Standby Pay: 13 times @ 8 hours of Regular Pay	
	Overtime Estimated @ 416 Hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
61-7130-1810	FICA	\$9,000.00
	7.65% of salaries	
61-7130-1820	RETIREMENT	\$8,200.00
	Local Government Retirement . 7.00% of salaries	
61-7130-1830	GROUP INSURANCE	\$31,000.00
	Health Insurance for 6 Employees (\$550/Month) (1/2 of Cost) \$19,800	
	Health Insurance for Retired Employee Through 8/20/15 - Willie Moye (\$550/Month) (1/2 of Cost) \$3,300	
	Dental Insurance for 6 Employees (\$28.00/Month) (1/2 of Cost) \$1,008	
	Life and AD&D for 6 Employees (\$2.80/\$10,000) (1/2 of Cost) \$101	

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7130	WATER DISTRIBUTION	
61-7130-1870	401K RETIREMENT CONT.	\$3,200.00
	401K Supplemental Retirement -2.75% of salaries	
61-7130-1920	PROFESSIONAL SERVICES	\$2,000.00
	Professional Services for Water Distribution System - Engineering, Mapping, etc.	
61-7130-2120	UNIFORMS	\$1,800.00
	Town's share of employee uniforms	
61-7130-2510	AUTOMOTIVE SUPPLIES	\$17,000.00
	50% of Fuels, Oils, Lubricants, etc.	
	Wilco/Hess for Gasoline Country Mart for Diesel Fuel for Tractors Tires, Miscellaneous Expenses	
61-7130-2600	DEPARTMENTAL SUPPLIES	\$34,000.00
	Purchases from Central Warehouse Safety and Personal Protection Equipment Miscellaneous Supplies from Farmville Hardware Miscellaneous Supplies from HD Supply Miscellaneous Supplies	
61-7130-3110	TRAVEL/STAFF DEVELOPMENT	\$1,000.00
	Eastern Water and Wastewater Dues Operator Permit Renewals Training Classes to Maintain and Obtain Required Certifications	
61-7130-3210	TELEPHONE AND POSTAGE	\$3,400.00
	Monthly Phone Service (252-129-2000-059) 1/2 Cost Monthly Phone Service (252-129-2000-062) 1/3 Cost Monthly Phone Service (252-129-7185-847) 1/2 Cost of Cell Phones (Jeff Stancil, Tony Ellis, Alex Harrell, Richard Tripp, Barry Boone, Vacant)	
61-7130-3300	UTILITIES	\$1,100.00
	1/2 Cost of Utilities for Utilities Complex	
61-7130-3510	MAINT/REPAIR BUILDINGS	\$500.00
	MISC EXP BUILDING REPAIRS	
61-7130-3520	MAINT/REPAIR EQUIPMENT	\$5,000.00
	25% #825 1993 Model 5110 Ditchwitch & trailer 25% #836 1998 Ford 8260 Tractor & Sideboy 25% #837 2009 Argo 8 x 8 750HD ATV 25% #830 Small Trencher 50% #828 1999 Vactron PMD500 Vaccum Trailer 50% Air Compressor trailer	

TOWN OF FARMVILLE
 Budget Justification Sheet
 7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7130	WATER DISTRIBUTION	
50% #838	Light Stand With Generator	
50% #829	2003 Sewer Wash Trailer	
50% #824	2006 Ingersoll Rand Air Compressor	
50%	Kawasaki Mule	
50% #834	2010 Cat Backhoe 420 EIT	
61-7130-3530	MAINT/REPAIR VEHICLE	\$2,500.00
50%	2009 Chevy C2500 3/4 ton	
50% #805	2013 Ford F250 3/4 Ton 4WD Service Ttruck	
50% #811	2004 Ford F250 Super Duty 2WD Service Truck	
25% #807	2009 Ford F750 Dump Truck	
50% #803	2009 Dodge Ram 2500 4x4 Pickup Truck	
61-7130-3700	ADVERTISING	\$500.00
	Advertising FOR WATER DISTRIBUTION	
61-7130-4500	INSURANCE AND BONDS	\$6,500.00
	Vehicle Insurance and Inland Marine Coverge for Equipment	
61-7130-5500	CAPITAL OUTLAY EQUIPMENT	\$39,000.00
	1/3 of the Cost of a new Meter Reading/Service Truck \$10,000	
	1/2 of the Cost of a new 1 Ton Water/Sewer Service Truck \$15,000	
Total for Department	WATER DISTRIBUTION	\$280,700.00

**TOWN OF FARMVILLE
WATER FUND**

NON-OPERATING

61-7140

TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	61	WATER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	61-7140	NON-OPERATING EXPENSES							
6980		Contribution to Water Operating Reserve	121,380	0	0.00 %	121,380			
6990		DUE TO CODE/SAFETY	71,685	71,685	100.00 %	71,685	71,685	71,685	
7111		BOND PRINCIPAL WATER TANK	58,486	58,486	100.00 %	58,486	60,551	60,551	
7112		BOND PRINCIPAL PHASE ID - GUC PROJECT	75,000	75,000	100.00 %	75,000	75,000	75,000	
7113		BOND PRINCIPAL PHASE 1A GUC PROJECT	48,000	0	0.00 %	48,000	50,000	50,000	
7114		BOND PRINCIPAL PHASE 1B GUC PROJECT	32,000	0	0.00 %	32,000	33,000	33,000	
7115		BOND PRINCIPAL PHASE 1A SUPPLEMENTAL	29,000	0	0.00 %	29,000	30,000	30,000	
7211		BOND INTEREST WATER TANK	11,078	11,078	100.00 %	11,078	9,014	9,014	
7212		BOND INTEREST PHASE 1A GUC PROJECT	148,480	0	0.00 %	148,480	146,560	146,560	
7213		BOND INTEREST PHASE 1B GUC PROJECT	98,200	0	0.00 %	98,200	96,920	96,920	
7214		BOND INTEREST PHASE 1A SUPPLEMENTAL	63,213	0	0.00 %	63,213	62,270	62,270	
7500		LEASE PAYMENTS - INDUSTRIAL PARK LANE	0	0	0.00 %	47			
7550		AUCTION SERVICE FEES	120	167	139.17 %	120	100	100	
9811		Transfer for Debt Service to General Fund- Indust Pk	16,203	16,203	100.00 %	16,203			
9860		Reserve for Economic Development	35,000	35,000	100.00 %	35,000	35,000	35,000	
9861		Reserve GUC Waterline Phase 1A- Primary loan	19,648	0	0.00 %	19,648	19,656	19,656	
9862		Reserve GUC Waterline Phase 1A- Secondary loan	9,221	0	0.00 %	9,221	9,227	9,227	
9863		Reserve GUC Waterline Phase 1B loan	13,020	0	0.00 %	13,020	12,992	12,992	
9864		Reserve GUC Waterline Phase 1D	7,500	0	0.00 %	7,500	7,500	7,500	
9900		DEPRECIATION	0	0	0.00 %				
		TOTAL NON-OPERATING EXPENSES	857,234	267,619	31.22 %	857,281	719,475	719,475	0
		TOTAL WATER	2,647,775	1,922,895	72.62 %	2,605,391	2,923,142	2,919,158	0

Account Number	Description	Amount Requested
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Fund 61	WATER	
Dept. 61-7140	NON-OPERATING EXPENSES	
61-7140-7111	BOND PRINCIPAL WATER TANK	\$60,551.00
PRINCIPAL PAYMENT ON 2003 OVERHEAD WATER STORAGE TANK PROJECT: \$52,705 MATURITY DATE DURING 2018/2019 BUDGET YEAR BALANCE AS OF JUNE 30, 2012: \$370,305 CURRENT BALANCE: \$424,871		
61-7140-7112	BOND PRINCIPAL PHASE 1D - GUC PROJECT	\$75,000.00
ORIGINAL GRANT/LOAN FOR \$3,000,000. ONE-HALF OF LOAN IS FORGIVEN. BALANCE OF LOAN (\$1,500,000) IS PAYABLE OVER 20 YEARS @ 0% INTEREST WITH AN ANNUAL PAYMENT OF \$75,000. Current Balance: \$1,425,000 Balance as of June 30, 2012: \$1,350,000		
61-7140-7113	BOND PRINCIPAL PHASE 1A GUC PROJECT	\$50,000.00
PROJECTED LOAN OF \$3,802,000 @ 4.00% FOR 38 YEARS. FIRST 2 YEARS ARE INTEREST ONLY. THE FIRST PRINCIPAL PAYMENT IN THE 2012/2013 BUDGET YEAR.		
61-7140-7114	BOND PRINCIPAL PHASE 1B GUC PROJECT	\$33,000.00
PROJECTED LOAN OF \$2,514,000 @ 4.00% FOR 38 YEARS. FIRST 2 YEARS ARE INTEREST ONLY. THE FIRST PRINCIPAL PAYMENT IN THE 2012/2013 BUDGET YEAR.		
61-7140-7115	BOND PRINCIPAL PHASE 1A SUPPLEMENTAL	\$30,000.00
ORIGINAL LOAN OF \$2,000,000 AS SUPPLEMENTAL FUNDING FOR THE PHASE 1A GUC WATERLINE PROJECT TO BE PAYABLE OVER 38 YEARS @ 3.25%. FIRST TWO YEARS WILL BE INTEREST ONLY. FIRST PRINCIPAL PAYMENT IN THE 2012/2013 BUDGET YEAR.		
61-7140-7211	BOND INTEREST WATER TANK	\$9,014.00
INTEREST PAYMENT ON 2003 OVERHEAD WATER STORAGE TANK PROJECT: \$16,858		
61-7140-7212	BOND INTEREST PHASE 1A GUC PROJECT	\$146,560.00
INTEREST PAYMENT OF \$152,080		
61-7140-7213	BOND INTEREST PHASE 1B GUC PROJECT	\$96,920.00
INTEREST PAYMENT OF \$100,560		
61-7140-7214	BOND INTEREST PHASE 1A SUPPLEMENTAL	\$62,270.00
INTEREST PAYMENT OF \$65,000.		
61-7140-7550	AUCTION SERVICE FEES	\$100.00
SERVICE FEES FOR ONLINE AUCTION ACTIVITIES FOR SURPLUS EQUIPMENT		

Account Number	Description	Amount Requested
Fund 61	WATER	
Dept. 61-7140	NON-OPERATING EXPENSES	
61-7140-9860	Reserve for Economic Development	\$35,000.00
	RESERVE FOR ECONOMIC DEVELOPMENT ACTIVITIES	
	1/2 OF TOWN CONTRIBUTION PAID FROM WATER FUND: \$	
61-7140-9861	Reserve GUC Waterline Phase 1A- Primary loan	\$19,656.00
	USDA REQUIRES THE TOWN TO DEPOSIT INTO A RESERVE ACCOUNT A MINIMUM OF 10% OF THE PROJECTED DEBT SERVICE PAYMENT FOR A PERIOD OF 10 YEARS. AT TH END OF THE 10 YEAR PERIOD, THE TOWN SHOULD HAVE ONE ANNUAL PAYMENT IN THE RESERVE ACCOUNT.	
	FOR PHASE 1A, WITH A PROJECTED ANNUAL DEBT SERVICE PAYMENT OF \$196,080. THE PAYMENT INTO THE RESERVE ACCOUNT WOULD BE \$19,608	
61-7140-9862	Reserve GUC Waterline Phase 1A- Secondary loan	\$9,227.00
	USDA REQUIRES THE TOWN TO DEPOSIT INTO A RESERVE ACCOUNT A MINIMUM OF 10% OF THE PROJECTED DEBT SERVICE PAYMENT FOR A PERIOD OF 10 YEARS. AT TH END OF THE 10 YEAR PERIOD, THE TOWN SHOULD HAVE ONE ANNUAL PAYMENT IN THE RESERVE ACCOUNT.	
	FOR PHASE 1A-SUPPLEMENTAL, WITH A PROJECTED ANNUAL DEBT SERVICE PAYMENT OF \$92,000. THE PAYMENT INTO THE RESERVE ACCOUNT WOULD BE \$9,200	
61-7140-9863	Reserve GUC Waterline Phase 1B loan	\$12,992.00
	USDA REQUIRES THE TOWN TO DEPOSIT INTO A RESERVE ACCOUNT A MINIMUM OF 10% OF THE PROJECTED DEBT SERVICE PAYMENT FOR A PERIOD OF 10 YEARS. AT TH END OF THE 10 YEAR PERIOD, THE TOWN SHOULD HAVE ONE ANNUAL PAYMENT IN THE RESERVE ACCOUNT.	
	FOR PHASE 1B, WITH A PROJECTED ANNUAL DEBT SERVICE PAYMENT OF \$129,580. THE PAYMENT INTO THE RESERVE ACCOUNT WOULD BE \$12,956	
Total for Department	NON-OPERATING EXPENSES	\$640,290.00
Total for Fund	WATER	\$2,562,957.00

TOWN OF FARMVILLE SEWER FUND

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	62	SEWER	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire	Dept Head	Manager	Board Approval
			13-14	14-15	14-15	14-15	15-16	15-16	15-16
62-3413-0000		A/R PENALTIES - INTEREST	0	50					
62-3831-0000		INTEREST EARNED	317	250	237	250	250	250	250
62-3831-4971		INTEREST EARNED CAPITAL RESERV	192	150	150	150	150	150	150
62-3831-4972		INTEREST EARNED DEPRECIATION	160	125	125	125	125	125	125
62-3835-0000		SEWER USE CHARGES	1,497,947	1,625,209	1,324,858	1,635,000	1,646,915	1,646,915	1,646,915
62-3835-8100		SALE/MATERIALS & SERVICES	814	1,000			750	750	750
62-3835-8200		SALE OF FIXED ASSETS	1,005	1,200			750	750	750
62-3839-0000		MISCELLANEOUS	0	500			200	200	200
62-3839-0100		SEWER TAPS	600	500	600	600	500	500	500
62-3839-0200		SEWER TAP FACILITY FEES	3,000	1,500	1,800	1,500	1,200	1,200	1,200
62-3850-0000		Watkins MHP Sewer Ext- Deposit	0	0					
62-3991-0000		APPROPRIATED FUND BALANCE	0	0					
		TOTAL SEWER	1,504,035	1,630,484	1,327,770	1,637,625	1,650,840	1,650,840	1,650,840
									0

Town of Farmville Sewer Administration

62-7210



TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

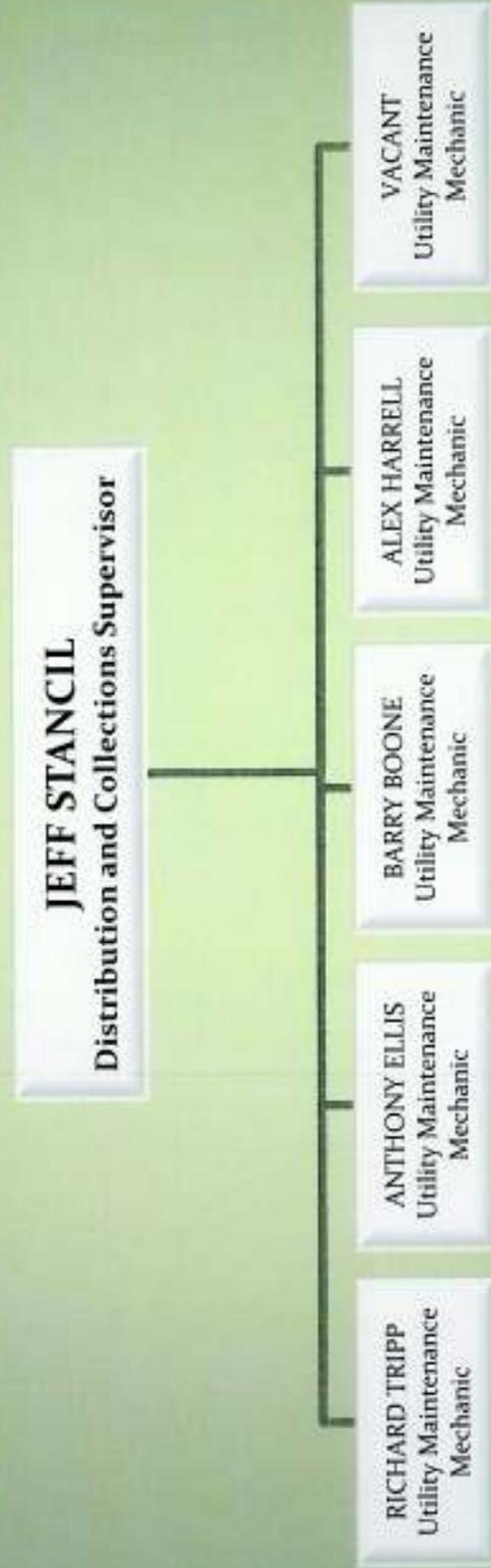
Fund #	62	SEWER	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	62-7210	SEWER ADMINISTRATION							
1210		SALARIES	24,520	21,778	88.82 %	22,419	24,520	24,520	
1270		MERIT PAY	775	0	0.00 %		775	775	
1810		FICA	1,876	1,607	85.66 %	1,666	1,876	1,876	
1820		RETIREMENT	1,716	1,531	89.22 %	1,573	1,716	1,716	
1830		GROUP INSURANCE	5,150	4,947	96.06 %	4,584	5,150	5,150	
1840		1% State Unemployment Insurance	1,500	0	0.00 %		1,500	1,500	
1870		401K RETIREMENT CONT.	680	595	87.50 %	611	680	680	
1920		PROFESSIONAL SERVICES	3,700	0	0.00 %	1,500	3,700	3,000	
2510		AUTOMOTIVE SUPPLIES	1,000	562	56.20 %	1,000	1,000	1,000	
2600		DEPARTMENTAL SUPPLIES	1,300	1,188	91.38 %	1,300	1,300	1,300	
3110		TRAVEL/STAFF DEVELOPMENT	750	425	56.67 %	750	750	750	
3210		TELEPHONE AND POSTAGE	1,200	597	49.75 %	800	1,200	1,000	
3520		MAINT/REPAIR EQUIPMENT	500	408	81.60 %	500	500	500	
3530		MAINT/REPAIR VEHICLES	500	0	0.00 %		500	500	
3700		ADVERTISING	400	128	32.00 %	300	400	300	
4500		INSURANCE AND BONDS	42,500	42,397	99.76 %	42,397	42,500	42,500	
4910		DUES AND SUBSCRIPTIONS	200	0	0.00 %		200	200	
4920		BANK/INVEST. SERVICE CHARGES	1,200	1,002	83.50 %	1,200	1,200	1,200	
5500		CAPITAL OUTLAY-EQUIPMENT	1,000	991	99.10 %	1,000			
9810		Charges for Services- General Fund	51,522	0	0.00 %	129,600	77,200	77,200	
9999		UTILITY SERVICES FEES	0	0	0.00 %				
		TOTAL SEWER ADMINISTRATION	141,989	78,156	55.04 %	211,200	166,667	165,667	0

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7210	SEWER ADMINISTRATION	
62-7210-1210	SALARIES	\$24,520.00
	Salary for Utilities System Analyst - Carroll Griffin 40 % of Current Salary	
	Christmas Bonus: \$250	
	40% of Total Cost	
62-7210-1270	MERIT PAY	\$775.00
	Funds for Merit Pay Program	
62-7210-1810	FICA	\$1,876.00
	7.65% of Utilities System Analyst's Salary (40% of Total Cost)	
62-7210-1820	RETIREMENT	\$1,716.00
	Local Government Retirement 7.00% (40% of Total Cost)	
62-7210-1830	GROUP INSURANCE	\$5,150.00
	Health Insurance for Utilities System Analyst (\$550/month) \$6,600	
	Dental Insurance for Utilities System Analyst (\$28.00/month) \$336.00	
	Life Insurance for Utilities System Analyst (\$2.80/month for \$10,000 in Coverage: \$34.00	
	40% of the Total Insurance Cost	
	Health Insurance for 1 Retired Employee (Susie Mills) \$550/month: \$6,600 Coverage Through February 1, 2017 1/4 Cost for 2011/2012: \$1,650	
62-7210-1870	401K RETIREMENT CONT.	\$680.00
	401K -2.75% of salary (40% of Total Cost)	
62-7210-1920	PROFESSIONAL SERVICES	\$3,700.00
	As needed for Professional Services	
62-7210-2510	AUTOMOTIVE SUPPLIES	\$1,000.00
	Fuel and Supplies for Truck # 3	
62-7210-2600	DEPARTMENTAL SUPPLIES	\$1,300.00
	Miscellaneous Office Supplies, etc.	
62-7210-3110	TRAVEL/STAFF DEVELOPMENT	\$750.00
	Meetings and Conferences Related to Wastewater Collection and Treatment Mileage Reimbursement for Utilities System Analyst @ \$0.55/mile (40% of Total Cost)	
62-7210-3210	TELEPHONE AND POSTAGE	\$1,200.00

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7210	SEWER ADMINISTRATION	
	Monthly Phone Service (252-753-5116-451)	
	Information Technology Services	
	Embarq Monthly Service	
	Postage for Postage Meter	
	Miscellaneous Costs	
62-7210-3520	MAINT/REPAIR EQUIPMENT	\$500.00
	Copier Maintenance Agreement Allocated Costs	
	Miscellaneous Repairs	
62-7210-3530	MAINT/REPAIR VEHICLES	\$500.00
	As needed for Truck # 3	
62-7210-3700	ADVERTISING	\$400.00
	Miscellaneous Advertising	
62-7210-4500	INSURANCE AND BONDS	\$42,500.00
	Sewer Fund Portion of P&L Insurance	
	Workers comp portion	
62-7210-4910	DUES AND SUBSCRIPTIONS	\$200.00
	Miscellaneous Dues and Subsriptions	
62-7210-4920	BANK/INVEST. SERVICE CHARGES	\$1,200.00
	Sewer Fund Share on Bank Service Charges (Average \$100.00/month)	
62-7210-9810	Charges for Services- General Fund	\$77,200.00
	Payment to General Fund for Administrative Services (See Transfer of Funds Spreadsheet)	
Total for Department	SEWER ADMINISTRATION	\$165,167.00

Town of Farmville Wastewater Collection

62-7220



Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	62	SEWER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	62-7220	WASTEWATER COLLECTIO							
1210		SALARIES	102,908	88,343	85.85 %	88,946	115,000	110,000	
1810		FICA	8,782	6,744	76.79 %	6,783	8,800	8,415	
1820		STATE RETIREMENT	8,116	5,662	69.76 %	5,666	8,500	7,900	
1830		GROUP INSURANCE	30,700	21,871	71.24 %	21,324	31,000	31,000	
1870		401K RETIREMENT CONT.	3,157	2,202	69.75 %	2,204	3,200	3,100	
1920		PROFESSIONAL SERVICES	0	0	0.00 %		1,500	1,500	
2120		UNIFORMS	1,900	1,247	65.63 %	1,500	1,500	1,500	
2510		AUTOMOTIVE SUPPLIES	16,500	12,096	73.31 %	16,500	16,500	15,000	
2600		DEPARTMENTAL SUPPLIES	17,000	13,002	76.48 %	17,000	17,000	17,000	
3110		TRAVEL/STAFF DEVELOPMENT	705	705	100.00 %	1,000	1,000	1,000	
3210		TELEPHONE AND POSTAGE	8,500	6,503	76.51 %	6,801	7,500	7,500	
3300		UTILITIES	10,400	9,285	89.28 %	11,000	10,000	10,000	
3520		MAINT/REPAIR EQUIPMENT	8,700	8,695	99.94 %	11,551	8,500	8,500	
3530		MAINT/REPAIR VEHICLES	3,000	2,019	67.30 %	3,000	3,000	3,000	
3540		PUMP STATION MAINTENANCE	27,500	27,187	98.86 %	30,000	20,000	20,000	
3700		ADVERTISING	500	0	0.00 %		500	500	
4500		INSURANCE AND BONDS	4,600	4,535	98.59 %	4,535	6,000	5,200	
4910		DUES AND SUBSCRIPTIONS	1,350	1,310	97.04 %	1,310	1,400	1,400	
5000		CAPITAL OUTLAY NONCAPITALIZEI	0	0	0.00 %				
5500		CAPITAL OUTLAY-EQUIPMENT	42,615	42,615	100.00 %	42,615	25,000		
5800		CAPITAL OUTLAY -BUILDING	5,000	5,000	100.00 %	5,000			
9810		DUE TO GENERAL STREET CUT	0	0	0.00 %		6,000	6,000	
9999		UTILITY SERVICE FEES	0	0	0.00 %				
		TOTAL WASTEWATER COLLECTIO	301,933	259,021	85.79 %	276,735	291,900	258,515	0

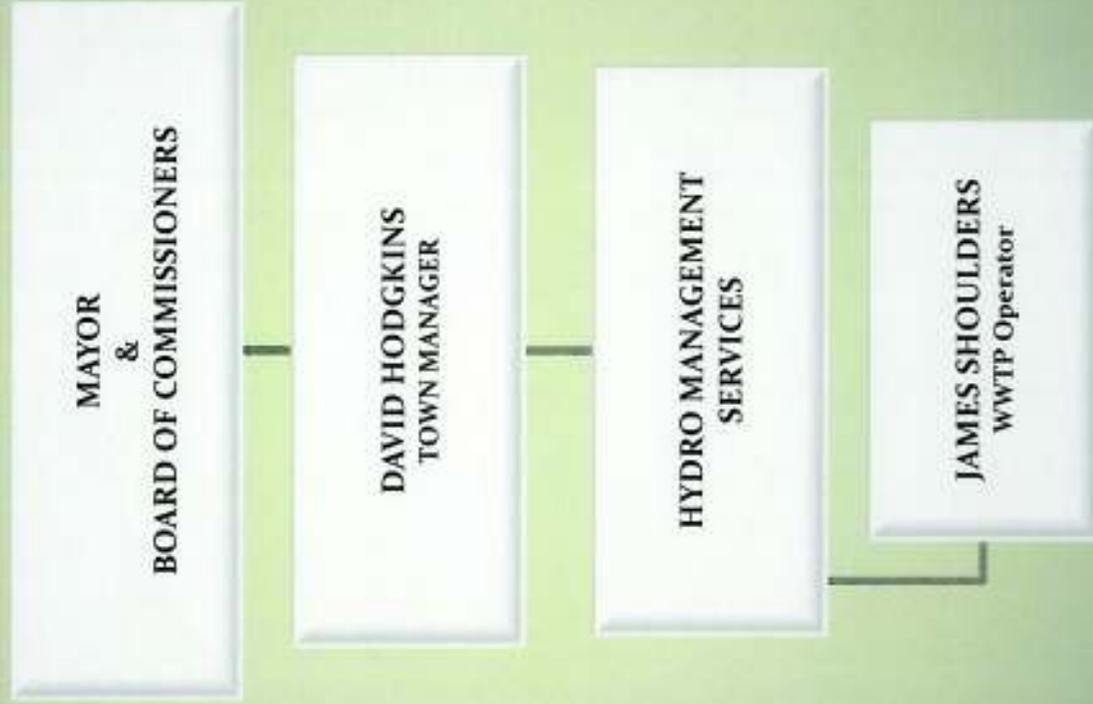
Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7220	WASTEWATER COLLECTION	
62-7220-1210	SALARIES	\$115,000.00
	Base Salary of Distribution & Collection Supervisor - Jeff Stancil:	
	Christmas Bonus: \$300	
	Standby Pay: 26 times @ 8 hours of Regular Time	
	Standby Pay: 26 times @ 8 hours of Overtime Pay	
	Overtime Estimated @ 450 hours	
	1/2 of Total Cost:	
	Base Salary of Utility Maintenance Mechanic - Anthony Wayne Ellis: \$25,426	
	Christmas Bonus: \$150	
	Standby Pay: 13 times @ 8 hours of Regular Pay:	
	Overtime Estimated @ 416 hours	
	1/2 of Total Cost	
	Base Salary of Utility Maintenance Mechanic - Richard Tripp:	
	Christmas Bonus: \$50	
	Standby Pay: 13 times @ 8 hours of Regular Pay:	
	Overtime Estimated @ 416 hours	
	1/2 of Total Cost	
	Base Salary of Utility Maintenance Mechanic - Barry O'Neal Boone	
	Standby Pay: 13 times @ 8 hours of Regular Pay: (\$12.10 x 104)	
	Overtime Estimated @ 416 hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
	Base Salary for Utility Maintenance Mechanic -Alex Harrell	
	Standby Pay: 13 times @ 8 hours of Regular Pay	
	Overtime Estimated @ 416 Hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
	Base Salary for Utility Maintenance Mechanic - Vacant	
	Standby Pay: 13 times @ 8 hours of Regular Pay	
	Overtime Estimated @ 416 Hours	
	Christmas Bonus: \$50	
	1/2 of Total Cost	
62-7220-1810	FICA	\$8,800.00
	7.65% of salary	
62-7220-1820	STATE RETIREMENT	\$8,500.00
	Local Government Retirement 7.00% of Salary	
62-7220-1830	GROUP INSURANCE	\$31,000.00
	Health Insurance for 6 Employees	
	Health Insurance for 1 Retired Employee Through 8/20/15 - Willie Moyer	
	Dental Insurance for 6 Employees	
	Life and AD&D for 6 Employees	

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7220	WASTEWATER COLLECTION	
62-7220-1870	401K RETIREMENT CONT.	\$3,200.00
	401K Supplemental Retirement - 2.75% of Salary	
62-7220-1920	PROFESSIONAL SERVICES	\$1,500.00
	Professional Services for Wastewater Collection System - Engineering, Mapping, etc.	
62-7220-2120	UNIFORMS	\$1,500.00
	Town's share of employee uniforms	
62-7220-2510	AUTOMOTIVE SUPPLIES	\$16,500.00
	50% of Fuels, Oils, Lubricants, etc.	
	Wilco/Hess Gasoline Country Mart Diesel for Tractors Tires, Miscellaneous Purchases	
62-7220-2600	DEPARTMENTAL SUPPLIES	\$17,000.00
	Purchases from Central Warehouse Miscellaneous Supplies from HD Supply Miscellaneous Supplies from Farmville Hardware Miscellaneous Supplies	
	1025 manholes & 45 line miles sewer distribution system w/12 lift stations)	
62-7220-3110	TRAVEL/STAFF DEVELOPMENT	\$1,000.00
	Eastern Water and Wastewater Dues Operator Permit Renewals Training Classes to Maintain and Obtain Required Certificates	
62-7220-3210	TELEPHONE AND POSTAGE	\$7,500.00
	Monthly Phone Service (252-129-2000-059) 1/2 Cost Monthly Phone Service (252-129-2000-062) 1/2 Cost Monthly Phone Service (252-753-5116-451) 1/2 cost Information Technology Services 1/2 Cost of Cell Phones (Jeff Stancil, Tony Ellis, Alex Harrell, Barry Boone, Richard Tripp)	
62-7220-3300	UTILITIES	\$10,000.00
	Highland Mobile Home Park Bynum Drive, Planter's Walk, Highway 258, Eaglebrooke, Pecan Grove, Johnsonfield, Housing Authority, and Farris Pump Station Carolina Medical Products and Greenfield Heights on Pitt & Greene Servcie	
62-7220-3520	MAINT/REPAIR EQUIPMENT	\$8,500.00
	25% #834 2010 Cat Backhoe 420 EIT 25% #825 1993 Model 5110 Ditchwitch & trailer 25% #836 1998 Ford 8260 Tractor & Sideboy 25% #837 2009 Conquest Argo 8x8 750HD ATV 25% # 830 Small Trencher	

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7220	WASTEWATER COLLECTION	
50% #828	1999 Vaccum PMD500 Trailer	
50%	Air Compressor trailer	
50% #838	Light Stand with Generator	
50% #829	2003 Sewer Wash Trailer	
50% #824	2006 Ingersoll Rand Air Compressor	
50)	Kawaski Mule	
62-7220-3530	MAINT/REPAIR VEHICLES	\$3,000.00
50% #802	2009 Chevy 2500 3/4 ton 4WD Service Truck	
50% #805	2013 Ford F250 3/4 4WD Service Truck	
50% #811	2004 Ford F250 2WD Service Truck	
25% #807	2009 Ford F750 Dump Truck	
50% #803	2009 Dodge Ram 2500 4x4 Pickup Truck	
50% #831	2009 Ford F-250 1/2 Ton 2WD Pickup Truck	
62-7220-3540	PUMP STATION MAINTENANCE	\$20,000.00
	Lift Station Maintenance and Repairs to Pumps, Motors, Etc.	
	Purchase 24 kegs of Bio-Red Grease Control	
62-7220-3700	ADVERTISING	\$500.00
	Newspaper Ads	
62-7220-4500	INSURANCE AND BONDS	\$6,000.00
	Vehicle Insurance/Inland Marine Coverage for Equipment	
62-7220-4910	DUES AND SUBSCRIPTIONS	\$1,400.00
	Division of Water Quality Wastewater Collection Permit Renewal (Permit WQCS00069)	
62-7220-5500	CAPITAL OUTLAY-EQUIPMENT	\$25,000.00
???		
Total for Department	WASTEWATER COLLECTION	\$285,900.00

**Town of Farmville
Wastewater Treatment Plant**

62-7230



Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

Fund #	62	SEWER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	62-7230	WASTEWATER TREATMENT							
1920		PROFESSIONAL SERVICES	18,801	18,800	99.99 %	20,000	7,000	7,000	
2600		DEPARTMENTAL SUPPLIES	1,000	0	0.00 %	1,000	1,000	1,000	
3300		UTILITIES	178,895	153,777	85.96 %	188,000	193,000	190,000	
3520		MAINT/REPAIR - EQUIPMENT	65,000	31,954	49.16 %	50,000	65,000	60,000	
4400		CONTRACTED SERVICES	386,945	322,454	83.33 %	386,945	392,940	392,940	
4401		LAND APPLICATION - SLUDGE	52,250	39,309	75.23 %	55,000	100,000	80,000	
4910		DUES AND SUBSCRIPTIONS	11,706	11,706	100.00 %	11,706	11,000	11,000	
5500		CAPITAL OUTLAY-EQUIPMENT	0	0	0.00 %	15,000	20,000	20,000	
		TOTAL WASTEWATER TREATMEN	714,597	578,000	80.88 %	727,651	789,940	761,940	0

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7230	WASTEWATER TREATMENT	
62-7230-1920	PROFESSIONAL SERVICES	\$7,000.00
	LONG TERM MONITORING REQUIREMENTS, TOXICITY TESTING, HEADWORKS ANALYSIS, INDUSTRIAL TESTING, ETC.	
62-7230-2600	DEPARTMENTAL SUPPLIES	\$1,000.00
	MISCELLANEOUS ITEMS NOT COVERED UNDER CONTRACT	
62-7230-3300	UTILITIES	\$193,000.00
	ELECTRIC, WATER AND SEWER BILL	
62-7230-3520	MAINT/REPAIR - EQUIPMENT	\$65,000.00
	MAINTENANCE AND REPAIR OF WASTEWATER PLANT EQUIPMENT (PUMPS, MOTORS, CONTROL PANELS, ETC.)	
	REBUILD CHLORINE FEED EQUIPMENT (ONE CHLORINE REGULATOR AND TWO SULFUR DIOXIDE REGULATORS	
	CLEAING OF PRIMARY AERATION BASINS TO REMOVE ACCUMULATION OF SAND AND DEBRIS BUILT UP OVER LAST 30 YEARS	
62-7230-4400	CONTRACTED SERVICES	\$392,940.00
	ANNUAL OPERATIONS CONTRACT FOR WASTEWATER TREATMENT PLANT 2015/2016 CONTRACT PRICE: \$392,940.00	
62-7230-4401	LAND APPLICATION - SLUDGE	\$100,000.00
	Estimate to Land Apply Sludge for 2015-2016 which will include 4 yearly hauls and cleaning out of the Aeration Basin.	
62-7230-4910	DUES AND SUBSCRIPTIONS	\$11,000.00
	ANNUAL NPDES PERMIT FEES (NC0029572) ANNUAL LOWER NEUSE BASIN ASSOCIATION DUES ANNUAL NEUSE RIVER COMPLIANCE ASSOCIATION DUES ANNUAL CLASS A SLUDGE PERMIT (WQ0028811) ANNUAL RECLAIMED WATER PERMIT (WQ0022228) ANNUAL RESIDUALS LAND APPLICATION PERMIT (WQ0008778) MISCELLANEOUS DUES: \$100.00 FARMVILLE GOLF AND COUNTRY CLUB (1/2 COST OF SPRAY IRRIGATION PERMIT	
	TOTAL ANNUAL DUES AND SUBSCRIPTIONS: \$11,000	
62-7230-5500	CAPITAL OUTLAY-EQUIPMENT	\$20,000.00
	Spare sludge pump impellers, pump, and a new tertiary blower.	
Total for Department	WASTEWATER TREATMENT	\$789,940.00

**TOWN OF FARMVILLE
SEWER FUND**

NON-OPERATING

62-7240

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	62	SEWER	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	62-7240	NON-OPERATING EXPENS							
7100		BOND PRINCIPAL 1977 SEWER BONDS	44,388	44,388	100.00 %	44,388	46,222	46,222	0
7101		BOND PRINCIPAL 97 WWTP REHAB	119,005	119,005	100.00 %	119,005	119,005	119,005	0
7102		BOND PRINCIPAL 03 SEWER REHAB	100,000	100,000	100.00 %	100,000	100,000	100,000	0
7103		BOND PRINCIPAL SLUDGE DRYING UNIT	71,365	71,365	100.00 %	71,365	71,365	71,365	0
7104		USDA LOAN PRINCIPAL- 24* SAN SW IMPROV	25,000	0	0.00 %	25,000	26,000	26,000	0
7200		BOND INTEREST 1977 SEWER BONDS	7,800	7,800	100.00 %	7,800	5,967	5,967	0
7201		BOND INTEREST 97 WWTP REHAB	7,224	7,224	100.00 %	7,224	3,612	3,612	0
7202		BOND INTEREST 03 SEWER REHAB	23,600	23,600	100.00 %	23,600	21,240	21,240	0
7203		BOND INTEREST SLUDGE DRYING UNIT	20,457	20,457	100.00 %	20,457	18,884	18,884	0
7204		USDA LOAN INTEREST- 24* SAN SW IMPROV	45,980	0	0.00 %	45,980	45,293	45,293	0
7550		AUCTION SERVICE FEES	48	47	97.92 %	47			
9861		Reserve 24* Sanitary SW Improv	7,098	0	0.00 %	7,098	7,130	7,130	0
9900		DEPRECIATION	0	0	0.00 %	0			
		TOTAL NON-OPERATING EXPENS	471,965	393,886	83.46 %	471,964	464,718	464,718	0
		TOTAL SEWER	1,630,484	1,309,063	80.29 %	1,687,550	1,713,225	1,650,840	0

Account Number	Description	Amount Requested
Fund 62	SEWER	
Dept. 62-7240	NON-OPERATING EXPENSES	
62-7240-7100	BOND PRINCIPAL 1977 SEWER BONDS	\$46,222.00
	BOND PRINCIPAL ON 1977 SEWER BONDS: \$40,937 BALANCE AS OF JUNE 30, 2012: \$231,484 MATURES ON 7/1/2018	
62-7240-7101	BOND PRINCIPAL 97 WWTP REHAB	\$119,005.00
	BOND PRINCIPAL PAYMENT ON 1997 WASTEWATER TREATMENT PLANT REHAB: \$119,005 BALANCE AS OF JUNE 30, 2012: \$357,013 MATURES IN 2016	
62-7240-7102	BOND PRINCIPAL 03 SEWER REHAB	\$100,000.00
	PRINCIPAL PAYMENT ON 2003 SEWER REHAB PROJECT: \$100,000 BALANCE AS OF JUNE 30, 2012: \$1,100,000 MATURES IN 2024	
62-7240-7103	BOND PRINCIPAL SLUDGE DRYING UNIT	\$71,365.00
	BOND PRINCIPAL PAYMENT ON SLUDGE DRYING UNIT: \$71,365 BALANCE AS OF JUNE 30, 2012: \$999,109.25 ORIGINAL LOAN AMOUNT: \$1,453,000 MATURES IN 2026/2027	
62-7240-7200	BOND INTEREST 1977 SEWER BONDS	\$5,967.00
	BOND INTEREST ON 1977 SEWER BONDS: \$11,251	
62-7240-7201	BOND INTEREST 97 WWTP REHAB	\$3,612.00
	BOND INTEREST ON 1997 WASTEWATER TREATMENT PLANT REHAB: \$14,448	
62-7240-7202	BOND INTEREST 03 SEWER REHAB	\$21,240.00
	BOND INTEREST ON 2003 SEWER REHAB PROJECT: \$28,320	
62-7240-7203	BOND INTEREST SLUDGE DRYING UNIT	\$18,884.00
	BOND INTEREST ON WASTEWATER SLUDGE DRYING UNIT: \$23,604 INTEREST RATE: 2.205% NOVEMBER 1 PAYMENT: \$11,802 MAY 1 PAYMENT: \$11,802	
Total for Department	NON-OPERATING EXPENSES	\$386,295.00
Total for Fund	SEWER	(\$19,613.00)

**TOWN OF FARMVILLE
ELECTRIC FUND**

TOWN OF FARMVILLE
Revenue Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	63	ELECTRIC FUND	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire Year	Dept Head Request	Manager Recommends	Board Approval
			13-14	14-15	14-15	14-15	15-16	15-16	15-16
63-3413-0000		A/R PENALTIES - INTEREST	2,726	2,500	2,565	2,600	2,500	2,500	
63-3830-8500		INSURANCE SETTLEMENT	2,944	0					
63-3831-0000		INTEREST ON INVESTMENTS	141	300	67	100	100	100	
63-3831-4972		INTEREST EARNED DEPRECIATION	328	300	244	300	300	300	
63-3831-4973		INTEREST EARNED RATE STABILIZA	442	350	345	350	350	350	
63-3835-0000		ELECTRIC SALES	7,122,757	7,247,079	6,100,582	7,380,000	7,400,000	7,400,000	
63-3835-0100		FACILITIES CHARGES	0	100					
63-3835-8100		SALE MATERIALS & SERVICES	16,850	10,000	6,137	6,300	8,000	8,000	
63-3835-8200		SALE OF FIXED ASSETS	5,005	5,000			4,000	4,000	
63-3839-0000		MISCELLANEOUS	359	500	414	500	500	500	
63-3839-0200		SERVICE CHARGES	63,771	60,000	53,556	60,000	60,000	60,000	
63-3840-0000		NCDOT Reimburse - Allen Gay Rd Bridge P	8,408	0					
63-3991-0000		FUND BALANCE APPROPRIATED	0	0					
TOTAL ELECTRIC FUND			7,223,731	7,326,129	6,163,910	7,450,150	7,475,750	7,475,750	0

Town of Farmville Electric Administration

63-7310



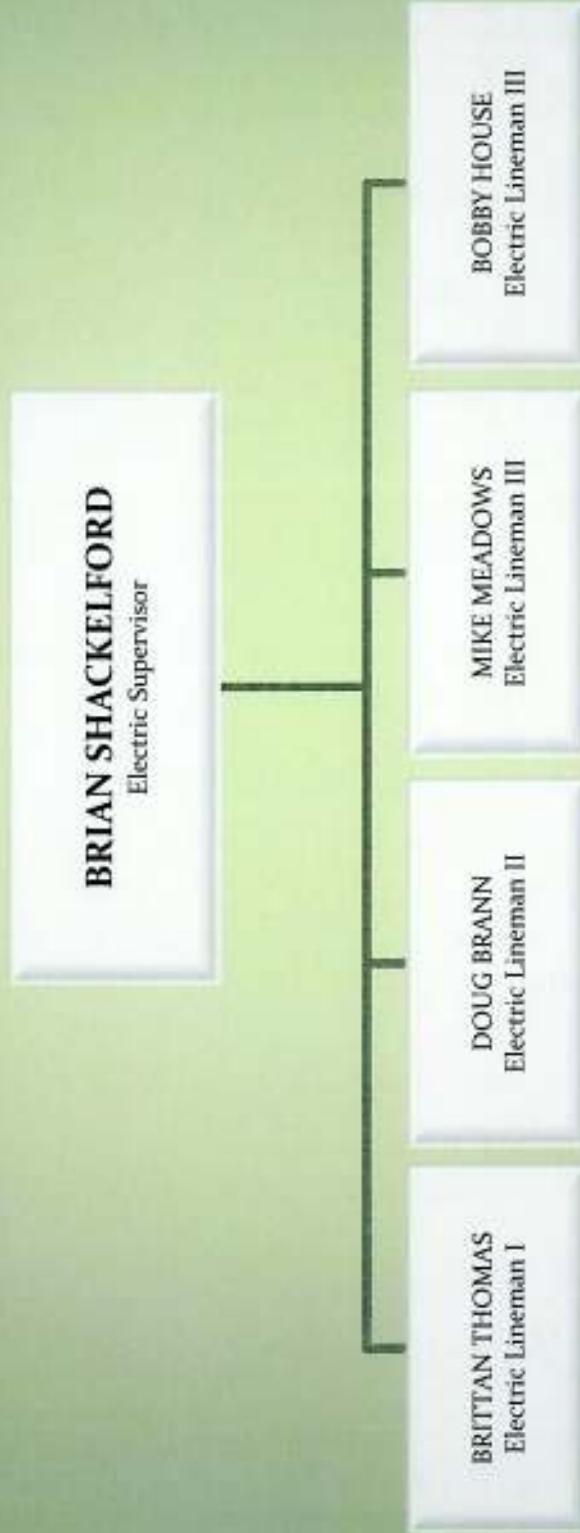
Fund #	63	ELECTRIC FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	63-7310	ELECTRIC ADMINISTRAT							
1210		SALARIES	12,260	10,918	89.05 %	12,260	12,800	12,800	
1270		MERIT PAY	1,200	0	0.00 %				
1810		FICA	1,030	804	78.06 %	1,030	1,050	1,050	
1820		LOCAL GOVERNMENT RETIRE	952	765	80.36 %	952	960	960	
1830		GROUP INSURANCE	13,000	11,903	91.56 %	14,000	18,000	18,000	
1840		1% State Unemployment Insurance	3,500	0	0.00 %				
1870		RETIREMENT CONT -401(K)	370	298	80.54 %	370	400	400	
2510		AUTOMOTIVE SUPPLIES	450	295	65.56 %	350	300	300	
2600		DEPARTMENTAL SUPPLIES	300	0	0.00 %		500	500	
3110		TRAVEL/STAFF DEVELOPMENT	2,500	2,310	92.40 %	2,400	3,000	3,000	
3210		TELEPHONE AND POSTAGE	2,000	826	41.30 %	1,100	2,500	2,000	
3520		MAINT/REPAIR EQUIPMENT	500	408	81.60 %	500	500	500	
3530		MAINT/REPAIR VEHICLES	0	0	0.00 %				
3700		ADVERTISING	200	182	91.00 %	200	250	250	
4390		RENTALS	26,000	20,032	77.05 %	25,000	25,000	25,000	
4500		INSURANCE AND BONDS	45,000	43,197	95.99 %	45,000	46,000	46,000	
4920		BANK/INVEST. SERVICE CHARGES	1,000	1,002	100.20 %	1,200	1,000	1,200	
5500		CAPITAL OUTLAY-EQUIPMENT	1,000	991	99.10 %	991			
9810		CHARGES FOR SERVICES-GENERAL FUND	0	0	0.00 %		521,062	521,062	
9999		UTILITY SERVICE FEES	284,239	284,239	100.00 %	284,239			
		TOTAL ELECTRIC ADMINISTRAT	395,501	378,170	95.62 %	389,592	633,322	633,022	0

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7310	ELECTRIC ADMINISTRATION	
63-7310-1210	SALARIES	\$12,800.00
	Salary for Utility System Analysis - Carroll Griffin Current Salary \$62,566 (20% - \$12,800)	
	Christmas Bonus: \$250 (20%- \$50)	
	20% of Total Cost : \$12,800.00	
63-7310-1810	FICA	\$1,050.00
	7.65% of Utilities System Analysis Salary (20% of Total Cost)	
63-7310-1820	LOCAL GOVERNMENT RETIRE.	\$960.00
	Local Government Retirement 7.00% (20% of Total Cost)	
63-7310-1830	GROUP INSURANCE	\$18,000.00
	Health Insurance for Utilities System Analysis (\$550/month) \$6,600	
	Dental Insurance for Utilities System Analysis (\$28.00/month) \$336	
	Life Insurance for Utilities System Analysis	
	20% of Total Insurance Costs for Utilities Systems Analysis	
	Health Insurance for 1 Retired Employee (Susie Mills) Coverage Through February 1, 2017 1/2 cost Retired Employee Susie Mills	
	Health Insurance for 1 Retired Employee (Richard Hicks) Coverage Through June 12, 2021	
63-7310-1870	RETIREMENT CONT. -401(K)	\$400.00
	401k is 2.75% of salary (20% of Cost) for Utility Systems Analysis	
63-7310-2510	AUTOMOTIVE SUPPLIES	\$300.00
	Fuel and Supplies for Truck 3	
63-7310-2600	DEPARTMENTAL SUPPLIES	\$500.00
	Misc Office Supplies, etc.	
63-7310-3110	TRAVEL/STAFF DEVELOPMENT	\$3,000.00
	Registration and Travel Expenses for Electricities Annual Meeting for Mayor, Commissioners and Town Manager	
63-7310-3210	TELEPHONE AND POSTAGE	\$2,500.00
	Monthly Phone Service (252-753-5116-451) Information Technology Services Embarq Monthly Service	

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7310	ELECTRIC ADMINISTRATION	
	Miscellaneous Charges	
	Postage for Postage Meter	
63-7310-3520	MAINT/REPAIR EQUIPMENT	\$500.00
	Copier Maintenance Agreement Allocated Costs	
	Miscellaneous Repairs	
63-7310-3700	ADVERTISING	\$250.00
	Advertising As Mandated	
63-7310-4390	RENTALS	\$25,000.00
	Lease Payments on Pitney Bowes bill stuffing machine and postal machine	
63-7310-4500	INSURANCE AND BONDS	\$46,000.00
	Electric Fund Portion of P&L Insurance \$15,575	
	Workers comp portion \$19,733	
	Total Insurance Costs: \$35,500	
63-7310-4920	BANK/INVEST. SERVICE CHARGES	\$1,000.00
	Electric Fund Share of Bank Service Charges	
63-7310-9810	CHARGES FOR SERVICES-GENERAL FUND	\$521,062.00
	Payment to General Fund for Administrative Services (See Transfer of Funds Spreadsheet)	
Total for Department	ELECTRIC ADMINISTRATION	\$633,322.00

Town of Farmville Electric Distribution

63-7320



TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	63	ELECTRIC FUND	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Reccomends 15-16	Board Approval 15-16
	63-7320	ELECTRIC DISTRIBUTIO							
1210		SALARIES	241,500	195,708	81.04 %	240,000	276,581	256,400	
1810		FICA	18,590	14,961	80.48 %	18,590	21,158	19,615	
1820		RETIREMENT	17,180	13,707	79.78 %	17,180	19,360	18,130	
1830		GROUP INSURANCE	55,500	46,993	84.67 %	51,000	51,750	58,000	
1870		401(K) RETIRE. CONT.	6,683	5,332	79.78 %	6,700	7,605	7,050	
1920		PROFESSIONAL SERVICES	5,000	259	5.18 %	1,200	5,000	3,000	
2120		UNIFORMS	2,000	1,543	77.15 %	2,000	3,000	2,500	
2510		AUTOMOTIVE SUPPLIES	18,000	17,242	95.79 %	22,000	20,000	20,000	
2520		FUEL - GENERATOR	18,000	12,537	69.65 %	15,000	20,000	18,000	
2600		DEPARTMENTAL SUPPLIES	75,000	53,364	71.15 %	70,000	80,000	75,000	
2700		PURCHASE FOR RESALE	5,385,000	4,173,565	77.50 %	5,400,000	5,400,000	5,400,000	
2800		Allen Gay Rd- Bridge Project	0	0	0.00 %				
3110		TRAVEL/STAFF DEVELOPMENT	2,000	1,130	56.50 %	2,000	3,000	2,000	
3210		TELEPHONE AND POSTAGE	6,000	5,270	87.83 %	6,000	7,000	6,000	
3300		UTILITIES	22,000	16,942	77.01 %	21,000	25,000	22,000	
3510		MAINT/REPAIR BUILDINGS	500	200	40.00 %	500	1,000	1,000	
3520		MAINT/REPAIR EQUIPMENT	12,000	6,467	53.89 %	9,000	14,000	12,000	
3530		MAINT/REPAIR VEHICLES	6,000	4,658	77.63 %	6,000	8,000	6,000	
3540		MAINT/REPAIR GENERATOR	16,000	13,830	86.44 %	16,000	20,000	18,000	
4390		RENTALS	100	16	16.00 %	16	300	300	
4400		CONTRACTED SERVICES	9,300	3,129	33.65 %	15,000	40,000	33,000	
4500		INSURANCE AND BONDS	10,400	10,366	99.67 %	10,366	12,000	11,000	
5000		CAPITAL OUTLAY NONCAPITALIZEI	0	0	0.00 %				
5500		CAPITAL OUTLAY EQUIPMENT	252,280	252,267	99.99 %	252,267	115,000	115,000	
5800		CAPITAL OUTLAY - BUILDING	12,670	12,670	100.00 %	12,670			
5900		CAPITAL OUTLAY-OTHER IMP	0	0	0.00 %				
7500		DEBT SERVICE - LEASE PURCHASE PRINCIPAL	193,721	193,720	100.00 %	193,720	201,683	201,683	
7501		DEBT SERVICE LEASE PURCHASE INTEREST	73,651	73,651	100.00 %	73,651	65,689	65,689	
9999		UTILITY SERVICE FEES	121,817	121,817	100.00 %	121,817			
		TOTAL ELECTRIC DISTRIBUTIO	6,580,892	5,251,344	79.80 %	6,583,677	6,417,126	6,371,367	0

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7320	ELECTRIC DISTRIBUTION	
63-7320-1210	SALARIES	\$276,581.00
	Base Salary of Electric Line Technician III Mike Meadows: \$39,838	
	Standby Pay: 13 times @ 8 hours of Regular Pay \$2,605	
	Overtime Estimated @ 416 hours \$11,952	
	Christmas Bonus: \$150	
	Total Cost: \$54,545	
	Base Salary for Electric Line Technician II - Billy Brann: \$34,416	
	Standby Pay: 13 times @ 8 hours of Regular Pay \$2,250	
	Overtime Estimated @ 416 Hours \$10,325	
	Christmas Bonus: \$150	
	Total Cost: \$47,141	
	Base Salary for Electric Line Technician III - Bobby House: \$39,440	
	Standby Pay: 17 times @ 8 hours of Regular Pay \$2,605	
	Overtime Estimated @ 416 Hours \$11,950	
	Christmas Bonus: \$150	
	Total Cost: \$54,591	
	Base Salary for Electric Line I - Brittain Thomas: \$29,434	
	Standby Pay: 17 Times @ 8 hours of Regular Pay: \$1,954	
	Overtime Estimated @ 416 Hours \$8,963	
	Christmas Bonus: \$150	
	Total Cost: \$40,944	
	Base Salary for Electric Line Supervisor - Brian Shackelford: \$55,157	
	Standby Pay: 17 times @ 8 Hours of Regular Pay: \$3,606	
	Overtime Estimated @ 416 Hours \$16,547	
	Christmas Bonus: \$250	
	Total Cost: \$75,560	
	Sick Leave Incentive Pay: \$1,800	
	Banked Vacation Pay: \$4,000	
	Grand Total: \$276,581	
63-7320-1810	FICA	\$21,158.00
	7.65% of salary	
63-7320-1820	RETIREMENT	\$19,360.00
	Local Gov . 7.00% of salary	
63-7320-1830	GROUP INSURANCE	\$51,750.00
	Health Insurance for 5 Employees (\$550/Month) \$33,000	
	Health Insurance for Retired Employee Through 8/20/15 - Willie Moye (\$550/Month) (1/2 of Cost) \$3,300	
	Dental Insurance for 5 Employees (\$28.00/Month) \$1,680	
	Life and AD&D for 5 Employees (\$2.80/\$10,000) \$168.00	
	Total Insurance Costs: \$38,148	

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7320	ELECTRIC DISTRIBUTION	
63-7320-1870	401(K) RETIRE. CONT.	\$7,605.00
	401K -2.75% of salary	
63-7320-1920	PROFESSIONAL SERVICES	\$5,000.00
	Miscellaneous Engineering Services: \$10,000	
63-7320-2120	UNIFORMS	\$3,000.00
	Town's share of Employee Uniforms	
63-7320-2510	AUTOMOTIVE SUPPLIES	\$20,000.00
	Wilco/Hess Gasoline Country Mart Diesel for Equipment Tires, Miscellaneous Costs	
63-7320-2520	FUEL - GENERATOR	\$20,000.00
	Fuel for Generators at Farmville High School, Farmville Wastewater Treatment Plant, Well # 17, Johnsonfield Pump Station, Farmville Municipal Building , Highland Mobile Home Park and the Farmville Fire Department	
63-7320-2600	DEPARTMENTAL SUPPLIES	\$80,000.00
	Central Warehouse Chargebacks Hosting of Automated Meter Reading System Miscellaneous Purchases	
63-7320-2700	PURCHASE FOR RESALE	\$5,400,000.00
	Estimated Purchased Power from North Carolina Eastern Municipal Power Agency Based on Usage Projections Provided by ElectricCities Staff	
63-7320-3110	TRAVEL/STAFF DEVELOPMENT	\$3,000.00
	Classes & Seminars; Career Development for Electric Linemen	
63-7320-3210	TELEPHONE AND POSTAGE	\$7,000.00
	Cellular Phone Service for 6 employees Information Technology Services Embarq Monthly Service Miscellaneous Charges	
63-7320-3300	UTILITIES	\$25,000.00
	Natural Gas for Communications Generator at Main Street Tank @ \$25/month: \$300 Payment of Pitt & Greene for Streetlights @ \$210/month: \$2,520 Utility Bills for Utilities Complex @ \$1100/month: \$13,200 Time Warner Backup Internet and Data Service @ \$189/month: \$2,268	
63-7320-3510	MAINT/REPAIR BUILDINGS	\$1,000.00
	Maintenance of Operations Center and Storage Buildings	
63-7320-3520	MAINT/REPAIR EQUIPMENT	\$14,000.00

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7320	ELECTRIC DISTRIBUTION	
	Miscellaneous Substation and Distribution System Repairs	
	Dielectric Boom Testing for Bucket Trucks	
	Miscellaneous Equipment Repairs on Equipment	
	#827 1991 Bush Bandit Chipper	
	#825 1993 Model 5110 Ditchwitch & Trailer	
	#826 Model 1020-IIHP Walk Behind Trencher	
	#830 2005 Model R+40 Ditchwitch Trencher	
	Miscellaneous Trailers	
63-7320-3530	MAINT/REPAIR VEHICLES	\$8,000.00
	#804 2004 Ford F250 3/4T 2WD Service Truck	
	#812 2009 Altec Bucket Truck with Intenational Chassis	
	#810 2004 Altec Aerail Bucket Truck with International Chassis	
	#815 1994 Topkick Altec Digger Derrick Truck with GMC Chassis	
	#816 1991 Ford F350 Small Service Bucket Truck	
	#806 2006 Chevrolet C1500 1/2 Ton 2WD Service Truck	
63-7320-3540	MAINT/REPAIR GENERATOR	\$20,000.00
	Maintenance and Repair of High School Generator, Farmville Wastewater Treatment Plant Generator, Johnsonfiled Pump Station Generator, Well #17 Generator, Farmville Municipal Building Generator and the new Generator to be installed at Farmville Fire Department	
63-7320-4400	CONTRACTED SERVICES	\$40,000.00
	Tree Trimming by Outside Crews	
	Substation maintenace by outside crews	
	Miscellaneous Contracted Services (Infrared Scanning, etc.	
63-7320-4500	INSURANCE AND BONDS	\$12,000.00
	Vehicle Insurance and Inland Marine Coverage for Vehicles and Equipment \$8,500.00	
63-7320-5500	CAPITAL OUTLAY EQUIPMENT	\$115,000.00
	Purchase of 100 Service Disconnect Meters for the Prepaid Program: \$25,000	
	LED Street Lighting - 200 Fixtures \$55,000	
	1/2 of the cost of new Meter Reading Truck \$14,000	
63-7320-7500	DEBT SERVICE - LEASE PURCHASE PRINICIPAL	\$201,683.00
	Debt Service Payment on Substation Project	
	Original Loan: \$2,950,000	
	15 Year Note @ 4.11%	
	Annual Payment: \$267,371.08	
	Principal: \$178,726.92	
	Maturity Date: July 1, 2021	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7320	ELECTRIC DISTRIBUTION	
63-7320-7501	DEBT SERVICE LEASE PURCHASE INTEREST	\$65,689.00
Debt Service Payment on Substation Project Interest pymt \$88,644		
Total for Department	ELECTRIC DISTRIBUTION	\$6,416,826.00

**TOWN OF FARMVILLE
ELECTRIC FUND**

NON-OPERATING

63-7340

Fund #	63	ELECTRIC FUND	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	63-7340	NON-OPERATING EXPENS							
6990		DUE TO CODE/SAFETY	45,000	45,000	100.00 %	45,000	45,000	45,000	
9810		DUE TO GENERAL FUND	232,000	232,000	100.00 %	232,000	238,828	238,828	
9811		Contribution to General Fund- PILOT	21,534	21,534	100.00 %	21,534	20,998	20,998	
9813		Transfer for Debt Service to Gen Fund- Indust Pk	16,203	16,203	100.00 %	16,203			
9860		Reserve for Economic Development	35,000	35,000	100.00 %	35,000	35,000	35,000	
9865		CONTRIB. TO BENEVOL. MINISTRIES	0	0	0.00 %				
9866		Contribution to Rate Stabilization Fund	0	0	0.00 %		131,535	131,535	
9900		DEPRECIATION	0	0	0.00 %				
		TOTAL NON-OPERATING EXPENS	349,737	349,737	100.00 %	349,737	471,361	471,361	0
		TOTAL ELECTRIC FUND	7,326,130	5,979,251	81.62 %	7,323,006	7,521,809	7,475,750	0

Account Number	Description	Amount Requested
Fund 63	ELECTRIC FUND	
Dept. 63-7340	NON-OPERATING EXPENSES	
63-7340-6990	DUE TO CODE/SAFETY	\$45,000.00
	CONTRIBUTION TO CODE ENFORCEMENT/SAFETY BUDGET FOR SAFETY AND OTHER MANAGEMENT SERVICES (CELL PHONES, PAGERS, RADIOS, ETC.)	
63-7340-9810	DUE TO GENERAL FUND	\$238,828.00
	OPERATING TRANSFERS (GROSS FIXED ASSETS) x 3% (\$7,960,946 x .03 = \$238,828)	
63-7340-9811	Contribution to General Fund- PILOT	\$20,998.00
	EL gross fixed assets x tax rate 4,285,366 x .0049= 20,998	
63-7340-9860	Reserve for Economic Development	\$35,000.00
	RESERVE FOR ECONOMIC DEVELOPMENT ACTIVITIES	
	1/2 OF TOWN CONTRIBUTION PAID FROM ELECTRIC FUND: \$37,500	
Total for Department	NON-OPERATING EXPENSES	\$339,826.00
Total for Fund	ELECTRIC FUND	\$7,389,974.00

Town of Farmville

May Museum and Park

11-6140

**MAYOR &
BOARD OF
COMMISSIONERS**

**MAY MUSEUM
ADVISORY BOARD**

**DAVID HODGKINS
Town Manager**

**DEBORAH HIGGINS
May Museum
Director**

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	11	MAY MUSEUM AND PARK	Prior Year Actual 13-14	Current Budget 14-15	Revenue to Date 14-15	Estimated Entire Year 14-15	Dept Head Request 15-16	Manager Recommendations 15-16	Board Approval 15-16
11-3831-0000		INTEREST ON INVESTMENTS	206	175	162	175	175	175	
11-3833-0100		INCOME DEVISCONTESTATE	12,218	9,500	7,991	9,500	9,500	9,500	
11-3986-1000		DUE FROM GENERAL FUND	22,000	35,000	35,000	35,000	26,325	26,325	
		TOTAL MAY MUSEUM AND PAF	34,424	44,675	43,153	44,675	36,000	36,000	0

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	11	MAY MUSEUM AND PARK	Amended Budget 14-15	Expended/Encumbered 14-15	% Spent	Est Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		11-6140							
		MAY MUSEUM AND PARK							
1210		SALARIES	11,027	10,183	92.35 %	12,285	15,750	15,750	
1260		PART/TIME WAGES	2,973	2,973	100.00 %	2,973			
1810		FICA	1,075	1,007	93.67 %	1,200	1,205	1,205	
1820		RETIREMENT	0	191	0.00 %	365	1,115	1,080	
1830		GROUP INS	0	116	0.00 %	155	230	230	
1870		401(K) RETIRE. CONT.	0	74	0.00 %	145	435	435	
2600		DEPARTMENTAL SUPPLIES	750	620	82.67 %	750	750	750	
2930		MUSEUM EVENTS	4,000	2,196	54.90 %	3,400	4,000	3,500	
3110		TRAVEL AND STAFF DEVELOPMENT	600	159	26.50 %	250	600	400	
3210		POSTAGE	150	0	0.00 %	100	150	150	
3300		UTILITIES	5,000	5,483	109.66 %	6,300	5,000	5,000	
3410		PRINTING	400	0	0.00 %		400	300	
3510		MAINT/REPAIR GROUNDS	300	1,252	417.33 %	1,400	300	300	
3520		MAINT/REPAIR EQUIPMENT	0	5	0.00 %	5			
3610		COLLECTIONS CONSERVATION	3,000	649	21.63 %	800	3,000	1,800	
3620		COLLECTIONS CATALOGING	1,000	0	0.00 %		1,000	800	
3630		EXHIBIT DEVELOPMENT/REPAIR	3,000	2,711	90.37 %	2,800	3,000	3,000	
3700		ADVERTISING	1,000	635	63.50 %	1,000	1,000	1,000	
4910		DUES AND SUBSCRIPTIONS	400	50	12.50 %	100	400	300	
5800		CAPITAL OUTLAY-BUILDING	10,000	10,000	100.00 %	10,000			
		TOTAL MAY MUSEUM AND PARK	44,675	38,304	85.74 %	44,028	38,335	36,000	0
		TOTAL MAY MUSEUM AND PAF	44,675	38,304	85.74 %	44,028	38,335	36,000	0

Account Number	Description	Amount Requested
Fund 11	MAY MUSEUM AND PARK	
Dept. 11-6140	MAY MUSEUM AND PARK	
11-6140-1810	FICA	\$1,205.00
	7.65% Employer Portion	
11-6140-2600	DEPARTMENTAL SUPPLIES	\$750.00
	Departmental Supplies: Paper, printer toner cartridges, cleaning supplies, etc.	
11-6140-2930	MUSEUM EVENTS	\$4,000.00
	Rental items (tents, tables, chairs, table coverings), food, supplies, etc. for events (Garden Party, Christmas Tea, receptions, club and school group functions, etc.)	
11-6140-3110	TRAVEL AND STAFF DEVELOPMENT	\$600.00
	Conference fees, course tuition, and personal vehicle expense for travel to museum-related activities.	
11-6140-3210	POSTAGE	\$150.00
	Postage for museum activities	
11-6140-3300	UTILITIES	\$5,000.00
	Utilities for May Museum: \$5250	
	Propane for gas logs in kitchen area: \$250	
11-6140-3410	PRINTING	\$400.00
	Flyers, posters, newsletters, invitations, thank-you cards, etc.	
11-6140-3510	MAINT/REPAIR GROUNDS	\$300.00
	Historic plantings, miscellaneous small repairs	
11-6140-3610	COLLECTIONS CONSERVATION	\$3,000.00
	Granting Agencies normally require at least 15% of an institution's total budget be applied to these activities. Quilts need to be conserved, furniture restored/refinished/repared. A new hanging system for displaying the quilt collection in the downstairs hall and a new built-in storage system in one of the upstairs bedrooms need to be purchased this year, as well as extensive conservation work to preserve the quilt fabrics.	
11-6140-3620	COLLECTIONS CATALOGING	\$1,000.00
	Granting Agencies normally require at least 10% of an institution's total budget to be applied to these activities.	
11-6140-3630	EXHIBIT DEVELOPMENT/REPAIR	\$3,000.00
	Granting Agencies normally require at least 5% of an institution's total budget be applied to these activities. This amount includes some of the funds for new display cabinetry for our extensive and valuable quilt collection, as well as other acquisitions pertinent to permanent and rotating exhibits.	
11-6140-3700	ADVERTISING	\$1,000.00

Account Number	Description	Amount Requested
Fund 11	MAY MUSEUM AND PARK	
Dept. 11-6140	MAY MUSEUM AND PARK	
	Advertising for events and exhibits	
11-6140-4910	DUES AND SUBSCRIPTIONS	\$400.00
	Membership in Civil War Trails, NC Museums Council, Federation of NC Historical Societies, Farmville Chamber of Commerce, Pitt County Historical Society, East Carolina Village of Yesteryear	
Total for Department	MAY MUSEUM AND PARK	\$20,805.00
Total for Fund	MAY MUSEUM AND PARK	\$20,805.00

**TOWN OF FARMVILLE
CEMETERIES PERPETUAL CARE FUND**

Revenue Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	71	CEMETERIES PERPETUAL CARE	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire Year	Dept Head Request	Manager Recommends	Board Approval
			13-14	14-15	14-15	14-15	15-16	15-16	15-16
		71-3413-0000	4,409	3,000	12,810	12,850	3,000	3,000	
		A/R PENALTIES - INTEREST							
		71-3474-0000	36,572	20,000	8,800	10,000	15,000	15,000	
		CEMETERY SALES							
		71-3831-0000	153	100	121	115	100	100	
		INTEREST EARNED							
		TOTAL CEMETERIES PERPETUA	41,134	23,100	21,731	22,965	18,100	18,100	0

Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	71	CEMETERIES PERPETUAL CARE	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
	71-4740	CEMETERIES PERPETUAL							
5700		CAPITAL OUTLAY - LANE	0	12,784	0.00 %	12,784			
9810		DUE TO GENERAL FUND	23,100	23,100	100.00 %	23,100	18,100	18,100	
		TOTAL CEMETERIES PERPETUAL	23,100	35,884	155.34 %	35,884	18,100	18,100	0
		TOTAL CEMETERIES PERPETUA	23,100	35,884	155.34 %	35,884	18,100	18,100	0

**TOWN OF FARMVILLE
DOGWOOD FESTIVAL FUND**

TOWN OF FARMVILLE
 Revenue Budget Worksheet
 7/1/2015 Through 6/30/2016

Fund #	72	DOGWOOD FESTIVAL FUND	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire	Dept Head	Manager	Board Approval
			13-14	14-15	14-15	Year	Request	Recommendations	
							15-16	15-16	15-16
72-3831-0000		INTEREST EARNED	166	125	135	200	150	150	
72-3833-0000		DONATIONS	47,880	40,000	47,075	50,000	40,000	40,000	
72-3835-0000		SOUVENIER REVENUE	7,304	8,500	7,444	7,265	8,500	8,500	
72-3835-8900		AMUSEMENTS/SPORTS REVENUES	19,973	20,000	17,706	17,690	20,000	20,000	
72-3835-8920		CONCERTS REVENUE	61,619	65,575	13,537	20,000	63,750	63,750	
72-3835-8940		ICE & BEVERAGE REVENUE	1,500	1,000	820	820	1,500	1,500	
72-3839-0100		VENDOR FEES	24,790	20,000	23,243	23,143	25,000	25,000	
72-3900-0000		DUE FROM GENERAL FUND	4,000	0					
		TOTAL	167,232	155,200	109,960	119,118	158,900	158,900	0

TOWN OF FARMVILLE
Expenditure Budget Worksheet
7/1/2015 Through 6/30/2016

Fund #	72	DOGWOOD FESTIVAL FUNE	Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est. Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
		72-6170							
		DOGWOOD FESTIVAL							
2700		PURCHASES FOR RESALE	13,850	12,938	93.42 %	13,000	15,000	15,000	
2750		ENTERTAINMENT	75,000	103,744	138.33 %	96,459	75,000	75,000	
2900		MISC EXPENSES	1,500	5,772	384.80 %	7,788	1,500	1,500	
2910		KIDS COOL FEST	1,500	1,193	79.53 %	1,200	1,500	1,500	
2920		SPECIAL VENUES	14,000	1,000	7.14 %	14,000	15,000	15,000	
2930		MAIN STREET - MUSEUM	0	0	0.00 %				
3110		TRAVEL	350	47	13.43 %	147	250	250	
3210		Telephone & Postage	0	13	0.00 %	63	25	25	
3410		PRINTING & POSTAGE	1,000	1,886	188.60 %	2,681	2,500	2,500	
3700		ADVERTISING	18,000	9,053	50.29 %	16,651	18,000	18,000	
4390		RENTALS	24,000	13,913	57.97 %	17,000	24,000	24,000	
4500		INSURANCE & BONDS	6,000	5,634	93.90 %	5,634	6,000	6,000	
4910		DUES & SUBSCRIPTIONS	0	125	0.00 %	125	125	125	
		TOTAL DOGWOOD FESTIVAL	155,200	155,318	100.08 %	174,748	158,900	158,900	0
		TOTAL DOGWOOD FESTIVAL.FI	155,200	155,318	100.08 %	174,748	158,900	158,900	0

Account Number	Description	Amount Requested
Fund 72	DOGWOOD FESTIVAL FUND	
Dept. 72-6170	DOGWOOD FESTIVAL	
72-6170-2700	PURCHASES FOR RESALE	\$15,000.00
	Purchase of DWF cups, t-shirts & bags of ice for resale	
72-6170-2750	ENTERTAINMENT	\$75,000.00
	Music, stage & production \$15,000	
	Saturday night concert: \$50,000	
	Other entertainment	
72-6170-2900	MISC EXPENSES	\$1,500.00
	Misc. supplies purchased for festival activities	
72-6170-2910	KIDS COOL FEST	\$1,500.00
	Face painter and balloon art, misc. craft supplies	
72-6170-2920	SPECIAL VENUES	\$15,000.00
	Movie at Ballfield, Protown BMX show and other special venues	
72-6170-3110	TRAVEL	\$250.00
	Mileage for travel to other festivals, misc. errands for festival purposes	
72-6170-3210	Telephone & Postage	\$25.00
	misc telephone charges	
72-6170-3410	PRINTING & POSTAGE	\$2,500.00
	Postage for mailing vendor applications and acceptance letters & packets, and thank you notes	
72-6170-3700	ADVERTISING	\$18,000.00
	Newsprint: Advertising of logo contest ad, Printing & production cost for DWF wrapper	
	Total cost: \$6,000	
	Television & Radio: WITN, WNCT & radio	
	Total cost: \$6,000	
	Digital Billboard- \$600	
	Other- \$5400	
72-6170-4390	RENTALS	\$24,000.00
	Rental of tents & rental of portable toilets	
	Former Miles property rent	
	LED video boards rental	
	Other misc rentals	
72-6170-4500	INSURANCE & BONDS	\$6,000.00
	Rain insurance for Saturday night concert	
	ASCAP \$325	
	SESAC \$235	

TOWN OF FARMVILLE
Budget Justification Sheet
7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 72	DOGWOOD FESTIVAL FUND	
Dept. 72-6170	DOGWOOD FESTIVAL	
72-6170-4910	DUES & SUBSCRIPTIONS	\$125.00
NCA&E membership		
Total for Department	DOGWOOD FESTIVAL	\$158,900.00
Total for Fund	DOGWOOD FESTIVAL FUND	\$158,900.00
Grand Total		\$15,229,236.00

TOWN OF FARMVILLE OTHER INFORMATION



COMMUNITY ORGANIZATION FUNDING REQUESTS

FY 2015 - 2016

<u>ORGANIZATION</u>	<u>AMOUNT REQUESTED</u>
Farmville Community Arts Council	\$10,000
Darden Enlightenment Center	\$4,250 (\$1,500 in Application)
J&L Enterprises	\$350
H. B. Sugg Community Center	\$4,410
Pitt Community College	\$10,000
Pitt County Council on Aging	\$5,000