

**Town of Farmville
Board of Commissioners
January 7, 2014**

The Farmville Board of Commissioners met in regular session on Tuesday, January 7, 2014 at 6:30 p.m. in the Municipal Building Courtroom with Mayor Etsil S. Mason presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Christopher Edwards; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Mason called the meeting to order at 6:30 p.m.

Mayor Mason offered the invocation followed by the pledge of allegiance.

Mayor Mason called for a moment of silence to remember the following whom has passed on: David Gilbert, Michael Anderson, Ila Waller and Joseph Taylor.

Citizen Presentations

Mayor Mason stated there were no citizen presentations at this time.

Town Manager Hodgkins stated that he is expecting a response by next week in regards to the CDBG project application for Ham Produce.

Finance Director, Amy B. Johnson gave the financial report for the month of November, 2013.

Town Manager Hodgkins asked for the following item to be added to the evening's agenda:

- Agenda item #5A- Marlboro Church Sanitary Sewer Improvements

On motion by Commissioner Hicks, the Board approved the above addition to the agenda. The motion carried unanimously.

Public Hearings

1. Rezone Parcels

Mayor Mason opened the public hearing on the rezoning of certain parcels at 6:35 p.m.

Developmental Services Director Paul Ellis stated that parcels 17425, 07443 and 32317 are owned by the Farmville Funeral Home and are currently zoned R-5. Ellis stated the owners are requesting that these parcels be rezoned to CBD to bring them in line with the other two parcels that are owned by the Farmville Funeral Home. Ellis added that the Planning and Zoning Board reviewed the request and recommended approval at their December 10th meeting.

There being no further comments, Mayor Mason closed the public hearing at 6:37 p.m.

On motion by Commissioner Shackelford, the Board approved the rezoning request. The motion carried unanimously.

Items for Consent

2. Approval of Minutes

To approve the minutes from the following meeting(s):

- December 3, 2013 Regular session

3. Adoption of Ordinance Amending the FY 2013/2014 Budget Ordinance- Economic Development

To place funds into the Reserve for Economic Development expense account due to the \$200 contribution given by the Home and Lawn Garden Club.

4. Adoption of Ordinance Amending the FY 2013/2014 Budget Ordinance- Fire

To place funds back into the Fire Department Budget due to repair of the siren on one of the Fire trucks and insurance reimbursing the Town for the cost, less the \$100 deductible.

5. Re-Appoint Delegate to Mid-East Commission Board of Directors

To re-appoint Theresa Cieslinski as Farmville's primary delegate to the Mid-East Commission Board of Directors

On motion by Commissioner Moore, the Board approved/adopted the following:

- *Approved the minutes from the December 3, 2013 regular session*
- *Adopted Ordinance (2014) 812, An Ordinance Amending the FY 2013/2014 Budget Ordinance- Economic Development*
- *Adopted Ordinance (2014) 813, An Ordinance Amending the FY 2013/2014 Budget Ordinance- Fire*
- *Approved the Re-Appointment of Theresa Cieslinski to the Mid-East Commission Board of Directors*

The motion carried unanimously.

Items for Decision

5A. Marlboro Church Sanitary Sewer Improvements

Charles Joyner, from McDavid Associates, informed the Board that the bids were taken on December 7, 2013 for the Marlboro Church Sanitary Sewer Improvements (pump station). Joyner stated that Marlboro Church has agreed to pay for installation of sanitary sewer improvements. He also stated Cox-Edwards of Goldsboro was the low bidder and recommended award of the construction contract to them.

On motion by Commissioner Dixon, the Board adopted Resolution (2014) 1237, Amending Capital Project Budget Ordinance- Awarding Construction Contracts, Marlboro Baptist Church Sanitary Sewer Pump Station. The motion carried unanimously.

6. Presentation of FY 2012/2013 Audit

Jay Parris, from Barrow, Parris & Davenport, P.A., presented the audit report for the fiscal year ended June 30, 2013.

Commissioner Baker made a motion to approve the audit for the fiscal year ended June 30, 2013. The motion carried unanimously.

7. Amend Façade Improvement Grant Program

Town Manager Hodgkins presented proposed amendments to the Façade Improvement Grant Program and explained the reasons for the program changes. He also requested that the Board consider initial funding from the Town for the program.

After a general discussion, Commissioner Hicks made a motion to approve the amendments to the Façade Improvement Grant Program as presented and asked that consideration of funding options be discussed at the upcoming Board retreat. The motion carried unanimously.

8. Approve Proposed Merit Pay Plan

Town Manager Hodgkins presented the new merit pay plan and requested approval for implementation in February, 2014.

On motion by Commissioner Baker, the Board approved the merit pay plan. The motion carried unanimously.

9. Reschedule September 2014 Board Meeting

Mayor Mason stated a request had been made by Commissioner Hicks to change the date of the September 2, 2014 Board meeting. She asked the Board for available dates due to her conflict on the following Tuesday, September 9, 2014.

On motion by Commissioner Hicks, the Board agreed to change the September meeting date to Monday, September 8, 2014. The motion carried unanimously.

Citizen Comments

Mayor Mason asked for citizen comments.

There were no comments.

Commissioner Hicks requested a closed session to discuss a personnel matter.

Commissioner Moore seconded his request.

Closed Session

On motion by Commissioner Hicks, the Board adjourned into closed session at 7:40 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss matters relating to personnel. The motion carried unanimously.

On motion by Commissioner Hicks, the Board returned into regular session at 8:02 p.m. The motion carried unanimously.

January 7, 2014

On motion by Commissioner Hicks, the meeting was adjourned at 8:03 p.m. The motion carried unanimously.

Etsil S. Mason, Mayor

Attest:

Amy B. Johnson, Town Clerk