

**Town of Farmville**  
**Board of Commissioners**  
**April 5, 2011**

The Farmville Board of Commissioners met in regular session on Tuesday, April 5, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Christopher Edwards; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Commissioner David Shackelford offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans recognized John Spruill, who resides at 3609 South George Street.

Mr. Spruill expressed his concern with hearing that a half-way house was going to be built near his home in Farmville.

Mayor Evans recognized Shirley Bruce, who resides on Hagan Street.

Ms. Bruce expressed her concern over the animals being loose in her neighborhood and being frightened to go outside her home.

Paul Ellis stated the Appearance Committee wants to invite the Board and everyone on April 20<sup>th</sup> to join them in Arbor Day Festivities at 2:00 p.m. at the entrance to Planters Walk Subdivision.

Mayor Evans conducted a silent roll call.

Finance Director Amy Johnson gave the financial report for the month of February and March, 2010. She asked the Board for guidance as to the type of financial report they wish to see each month.

The Board indicated they wanted to see department expenditures and percentage of their budgets which have been spent.

Town Manager Smith requested the following changes to the evening's agenda:

- Add Agenda item #12- Proposal for Renewal of Annual Contract for Engineering Services
- Add Agenda item #13- Request to Authorize the Town Manager to Enter into a Contract with Debt Collection Agency
- Add Agenda item #14- Proposed Advertisement in Farmville Magazine at Cost of \$500
- Add Agenda item "M"- Closed Session under section G.S. 143-318.11(a)(3) to discuss pending litigation

*Commissioner Shackelford made a motion to approve the changes to the agenda. The motion carried unanimously.*

Public Hearings

**1. Request to demo property at 4437 Wallace Street**

Developmental Services Director Paul Ellis requested to demolish the property located at 4437 Wallace Street. Ellis explained the property has been vacant for several years and is in poor repair.

Mayor Evans declared the public hearing open at 7:40 p.m.

Shirley Bruce, who resides on Hagan Street, expressed her concern over the tearing down of houses and nothing being built in the place of it due to numerous homeless citizens in Farmville.

There being no further comments, Mayor Evans closed the public hearing at 7:49 p.m.

*Commissioner Barrow made a motion to grant the request to demolish the property at 4437 Wallace Street and adopted Ordinance (2011) 714, An Ordinance Directing the Building Official to Demolish the Property Herein Described as being Dangerous and Unsafe and Directing that a Notice be placed thereon, and that the same may not be Occupied until Demolished. The motion carried unanimously.*

**2. Request to demo property at 4102 South Main Street**

Developmental Services Director Paul Ellis requested to demolish the property located at 4102 South Main Street. Ellis explained the property has been vacant for several years and is in poor repair.

Mayor Evans opened the public hearing at 7:51 p.m. There being no further comments, Mayor Evans closed the public hearing at 7:52 p.m.

*Commissioner Baker made a motion to grant the request to demolish the property at 4102 South Main Street and adopted Ordinance (2011) 715, An Ordinance Directing the Building Official to Demolish the Property Herein Described as being Dangerous and Unsafe and Directing that a Notice be placed thereon, and that the same may not be Occupied until Demolished. The motion carried unanimously.*

**3. Request to rezone property at 4218 Grimmersburg Street**

Developmental Services Director Paul Ellis requested to rezone the property located at 4218 Grimmersburg Street from R4 to GBD. Ellis explained that Physicians East wishes to purchase the property, remove a house on the property and establish a parking lot on the lot. Ellis stated the Planning and Zoning Committee voted to recommend this property be rezoned to GBD.

Mayor Evans declared the public hearing open at 7:53 p.m.

Patsy Machia presented a petition with signatures in support of the parking lot. She explained it was her parents' wishes to have the house removed and donated and then

to have a parking lot placed there to help the elderly into and out of the doctor's office.

Geena Hicks, owner of Hicks Frame Shop, spoke in support of the parking lot. She expressed that this lot would open up other parking areas in Farmville and in turn help the merchants as well as the patients.

Charlotte Callihan stated she and her husband are patients of Physicians East and are very much in support of the parking lot due to the uneven street and current parking trying to enter and exit the doctor's office.

Paula Batts Fitzgerald stated she took her mother to this office very often and it was hard to get her handicapped mother in and out. She expressed she was very much in support of the parking lot.

Dr. Lee Pippin expressed that the parking lot was not for the employees or the Physicians but solely for the patients and their needs.

There being no further comments, Mayor Evans closed the public hearing at 8:17 p.m.

*Commissioner Moore made a motion to grant the request to rezone the property at 4218 Grimmersburg Street from R5 to GBD and adopted Ordinance (2011) 716, Amending the Official Zoning Map. The motion carried unanimously.*

#### Items for Consent

#### **4. Approval of Minutes**

To approve the minutes from the following meeting(s):

- March 1, 2011 (Regular meeting)
- March 1, 2011 (Closed meeting)

*On motion by Commissioner Baker, the Board approved/adopted the following:*

- *Approved the minutes from the following meetings:*
  - *March 1, 2011 (Regular meeting)*
  - *March 1, 2011 (Closed meeting)*

*The motion carried unanimously.*

#### Items for Decision

#### **5. Painting Manhole**

Mayor Evans informed the Board that Arthur Cherry has requested the manhole located in his front yard in front of Spectratex on Highway 264 alternate be painted similar to the ones in Murphrey Park. Mayor Evans stated Becky Thomas and the Farmville Methodist Youth painted the manholes in Murphrey Park. He further stated now Ms. Thomas is teaching art at Roseleaf Academy and has agreed to paint this manhole as a project for these girls with the only cost to the Town being the

required materials. Mayor Evans said the estimated cost is around \$115 and the current thought is to make it consistent with the Town's Dogwood Festival theme.

*Commissioner Shackelford made a motion to approve the painting of the manhole by Becky Thomas and her students. The motion carried unanimously.*

**6. Ordinance to Amend the FY 2010/2011 Budget Ordinance- Recreation**

Recreation Director Polaski requested for the Board to add an additional amount of \$2,400 to the current budget ordinance amendment, which would total \$7,600. He requested adoption of an ordinance to amend the budget ordinance for additional funds to be placed into the Recreation Fund for the Phase 1 project at the Municipal Athletic Facility.

*On motion by Commissioner Dixon, the Board adopted Ordinance (2011) 717, An Ordinance Amending the FY 2010/2011 Budget Ordinance. The motion carried unanimously.*

**7. Ordinance Review for Recreation and Parks Chapter 19**

Recreation Director Polaski requested adoption of an ordinance to revise the procedures for the Recreation and Parks Advisory Board Appointments.

*Commissioner Dixon made a motion to adopt Ordinance (2011) 718, Ordinance Amending the Code of Ordinances for the Town of Farmville, Chapter 19. The motion carried unanimously.*

**8. Phase 1D- Contract Seven Change Order- Chris Mooring**

Chris Mooring, from McDavid, requested approval of a change order for GUC Phase 1D- Contract No.7. He also requested adoption of a budget amendment resolution to reflect the change order.

*On motion by Commissioner Dixon, the Board approved the change order and adopted Resolution (2011) 1120, Amending Capital Project Budget Ordinance for Water System Improvements- Phase 1D. The motion carried unanimously.*

**9. Promote Healthy Eating and Active Living**

Jean Wilkerson, Project Manager from the Pitt County Health Department, made a presentation to promote Healthy Eating and Active Living. She asked the Town Board to adopt a Resolution Supporting and Endorsing the Pitt County Board of Health Resolution Recommending Comprehensive Strategy to Promote Healthy Eating and Active Living in Pitt County.

*Commissioner Dixon made a motion to adopt Resolution (2011) 1121, Resolution Supporting and Endorsing the Pitt County Board of Health Resolution Recommending Comprehensive Strategy to Promote Healthy Eating and Active Living in Pitt County. The motion carried unanimously.*

**10. Lease of Parking Spaced owned by Dr. Millard Griffin**

Town Manager Smith stated for a number of years, the Town has leased property to provide public parking, particularly for the Farmville Library. He informed the Board the lease is about to expire and the ownership has been divided. Smith stated Dr. Griffin is willing to extend the lease at the same price and offer an option for the Town to purchase the land. Smith further stated the property will accommodate 29 parking spaces.

*Commissioner Shackelford made a motion to approve the lease for the parking spaces owned by Dr. Millard Griffin. The motion carried unanimously, with Commissioner Dixon abstaining.*

**11. Fireworks Show- Jeff Polaski**

Recreation Director Polaski informed the Board of the possibility of having the fireworks show on July 3<sup>rd</sup> and being able to shoot a \$5,500 show for \$5,000 or a \$5,000 show for \$4,500. Polaski explained the reason being there is a lack of licensed shooters in the state.

*Commissioner Baker made a motion to have the Fireworks Show on July 4<sup>th</sup> at the \$5,000 level and place in next year's budget if needed due to the importance of celebrating July 4<sup>th</sup> on the national holiday. The motion carried unanimously.*

**12. Proposal for Renewal of Annual Contract for Engineering Services**

Town Manager Smith requested approval of the proposed Renewal of the Annual Contract with McDavid Associates for Engineering Services.

*Commissioner Shackelford made a motion to approve the renewal of the annual contract with McDavid Associates, for engineering services. The motion carried unanimously.*

**13. Request to Authorize the Town Manager to Enter into a Contract with a Debt Collection Agency**

Town Manager Smith requested authorization to enter into a contract with a debt collection agency due to the high balance of unpaid utility bills.

*Commissioner Dixon made a motion to authorize the Town Manager to enter into a contract with a debt collection agency. The motion carried unanimously.*

**14. Proposed Advertisement in Farmville Magazine at cost of \$500**

Mayor Evans stated in past years the Town and/or the Farmville Development Partnership has placed an ad in the Farmville Magazine published by our local newspaper. He stated the cost of the ad is \$500.

*Commissioner Moore made a motion to advertise the proposed advertisement in the Farmville Magazine at a cost of \$500. The motion carried unanimously.*

Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

There were no comments.

Closed Session

*On motion by Commissioner Dixon, the Board adjourned into closed session at 9:21 p.m. pursuant to G.S. 143-318.11(a)(3) to discuss pending litigation. The motion carried unanimously.*

*On motion by Commissioner Barrow, the Board returned into regular session at 10:22 p.m. The motion carried unanimously.*

*Commissioner Dixon made a motion to enter into a partnership with the Town of La Grange to hire Ground Water Management Associates for the evaluation of the recovery of the aquifer and to review the recovery as prescribed by the "Rule", at a cost up to \$10,000. The motion carried unanimously.*

*On motion by Commissioner Shackelford, the meeting was adjourned at 10:28 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk