

**Town of Farmville  
Board of Commissioners  
July 5, 2011**

The Farmville Board of Commissioners met in regular session on Tuesday, July 5, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Christopher Edwards; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Oscar Coggin, Pastor of Providence Baptist Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans recognized Sharon Johnson, who resides at 4429 Foree Circle.

Ms. Johnson expressed her concern over the utility deposit she was charged due to two late payments. She stated she has lived in Farmville for seven years and with the high cost of the utility bill, she cannot afford to pay the deposit on top of that.

Mayor Evans conducted a silent roll call.

Town Manager Smith clarified that the 2011/2012 adopted Budget is balanced despite a few rumors around Town.

Finance Director Amy Johnson presented the financial report for the month of May, 2011.

Town Manager Smith requested the following changes to the evening's agenda:

- Remove Agenda item #3- Employee Pay Class Schedule due to lack of information
- Add Agenda item #3- Request Use of Town Commons and Gazebo

*On motion by Commissioner Dixon, the Board approved the above changes to the agenda. The motion carried unanimously.*

Approval of Minutes

*On motion by Commissioner Dixon, the Board approved the June 27, 2011 minutes as written. The motion carried unanimously.*

Items for Decision

**1. Allocating IT Surplus for Sale on Ebay**

IT Administrator Brian Spehar requested approval to use Ebay to dispose of certain surplus IT items for sale in order to possibly receive more money than the Gov Deals auction.

*On motion by Commissioner Moore, the Board approved the use of Ebay to dispose of IT surplus items for sale. The motion carried unanimously.*

**2. Cleaning Contract for New Meter Buildings and Pump Stations**

Utility Systems Manager Carroll Griffin asked the Board to award the cleaning contract bid to Daniels Cleaning. Griffin explained that Daniels Cleaning submitted

the lowest bid of \$660 per quarter for cleaning all of the new meter buildings and pump stations on a quarterly basis and \$240 per quarter for bi-weekly cleaning of the bathrooms at the warehouse.

*On motion by Commissioner Shackelford, the Board awarded the bid for the cleaning of the new meter buildings and pump stations to Daniels Cleaning Service for \$660 per quarter with removing the cleaning of the warehouse bathrooms for \$240 per quarter. The motion carried unanimously.*

### **3. Employee Pay Class Schedule**

*Removed.*

### **3. Request for Use of Town Commons and Gazebo**

Mayor Evans presented a letter of request from the Spring of Living Waters Church in Farmville for use of the Town Commons and gazebo on Saturday, August 6, 2011 from 8am to 9am for public prayer.

*After a general discussion by the Board, Commissioner Moore made a motion to allow the Spring of Living Waters Church to use the Town Commons, without going inside the gazebo for public prayer on August 6, 2011. The motion carried unanimously.*

### **4. Small Projects Intended to Cure Inspection Deficiencies**

Utility Systems Manager Carroll Griffin stated the State's Inspection report identified two deficiencies which need addressing before they return again. Griffin requested approval for entering into a contract with McDavid Associates for updating the mapping of the wastewater system and designing access to the Eaglebrook pump station with an all weather roadway.

Griffin informed the Board that McDavid proposes to complete the work to upgrade the Sanitary Sewer GIS for a lump sum fee of \$14,000. He also informed the Board that McDavid will assist with establishing legal and physical access with an all weather roadway to the pump station located in Eablebrook, with compensation based upon retainer rates and cost of the work will be estimated after the situation is accessed and defined.

*Commissioner Barrow made a motion to table proposal #1 for updating the Sanitary Sewer GIS until liquidated damages are received. The motion carried unanimously.*

*Commissioner Dixon made a motion to direct the Town staff to look at alternatives for establishing legal and physical access with an all weather roadway to the pump station in Eaglebrook, with no funds attached. The motion carried unanimously.*

July 5, 2011

*On motion by Commissioner Moore, the meeting was adjourned at 8:29 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk