

**Town of Farmville**  
**Board of Commissioners**  
**June 7, 2011**

*Draft copy*

The Farmville Board of Commissioners met in regular session on Tuesday, June 7, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Bill Lewis; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Dr. John P. Dunstan, Pastor of First Christian Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans recognized Steven Hardy-Braz.

Mr. Hardy-Braz informed the Board that this weekend there will be a South Tar River Greenway Dedication Ceremony held on Saturday, June 11, 2011 hosted by the City of Greenville, Recreation and Parks Department.

Mayor Evans explained the budget process and interpreted the proper procedure per the General Statutes on the advertising of the budget public hearing. He explained the Farmville Enterprise made a mistake and forgot to advertise the Town's request, but the Town has advertised and moved the public hearing date to June 14, 2011.

Mayor Evans conducted a silent roll call.

Finance Director Amy Johnson presented the financial report for the month of May, 2011.

Town Manager Smith stated he had no changes to the evening's agenda.

Public Hearings

**Rezone Property on West Pine Street from R-5 to CBD**

*Commissioner Dixon asked to be excused from voting due to a conflict of interest.*

*Commissioner Moore made a motion to excuse Commissioner Dixon from voting. The motion carried unanimously.*

Developmental Services Director Paul Ellis presented a rezoning request from Commissioner Jamin Dixon for property he owns on West Pine Street identified as Pitt County parcels 05529, 05530 and 05541. Ellis stated Dixon was requesting the properties be rezoned from R-5 to CBD and he also wishes to rezone parcel 05535 from GBD to CBD.

Mayor Evans declared the public hearing on the rezoning of property open at 7:45 p.m.

There being no further comments, Mayor Evans closed the public hearing at 7:47 p.m.

*Commissioner Moore made a motion to approve the rezoning of parcels 05529, 05530 and 05541 from R-5 to CBD and the rezoning of parcel 05535 from GBD to CBD. With the approved rezoning, the Board adopted Ordinance (2011) 719, Ordinance Amending*

*the Official Zoning Map. The motion carried 4 to 0, with Commissioners Barrow, Moore, Shackelford and Baker voting in the affirmative and with Commissioner Dixon abstaining from voting.*

Items for Consent

**1. Approval of Minutes**

To approve the minutes from the following meeting(s):

- January 24, 25 & 26, 2011- Retreat
- February 23, 2011- Special meeting
- May 9, 2011 -Regular meeting
- May 9, 2011 -Closed meeting
- May 31, 2011 –Budget workshop

*On motion by Commissioner Shackelford, the Board approved/adopted the following:*

- *Approved the minutes from the following meetings:*
  - *January 24, 25 & 26, 2011 (Retreat)*
  - *February 23, 2011 (Special meeting)*
  - *May 9, 2011 (Regular meeting)*
  - *May 9, 2011 (Closed meeting)*
  - *May 31, 2011 (Budget workshop)*

*The motion carried unanimously.*

Items for Decision

**2. Overtime Expense**

Town Manager Smith explained the Town was exploring ways of reducing overtime expense. He stated the biggest source of routine overtime is after hours and weekend callouts. Smith stated he had surveyed other communities and found some alternative responses.

The Board requested more information be provided on the history of overtime and standby time pay.

*Commissioner Baker made a motion to table the agenda item until more information is available. The motion carried unanimously.*

**3. Health Insurance**

*Commissioner Shackelford asked to be excused from voting due to conflict of interest.*

*Commissioner Dixon made a motion to excuse Commissioner Shackelford from voting. The motion carried unanimously.*

Town Manager Smith presented three health insurance plan options.

*Commissioner Baker made a motion to approve the new Blue Options PPO #3576017. The motion carried 4 to 0, with Commissioners Barrow, Dixon, Moore*

*and Baker voting in the affirmative and with Commissioner Shackelford abstaining from voting.*

**5. Cleaning Contract for New Meter Buildings and Pump Stations**

Carroll Griffin recommended awarding the cleaning contract bid to Steve Barnes, for the new meter buildings and pump stations.

The Board indicated they needed more information on the lowest bidder, Greene County's share of the expense and liability insurance.

*The Board agreed to table the agenda item until more information is available.*

**6. Ordinance Amendment**

Police Chief Donnie Greene requested adoption of an ordinance to amendment to budget based on the approved transfer of funds at the May meeting, for placing the COPS/DOJ grant funds into the Police Department.

*Commissioner Moore made a motion to adopt Ordinance (2011) 720, An Ordinance Amending the FY 2010/2011 Budget Ordinance. The motion carried unanimously.*

**7. Request to Sell Antique 5307 American LaFrance Fire Truck**

Fire Chief Lee Keel requested approval of a resolution authorizing the Fire Department to dispose of the Antique 5307 American LaFrance fire truck which is located in the museum at the fire station. Keel explained the truck in not in operable condition and refurbishing the truck would be a substantial expense. He further explained the Fire Department would like to use the museum area for a physical fitness room and use the money from the sale of the truck to paint engine bays.

*Commissioner Moore made a motion to approve the disposing of the Antique 5307 American LaFrance fire truck with a minimum bid of \$7,500 and for the proceeds stay within the Fire Department. With approving the disposal, the Board adopted Resolution (2011) 1129, A Resolution by the Town of Farmville Board of Commissioners Authorizing the Fire Department to Dispose of the 5307 American LaFrance Fire Truck. The motion carried unanimously.*

**8. Town Manager Employment Agreement**

Mayor Evans requested for the Board to amend the employment agreement between Town Manager Smith and the Town of Farmville to provide for an initial performance evaluation to be conducted annually in June.

*Commissioner Shackelford made a motion to amend the employment agreement between the Town Manager and the Town of Farmville to move the evaluation date to June. The motion carried unanimously.*

Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

Carolyn Ward expressed her concern as to why the Town Manager does not live here and how the Town Manager can care about a Town in which he does not live in.

Mayor Evans explained the Board has given him one year to move to Farmville.

Closed Session

*On motion by Commissioner Dixon, the Board adjourned into closed session at 8:35 p.m. pursuant to G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other business in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The motion carried unanimously.*

*On motion by Commissioner Dixon, the Board returned into regular session at 8:51 p.m. The motion carried unanimously.*

*Commissioner Dixon made a motion to set the sewer rate for Spectratex at \$2.52 per thousand gallons. The motion carried unanimously.*

*On motion by Commissioner Shackleford, the meeting was adjourned at 9:02 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk