

**Town of Farmville  
Board of Commissioners  
April 2, 2013**

The Farmville Board of Commissioners met in regular session on Tuesday, April 2, 2013 at 6:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Christopher Edwards; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 6:30 p.m.

Mayor Evans called for a moment of silence to remember the following whom has passed on: Ora Williams Barrett, Sylvia Tyson, Johnny Earl Turnage, Bertha Lee Pitt, Mollie Dupree, Minnie Ree Suggs Little and William Russell Moye.

Pastor Marjorie Edwards, of the Spring of Living Waters Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans stated there were no citizen presentations at this time.

Chief Greene introduced David Newton as new police officer.

Town Manager Hodgkins stated that the pre-bid conference was held today for the Johnsonfield Pump Station project and five bidders attended.

Town Manager Hodgkins also stated that Mayor Evans, Commissioner Shackelford and he attended Town Hall Day recently and there are going to be some tax changes which may affect the upcoming budget planning.

Finance Director, Amy B. Johnson gave the financial report for the month of February, 2013.

Town Manager Hodgkins asked the Board to vote to leave agenda item #6 on the agenda and asked them to add an agenda item for the donation of eastern red cedars.

*Commissioner Moore made a motion to leave agenda item #6- Boys and Girls Club, on the agenda. The motion carried unanimously.*

*Commissioner Hicks made a motion to add agenda #9- Donation of Eastern Red Cedars. The motion carried unanimously.*

Public Hearings

None

Items for Consent

**1. Approval of Minutes**

To approve the minutes from the following meeting(s):

- March 5, 2013 Regular session

**2. Budget Amendment to the 2012/2013 Budget- Solid Waste**

To move all budgeted items from Fund 78- Solid Waste Fund back into the General Fund per recommendation of our auditor from the year-ended June 30, 2012 audit. Per approval of this amendment, all revenues/expenses will be transferred as well, so that Fund 78 no longer exists.

**3. Budget Amendment to the 2012/2013 Budget- Police**

To place funds into the Police Department- Maintenance/Repair-Vehicles expenditure account, for the repair to the 2002 GMC truck due to an accident. The insurance company has reimbursed the Town, less the \$500 deductible, in the amount of \$1,583.73.

**4. Advisory Board Reappointments- Recreation & Parks**

To adopt a resolution to re-appoint Dwayne Benfield to the Recreation and Parks Advisory Board.

*On motion by Commissioner Shackelford, the Board approved/adopted the following:*

- *Approved the minutes from the March 5, 2013 regular session*
- *Adopted Ordinance (2013) 798, An Ordinance Amending the FY 2012/2013 Budget Ordinance- Solid Waste*
- *Adopted Ordinance (2013) 799, An Ordinance Amending the FY 2012/2013 Budget Ordinance- Police*
- *Adopted Resolution (2013) 1214A, Resolution Re-Appointing Advisory Board Member- Parks & Recreation Advisory Committee (Dwayne Benfield)*

*The motion carried unanimously.*

Items for Decision

**5. Public Facility Naming Policy**

Town Manager Hodgkins presented a new draft policy for Public Facility Naming.

Mayor Evans stated he believes the current policy is better than the newly presented draft policy.

*After a general discussion, Commissioner Hicks made a motion to accept the existing policy with the change from five to three years for the qualifying connection between the honoree and the project being separated. The motion carried unanimously.*

**6. Boys and Girls Club Lease**

Town Manager Hodgkins asked for authorization to meet with representatives from the Boys and Girls Club to begin discussions on new lease terms for consideration by the Board of Commissioners at a future date.

*Commissioner Hicks made a motion to authorize the Town Manager to meet with the Boys and Girls Club representatives to discuss a new lease agreement. The motion carried unanimously.*

**7. Amendments to the Substance Abuse Policy**

Town Manager Hodgkins stated due to the removal of the Employee Assistance Program, the new laws involving commercial driver licenses and contracting with an onsite testing facility, our Substance Abuse Policy needs to be amended.

*On motion by Commissioner Hicks, the Board approved the amendments to the Substance Abuse Policy. The motion carried unanimously.*

**8. Use of the Babe Ruth Field for Helicopter Rides**

Chief Greene requested permission for Crystal Coast Helicopters, located out of Newport, NC, to provide helicopter rides at the Farmville Dogwood Festival. Greene explained the rides would be located at the Horne Avenue ball field on Saturday and would run from 9:00 am until.

*Commissioner Hicks made a motion to approve the helicopter rides subject to the Town Manager and Town Attorney approval concerning the insurance coverage. The motion carried unanimously.*

Chief Greene also asked permission from the Board about a helicopter dropping golf balls on the ball field during the Relay for Life event.

*Commissioner Moore made a motion to approve the helicopter drop, subject to approval by Town Attorney. The motion carried unanimously.*

**9. Donation of Eastern Red Cedars**

Mayor Evans informed the Board the Town has been offered a donation of approximately three hundred eastern red cedar trees for planting on Town property. He stated potential sites for planting included the western edge of the Dogwood Festival concert field or other park properties.

*Commissioner Shackelford made a motion to accept the donation of eastern red cedars. The motion carried unanimously.*

Citizen Comments

Mayor Evans asked for citizen comments.

*John Spruill, who resides at 3609 South George Street, commented that he wished the Board would consider naming some things in Farmville after long-time Town employees.*

Closed Session

*On motion by Commissioner Moore, the Board adjourned into closed session at 7:43 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter. The motion carried unanimously.*

*On motion by Commissioner Dixon, the Board returned into regular session at 8:10 p.m. The motion carried unanimously.*

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*Commissioner Hicks made a motion to release Town Manager Hodgkins from his 6-month probationary employment period and provide him with a 5% salary increase. The motion carried unanimously.*

*On motion by Commissioner Shackleford, the meeting was adjourned at 8:11 p.m. The motion carried unanimously.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk