

**Town of Farmville**  
**Board of Commissioners**  
**April 3, 2012**

The Farmville Board of Commissioners met in regular session on Tuesday, April 3, 2012 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Christopher Edwards; Interim Town Manager Samuel Noble and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Pastor Rocky Stone of the Farmville Presbyterian Church offered the invocation which was followed by the pledge of allegiance to the flag.

Brenda Elks stated that Farmville's Relay for Life was in its 10<sup>th</sup> year and over the years it has raised over \$700,000. Elks informed the Board of all the recent awards they have received and thanked the Town for their involvement and assistance over the years.

Carolyn Ward thanked Mayor Evans for scheduling a meeting on March 29, 2012 to help settled a dispute between herself and a Commissioner. She stated she found forgiveness in her heart but it could have gone another way if it was not for the meeting organized by the Mayor.

Barbara Owens thanked the Board for their letter of support and their presence at the Pitt County Board of Education meeting. She said she is still the representative for Farmville and has voting rights, but is not serving on any standing committees to date.

Interim Town Manager Noble requested for the Board to schedule meeting dates for budget workshops and review of Town Manager applications. He suggested May 7<sup>th</sup> & 8<sup>th</sup> for budget workshop dates and May 14<sup>th</sup> & 15<sup>th</sup> for the review of applications.

Interim Town Manager Noble requested the following be added to the evening's agenda:

- Agenda item #15- Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B USDA Eligible
- Agenda item #16- Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B USDA Non-Eligible
- Agenda item #17- Establish Meeting Dates for Budget Workshop & Review of Town Manager Applications

*On motion by Commissioner Hicks, the Board added the above items to the evening's agenda. The motion carried unanimously.*

Finance Director, Amy B. Johnson gave the financial report for the month of February, 2012.

Mayor Evans asked if the Board wished to pull any items off the consent agenda.

*Commissioner Dixon asked for Agenda item #6 to be pulled off the consent agenda for discussion.*

Items for Consent

**1. Approval of Minutes**

To approve the minutes from the following meeting(s):

- March 6, 2012 regular session

**2. Amendment No.2- Agreement between Greene County and Town of Farmville**

To approve Amendment No.2- Agreement between Greene County and Town of Farmville for Joint Construction, Operation, and Maintenance Portable Water Supply Transmission System Allowing the Delivery of an Alternative Water Supply from Greenville Utilities Commission.

**3. Revision of Speed Limit Ordinances on NCDOT Wesley Church Road**

To adopt ordinances revising the speed limits on NCDOT Wesley Church Road. The ordinances are not changing how the speed limits are signed but are necessary paperwork for NCDOT.

**4. Resolution Amending Capital Project Budget Ordinance for Municipal Athletic Park Improvements**

To adopt a Resolution amending the capital project budget ordinance for the Municipal Athletic Park improvements with a PARTF Grant funding 50% of the project costs (\$176,250) and the General Fund Balance reserves funding the remaining 50% of the project costs of \$176,250 over a two year period.

**5. Ordinance Amending 2011/2012 Budget**

To adopt an ordinance amending the 2011/2012 budget to cover the over expenditure in the Water Administration- Professional Services budget due to payment to McDavid Associates for the Town's half for work related to the GUC Waterline project.

**6. Ordinance Amending 2011/2012 Budget- *Item was removed from consent agenda by Commissioner Dixon***

**7. Ordinance Amending 2011/2012 Budget**

To adopt an ordinance amending the 2011/2012 budget to cover the over expenditure in the Water Distribution- Advertising budget due to payment to Cooke Communications for the Annual Water Quality Report ad ran on 12/21/11 per Smith)

**8. Ordinance Amending 2011/2012 Budget**

To adopt an ordinance amending the 2011/2012 budget to modify the budgeted transfer from the Sewer Fund to the General Fund for " Due to Code/Safety" to actually come from the Water Fund. This amendment also "cleans up" transfers which were budgeted in the 2011/2012 budget.

*On motion by Commissioner Dixon, the Board approved/adopted the following:*

- *Approved the minutes from the March 6, 2012 regular session*

- *Approved Amendment No.2 – Agreement between County of Greene and Town of Farmville for the Joint Construction, Operation and Maintenance Potable Water Supply Transmission System Allowing the Delivery of an Alternative Water Supply from Greenville Utilities Commission*
- *Adopted Ordinance (2012) 743, Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence (#1064197)*
- *Adopted Ordinance (2012) 744, Certification of Municipal Declaration to Repeal Speed Limits and Request for Concurrence (#1059878)*
- *Adopted Ordinance (2012) 745, Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence (#1064196)*
- *Adopted Ordinance (2012) 746, Certification of Municipal Declaration to Repeal Speed Limits and Request for Concurrence (#1054240)*
- *Adopted Resolution (2012) 1159, Amending Capital Project Budget Ordinance for Municipal Athletic Park Improvements*
- *Adopted (2012) 747, An Ordinance Amending the FY 2011/2012 Budget Ordinance*
- *Adopted (2012) 748, An Ordinance Amending the FY 2011/2012 Budget Ordinance*
- *Adopted (2012) 749, An Ordinance Amending the FY 2011/2012 Budget Ordinance*

*The motion carried unanimously.*

#### Items for Decision

#### **6. Ordinance Amending 2011/2012 Budget**

Interim Town Manger Noble explained the Board needed to adopt an ordinance amending the 2011/2012 budget ordinance to cover the over expenditure in the Sewer Administration- Travel/Staff Development budget due to payment for former Town Manager Smith's trip to Raleigh for the Rural Center Forum in October, 2011.

*Commissioner Dixon made a motion to adopt Ordinance (2012) 750, An Ordinance Amending the FY 2011/2012 Budget Ordinance. The motion carried unanimously.*

#### **9. Proposal by Relay for Life for Town of Farmville to Assist Relay for Life in having a fundraiser in the parking lot and Town alley behind Farmville Hardware on 3 May 2012**

Brenda Elks, Chairperson for Relay for Life, requested for the Town to assist Relay for Life in having a fundraiser in the parking lot and Town alley behind Farmville Hardware on Thursday, May 3, 2012. Elks explained they would have a beach band and needed the Town to provide a stage for the band and would be willing to pay 2 off-duty Police Officers for the event.

*Commissioner Dixon made a motion to approve the request by Brenda Elks for the Relay for Life fundraising event. The motion carried unanimously.*

**10. Water and Sewer Rate Increases**

Rich Moore, from McDavid Associates, presented the updated water and sewer rate increase study and recommended adoption of resolutions to approve the increases.

*Commissioner Dixon made a motion to adopt Resolution (2012) 1160, Amending Water Rates. The motion carried unanimously.*

*Commissioner Dixon made a motion to table the sewer rate increase until the budget workshops. The motion carried unanimously.*

**11. Amendment of Town of Farmville Personnel Policy Concerning Emergency and Adverse Weather Pay**

Interim Town Manager Noble requested for the Board to approve an amendment to the Town of Farmville Personnel Policy concerning Emergency and Adverse Weather Pay Policy. He stated FEMA has questioned the logic of the current policy that pays two times the normal rate of pay during a declared emergency period. Noble added the proposed amendment will make the pay rate consistent with the pay rate normally paid to non-exempt employees and exempt employees will not be paid overtime. He also added the amendment addresses employees who do not come to work will be allowed to take vacation, sick or comp time for time not worked.

*Commissioner Dixon made a motion to adopt the amended Town of Farmville, Emergency and Adverse Weather Pay Policy. The motion carried unanimously.*

**12. Amendment of Town of Farmville Safety Policy Regarding Safety Shoes**

Interim Town Manager Noble recommended for the Board to approve the amendment to the Safety Policy, allowing employees to purchase one pair of safety shoes up to a maximum of \$150 per year.

*Commissioner Baker made a motion to approve the amendment of the Safety Policy regarding safety shoes to raise the shoe allowance to \$150. The motion carried unanimously.*

**13. Termination of Employee Assistance Program**

Interim Town Manager Noble stated the Town currently participates in an employee assistance program offered through Vidant Wellness/Corp. Health. He stated the current rate is \$594 annually but they are increasing next year's cost to \$2,000 annually. Noble further stated that only one employee participated in the program last year. He advised that the Board terminate this program due to lack of participation and increase cost.

*Commissioner Shackelford made a motion to eliminate the Employee Assistance Program. The motion carried unanimously.*

**14. Advisory Board Appointments**

Interim Town Manager Noble provided an update on the current Advisory Board Appointments and vacancies. He stated since there are numerous vacancies, the

Board may want to consider eliminating the requirement of submittal of applications for the various boards and may wish to reconsider how the Board previously appointed members, with the Mayor making the recommendation for Board appointments.

*There was no action by the Board at this time.*

**15. Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B USDA Eligible**

Van Lewis, from McDavid Associates, requested approval of a Capital Budget Ordinance amendment for the Alternative Water Supply- Phase 1B USDA Eligible which will close out this portion on the project.

*Commissioner Hicks made a motion to adopt Resolution (2012) 1161, Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B- USDA Eligible. Commissioner Shackelford seconded the motion. The motion carried unanimously.*

**16. Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B USDA Non-Eligible**

Van Lewis, from McDavid Associates, requested approval of a Capital Project Budget Ordinance amendment for Alternative Water Supply- Phase 1B- Non-USDA Eligible. Lewis stated this portion of the project will remain open for future resolution four additional items.

*Commissioner Hicks made a motion to adopt Resolution (2012) 1162, Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B- Non-USDA Eligible. Commissioner Moore seconded the motion. The motion carried unanimously.*

**17. Establish Schedule for Budget & TM application review mtg**

Interim Town Manager Noble asked the Board to schedule dates for a budget workshop meeting and a special meeting to review Town Manager applications in May.

*Commissioner Moore made a motion to establish May 8, 2012 at 5:00 p.m. as a Budget Workshop date and May 15, 2012 at 5:00 p.m. as a special meeting to review Town Manager applications. The motion carried unanimously.*

**Citizen Presentations**

Mayor asked if there were any citizen presentations at this time.

*There were no comments.*

April 3, 2012

Closed Session

*On motion by Commissioner Baker, the Board adjourned into closed session at 8:50 p.m. pursuant to G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body. The motion carried unanimously.*

*On motion by Commissioner Hicks, the Board returned into regular session at 9:58 p.m. The motion carried unanimously.*

*On motion by Commissioner Moore, the meeting was adjourned at 9:59 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk