

Town of Farmville
Board of Commissioners
August 7, 2012

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The Farmville Board of Commissioners met in regular session on Tuesday, August 7, 2012 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Christopher Edwards; Interim Town Manager Samuel Noble and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Commissioner David Shackelford offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans recognized Emily Harris, who resides at 4237 East Pine Street. She stated her son attended the summer reading program given by the Farmville Library. Mrs. Harris thanked the Board for allowing such a wonderful program.

Mayor Evans read two thank you letters from citizens concerning excellent work performed by the Development Services Department and the Police Department.

Finance Director, Amy B. Johnson gave the financial report for the month of June, 2012.

Public Hearings

None

Mayor Evans requested to add the following to the evening's agenda:

- Agenda item 3A (under consent agenda)- Appointments to Advisory Boards

Mayor Evans added that Donna Kemp has withdrawn her name for consideration of appointment on the May Museum Advisory Board.

Commissioner Moore made a motion to add the above item to the evening's agenda. The motion carried 3 to 2, Commissioners Moore, Dixon and Shackelford voting in the affirmative and Commissioners Hicks and Baker voting in the negative.

Commissioner Moore asked for agenda items #15 & #18 to be moved before agenda item #4.

Mayor Evans asked for agenda items #16 & #17 to be move up on the agenda behind #15 & #18.

Commissioner Moore made a motion to move agenda item #s 15, 18, 16 & 17 (in that order) before agenda item #4. The motion carried unanimously.

Items for Consent

1. Approval of Minutes

To approve the minutes from the following meeting(s):

- July 3, 2012 Regular & closed sessions

2. Ordinance Amending 2012/2013 Budget- Controlled Substance/Forfeiture Acct

To adopt an ordinance amending the 2012/2013 budget to transfer funds to the Controlled Substance Federal Forfeiture Account to fund/purchase the following:

- Books for all Kindergarten classes
- New tactical vest for Ken Adams
- Painting of cars
- Drug officer cell phone
- ALEN mobile data software
- Air Card to use ALEN
- 2 live GPS trackers
- Back to School event
- \$5,000 for drug purchases and informant funds

3. Ordinance Amending Chapter 19 Recreation and Parks

To adopt an ordinance amending Chapter 19 Recreation and Parks from the Code of Ordinances in order to change the format of the Recreation Board.

3A.Appointments to Advisory Boards

To adopt a resolution appointing advisory board members to the May Museum Commission and the Planning Board Commission.

On motion by Commissioner Moore, the Board approved/adopted the following:

- *Approved the minutes from the July 3, 2012 regular and closed sessions*
- *Adopted Ordinance (2012) 769, An Ordinance Amending the FY 2012/2013 Budget Ordinance*
- *Adopted Ordinance (2012) 770, Ordinance Amending Chapter 19, Parks and Recreation Ordinance*
- *Adopted Resolution (2012) 1185, Appointing Advisory Board Member- May Museum and Park Commission (Tammy Matis)*
- *Adopted Resolution (2012) 1186, Appointing Advisory Board Member- Planning Board Commission (Harry Albritton, Jr.)*
- *Adopted Resolution (2012) 1187, Appointing Advisory Board Member- Planning Board Commission (Chris Turnage, Jr.)*

The motion carried 3 to 2, Commissioners Moore, Dixon and Shackelford voting in the affirmative and Commissioners Hicks and Baker voting in the negative.

Items for Decision

15. Request to Use Athletic Field on Horne Avenue

Brenda Elks, the 2013 Chair for Relay for Life, requested permission to have the Relay for Life event at the Athletic Field on Horne Avenue. She expressed her belief that holding the event in this new location will make a huge difference in the participation at the event.

Commissioner Hicks made a motion to approve the request to allow the use of the Athletic Field for the Relay for Life event on May 10-11, 2013. The motion carried unanimously.

18. Christmas Parade

Brenda Elks asked for permission to present a proposal from the Relay for Life team for the Christmas Parade at the special meeting on August 21, 2012.

The Board agreed to place them on the August 21, 2012 agenda.

16. Request to Use Community Center- Health Awareness

Doreen Atkinson, the Community Center Coordinator for Pitt County Council on Aging, requested permission to use the Farmville Community Center to hold a Health Awareness Program for all citizens on August 23, 2012 from 9 a.m. until 1 p.m. Ms. Atkinson asked to use the center at no charge due to it being a community program open for all citizens.

Commissioner Baker made a motion to approve request to use the Community Center for a Health Awareness program at no charge. The motion carried unanimously.

17. Request to Use Community Center- Diabetes

Karolynn Barnhill, Diabetes Educator with Novo Nordisk, requested permission to use the Farmville Community Center for a free monthly program offered to the community through December 2012 to educate citizens on Diabetes and how to care for themselves.

Commissioner Shackelford made a motion to approve request to use the Community Center one day a month through December 2012, at no charge, for a Diabetes awareness program. The motion carried unanimously.

4. Surplus Auction Resolution

Interim Town Manager Noble stated Support Services Director Glenn Letchworth is requesting adoption of a resolution declaring certain Town property surplus and is asking for authorization to dispose of it along with unclaimed police property using GovDeals.com.

Commissioner Moore made a motion to adopt Resolution (2012) 1183, Resolution Authorizing the Sale of Surplus Property and Unclaimed Police Property on Online Auction. The motion carried unanimously.

5. Waste Industries Operations

Interim Town Manager Noble recommended the Town accept the offer from Waste Industries to discontinue efforts to recoup monies for replacement carts to date in lieu of the Town's efforts to recoup monies for past cart counts other than corrections/credits already given.

Noble informed the Board that Waste Industries has now implemented a municipal portal program that will keep communications in one shared location and allow either side to run a report on mutual communications as well as number of carts at each/any location in the Town at any given time.

Brian Chesson, a representative with Waste Industries, presented this offer to the Board.

Commissioner Hicks made a motion to accept the offer provide by Waste Industries and to discontinue efforts to recoup monies for replacement carts to date. The motion carried unanimously.

6. Update of Farmville GIS System

Interim Town Manager Noble requested for the Board to authorize McDavid and Associates to update the Town of Farmville's GIS data by including all updated mapping into a single GIS file that includes new water and sewer projects as well as the most recent Pitt County overhead photography. Noble stated the cost of the project will not exceed \$10,000.

Noble further requested for the Board to authorize McDavid and Associates to incorporate gravity sewer pipe sizes into the Version 2.00 GIS Data Base as mandated by an inspection of the sewer distribution system in 2011 by the State of North Carolina in 2011. He stated the cost of this project will not exceed \$14,000.

Commissioner Hicks made a motion to approve the above projects at a cost not to exceed \$24,000. With this motion, the Board adopted Ordinance (2012) 771, Ordinance Amending the FY 2012/2013 Budget Ordinance and Ordinance (2012) 772, Ordinance Amending the FY 2012/2013 Budget Ordinance. The motion carried unanimously.

7. Approve Job Description for Children's Librarian

Interim Town Manager Noble recommended for the Board to approve the full-time Children's Librarian job description that includes the responsibilities of the Summer reading Aide and establishes a pay classification grade of 16. Noble stated starting salary is \$32,128.86 and after a six-month satisfactory evaluation, a 5% increase to \$33,735.30.

Commissioner Hicks made a motion to approve the Children's Librarian job description and pay grade. The motion carried unanimously.

8. Amendment to Library Internet Use Policy

Library Director David Miller request three amendments to the Library Internet Use Policy.

1. Addition of a guess pass policy for persons visiting or passing through Farmville. Each individual will be eligible for a one-time computer pass upon signing the Library Internet Use Policy. Individuals must not meet the eligibility requirements for a library card in order to receive a guest pass.

2. Requirement that all children under the age of 13 must have a parent, legal guardian, or designated adult actively search the computer and/or Internet with the child at all times.
3. Young adults, aged 13 to 17, may use the computers located in the young adult area without parental supervision.

Commissioner Moore made a motion to approve the amendments to the Library Internet Use Policy as stated. The motion carried unanimously.

9. Amendment to Chapter 13, Town of Farmville Code of Ordinances

Interim Town Manager Noble stated privilege license fees are currently listed in Chapter 13, Section 10.3 of the Town of Farmville Code of Ordinances. Noble requested adoption of an ordinance to remove the fees from this section and have the fees listed in the Town of Farmville Fee Schedule, which will eliminate the need to make changes to the Code of Ordinances each time the fees are changed.

Commissioner Shackelford made a motion to adopt Ordinance (2012) 773, Ordinance Amending Chapter 13, License, Businesses and Permits Ordinance. The motion carried unanimously.

10. Interim Town Manager Temporary Employment Agreement

Interim Town Manager Noble requested an amendment to the Temporary Employment Agreement between the Town and himself to state that Samuel W. Noble, Jr. will serve as Interim Town Manger until no later than Wednesday, September 19, 2012 unless sooner relieved of those responsibilities by the Farmville Town Board of Commissioners.

Commissioner Hicks made a motion to approve the amendment to the Temporary Employment Agreement. The motion carried unanimously.

11. Contract to Provide Fire Protection and Hazardous Response Between Town of Farmville and Pitt County

Interim Town Manager Noble requested the Board approve the contract with Pitt County and the Town of Farmville to provide fire protection and hazardous response.

Commissioner Baker made a motion to approve the contract with Pitt County to Provide Fire Protection and Hazardous Response. The motion carried unanimously.

12. Amendment to Contract Between Pitt County and Town of Farmville for Walkability/Bike Plan

Interim Town Manager Noble requested the Board approve the amendment to the contract between Pitt County and the Town that will enable Pitt County to provide the Town with grant funding not to exceed \$18,000 to promote walkability and bike ability in the Town. Noble stated there is no required match by the Town for the grant.

Commissioner Shackelford made a motion to approve the amendment to the contract between Pitt County and the Town of Farmville. The motion carried unanimously.

13. Acceptance of Property Located at 4337 Darden Street

Interim Town Manager Noble requested for the Board to accept the property located at 4337 Darden Street which was offered by donation from the owners. Noble reported the building inspector determined there is no asbestos problem. He stated by accepting the property it will allow the Town to demolish the property and avoid legal fees involved with placing a lien on the property for expenses incurred with demolition and then foreclosing on the property.

Commissioner Dixon made a motion to accept the property by donation located on 4337 Darden Street by adopting Resolution (2012) 1184, Accepting Donated Property. The motion carried unanimously.

14. Update on Demolition of Dilapidated Structures

Interim Town Manager Noble updated the Board on the demolition of dilapidated structures within the Town and presented a template to be utilized to assist in the process. Noble informed the Board no less than seven dwellings will be brought to the Board at the October, 2012 meeting and there are seventeen properties that are in various stages of condemnation at this time.

19. Special Board of Commissioners Meeting

Interim Town Manager Noble requested a special Board of Commissioners meeting to be held Tuesday, August 21, 2012 at 6:30 p.m. for the purpose of discussing an economic development project.

Commissioner Hicks made a motion to approve the special meeting on August 21, 2012 at 6:30 p.m. for the purpose of discussing an economic development project. The motion carried unanimously.

Commissioner Hicks commented why he voted against the consent agenda. He stated an advisory board appointment was withdrawn due to the volunteer not wanting controversy with one council after the council member communicated their opposition to one of the May Museum Advisory Board Members. Hicks said it bothered him greatly that we allow one council member to influence a decision before it has opportunity to go before the full Town Board for consideration. He said he did not think this was handled properly and he hoped it did not happen again in the future.

Commissioner Baker expressed he voted no for the same reason.

Closed Session

On motion by Commissioner Hicks, the Board adjourned into closed session at 8:30 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss matters relating to personnel and G.S. 143-318.11(a)(4) to discuss matters relating to economic development. The motion carried unanimously.

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On motion by Commissioner Dixon, the Board returned into regular session at 9:33 p.m. The motion carried unanimously.

Commissioner Hicks made a motion to approve the recommendation by the Town Manager and May Museum Advisory Board and hire Deborah Higgins to fill the part-time position at the May Museum. The motion carried unanimously.

Commissioner Hicks made a motion to continue the sewer economic development incentive rate for another year for Spectratex. The motion carried unanimously.

On motion by Commissioner Shackelford, the meeting was adjourned at 9:35 p.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk