

**Town of Farmville  
Board of Commissioners  
February 14, 2012**

The Farmville Board of Commissioners met in regular session on Tuesday, February 14, 2012 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Bill Lewis; Interim Town Manager Samuel Noble and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Reverend Rick Bailey of the First Baptist Church in Farmville offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans informed the Board he had written and mailed the letter to the Pitt County School Board concerning the reorganization of our school board member, Barbara Owens. He asked the Board for endorsement.

*On motion by Commissioner Moore, the Board agreed to endorse the letter written by the Mayor to the Pitt County School Board. The motion carried unanimously.*

Interim Town Manager Sam Noble provided the Board with a copy of the February retreat agenda. He stated if the Board had any changes or questions to let him know.

Finance Director, Amy B. Johnson gave the financial report for the month of December, 2011.

Items for Consent

**1. Approval of Minutes**

To approve the minutes from the following meeting(s):

- January 3, 2012 regular session
- January 3, 2012 closed session
- January 25, 2012 special session
- January 25, 2012 closed session

**2. Adoption of Ordinance Amending 2011/2012 Budget- Developmental Services**

To adopt an ordinance amending the 2011/2012 budget which covers expenditures paid for the April 2011 tornado that has been reimbursed by FEMA in the amount of \$10,211.

**3. Adoption of Ordinance Amending 2011/2012 Budget- GUC Waterline Phase 1A**

To adopt an ordinance amending the 2011/2012 budget which places funds to cover 2 invoices paid to McDavid Associates in the amount of \$9,515.25 related to the GUC Waterline project Phase 1A. Greene County paid ½ the cost of these invoices.

**4. Approval of Budget Amendment Fund Transfer- Controlled Funds/State Forfeiture**

To adopt an ordinance amending the 2011/2012 budget which transfers drug forfeiture monies into the Police budget for the cost of the recent robbery detail put into place and to cover an upcoming undercover campaign.

**5. Report of Unpaid Taxes for 2011**

To approve the 2011 Unpaid Taxes report and to authorize the advertisement of the 2011 Unpaid Tax liens on real property in the Farmville Enterprise.

*On motion by Commissioner Hicks, the Board approved/adopted the following:*

- *Approved the minutes from the January 3, 2012 regular and closed sessions and the January 25, 2012 special and closed sessions*
- *Adopted (2012) 737, An Ordinance Amending the FY 2011/2012 Budget Ordinance*
- *Adopted (2012) 738, An Ordinance Amending the FY 2011/2012 Budget Ordinance*
- *Adopted (2012) 739, An Ordinance Amending the FY 2011/2012 Budget Ordinance*
- *Approved the 2011 Unpaid Taxes report and authorized the advertisement of the 2011 Unpaid Tax liens on real property*

*The motion carried unanimously.*

Items for Decision

**6. Presentation of FY 2010/2011 Audit**

Jay Parris, from Barrow, Parris and Davenport, P.A., presented the audit report for the year ended June 30, 2011.

*Commissioner Hicks made a motion to accept the audit for the year ended June 30, 2011, as presented. The motion carried unanimously.*

**7. Appoint Commissioner to Serve on Joint Committee with GUC**

Interim Town Manager Noble requested for the Board to appoint Commissioner Richard Hicks to serve on a joint committee to meet with the GUC Director to discuss Town of Farmville and Greene County wholesale water purchase agreements. Noble said the committee would consist of the Town Manager, the Greene County Manager and a Greene County Commissioner. Noble stated the committee will serve as a vehicle for all parties to work together and keep others abreast of purchase agreement concerns.

*Commissioner Baker made a motion to appoint Commissioner Richard Hicks to serve along with Town Manager Noble on the Joint Committee with GUC. The motion carried unanimously.*

**8. Request to Advertise Town Manager Position**

Interim Town Manager Noble presented the job advertisement for the Town Manager position. He stated the ad will run in the League Letter, Southern City, the NCLM website, NC Association of County Commissioners and the Daily Reflector.

*Commissioner Dixon made a motion to approve the advertisement of the Town Manager position as stated. The motion carried unanimously.*

**9. Request Date Change for Dogwood Clean up Days**

Interim Town Manager Noble requested the Board to authorize Town staff to conduct a Dogwood Festival clean up period from March 1, 2012 to March 30, 2012, in an effort to clean up and beautify the Town of Farmville for the Dogwood Festival. He stated the Town will pick up all curbside trash and yard waste placed at the street right of way. Noble informed the Board the Town's requirement that limbs/tree trunks must be no larger than 4" in diameter will be waived during the month of March. He added trees must continue to be cut in no more than six foot lengths and placed at the street right of way. Noble stated the Town will also pick up appliances and household items free of charge during the month of March.

*Commissioner Dixon made a motion to approve the Dogwood Clean Up date change, to approve the policy as written with the amendment to only pick up trees which have been designated as storm damaged by Developmental Services Director Paul Ellis. The motion carried unanimously.*

**10. Annual Certification of Firemen**

Interim Town Manager Noble provided a copy of the current roster of the Farmville Fire Department. He requested the Board approve the annual certification of the roster.

*Commissioner Baker made a motion to approve the Annual Certification of Firemen. The motion carried unanimously.*

**11. Proposed Water and Sewer Rate Analysis**

Interim Town Manager Noble stated a review of the Town's water and sewer operation revenues and expenses is needed to insure that user rates are established at adequate levels to support services provided. Noble informed the Board that McDavid provides to complete the rate analysis for the lump sum amount of \$20,000.

*Commissioner Hicks made a motion to authorize McDavid Associates to proceed with the water and sewer rate study. The motion carried unanimously.*

**12. Opportunity to Purchase Property on Main Street**

Interim Town Manager Noble stated Phil Lewis has approached the Town regarding their interest in purchasing the two lots on Main Street behind the Community Park, for downtown parking. Noble said Mr. Lewis indicated he would sell the lots for \$9,000 each, spreading the outlay over two budget years in which to pay for them.

*Commissioner Moore made a motion to purchase the two lots on Main Street from Phil Lewis. The motion carried unanimously.*

**12A. Citizen Presentations**

Georgia Lanier, who resides at 3625 Hillcrest Drive, asked the Board for clarification on the rates and the water and sewer rate study.

Mayor Evans indicated that there would be dinner served both nights at the retreat due to the Departments Heads not having time to eat since the meeting starts at 5 p.m.

**13. Closed Session**

*On motion by Commissioner Dixon, the Board adjourned into closed session at 8:45 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss matters relating to personnel. The motion carried unanimously.*

*On motion by Commissioner Moore, the Board returned into regular session at 9:15 p.m. The motion carried unanimously.*

Mayor Evans informed the Board of the next Pitt County School Board meeting to be held on February 20, 2012 at 7 p.m. in the J.H. Rose High School cafeteria. He invited the Board members to attend if they wanted to.

*On motion by Commissioner Dixon, the meeting was adjourned at 9:19 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk