

**Town of Farmville
Board of Commissioners
September 3, 2013**

The Farmville Board of Commissioners met in regular session on Tuesday, September 3, 2013 at 6:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners John Baker, Richard Hicks, John Moore, David Shackelford and Jamin Dixon; Town Attorney Bill Lewis; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 6:30 p.m.

Mayor Evans called for a moment of silence to remember the following whom has passed on: Thomas Earl "Tommy" Wainwright, James O. Bond, Wesley Earl Craft, Barbara Joyce Carroll and James Albert Tyson.

Reverend Ronnie Wilkes, of the Bibleway Holiness Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans recognized Neal Fox.

Mr. Fox, a local businessman in Farmville, informed the Board of the upcoming 5k Run, which will be held on September 14, 2013 and that all funds will go to the Farmville Relay for Life.

Town Manager Hodgkins informed the Board of the Appearance Commission's recommendation to leave the "Walter B. Jones" sign in its current location. Hodgkins also reminded the Board that the Jones family is in agreement with the recommendation of the Appearance Commission.

Town Manager Hodgkins asked for the following items to be added to the evening's agenda:

- Agenda item #9 - Marlboro Baptist Church Sanitary Sewer Improvements Budget Ordinance
- Agenda item #10 - Municipal Support Grant Application

On motion by Commissioner Baker, the Board approved the above additions to the agenda. The motion carried unanimously.

Finance Director Amy B. Johnson presented the financial report for the month of July, 2013.

Items for Consent

1. Approval of Minutes

To approve the minutes from the following meeting(s):

- August 6, 2013 Regular session

Mayor Evans requested for the Church name be corrected to Friendship "Freewill" Baptist Church.

2. Appoint Advisory Board Member- Planning Board Commission

To adopt a resolution to re-appoint a member to serve on the Planning Board Commission.

On motion by Commissioner Hicks, the Board approved/adopted the following:

- *Approved the minutes from the August 6, 2013 regular session with the recommended change*
- *Adopted Resolution (2013) 1223, Re-Appoint Advisory Board Member-Planning Board Commission (Keith Modlin)*

Items for Decision

3. Presentation on the Pitt County Community College Bond Referendum

Dr. Dennis Massey, President of Pitt Community College, presented a power point presentation on the bond referendum scheduled for November 5, 2013.

4. Proposal to Remove Trees in Front of Arts Council

Chip Gulusha, representative of Arts Council, stated that the two magnolia trees planted in front of the Arts Council Building are partially obscuring the message marquee on the front of the building. He requested, on behalf of the Arts Council, for the trees to be taken down to make their marquee more visible.

Mayor Evans commented that if the tree was removed, it would be the only section on Main Street without greenery. He asked if lower bushes would be acceptable.

Mr. Gulusha indicated that lower greenery may be acceptable.

Commissioner Hicks made a motion to refer the request to the Appearance Commission, and to also ask the Commission to review all greenery along Main Street. The motion carried unanimously.

5. Request for Refund- John Q. Matthews

Town Manager David Hodgkins reminded the Board of the lot purchased by John Matthews from the Town in 2009. He also reminded them of how Mr. Matthews was unable to get clear title due to the property truly being owned by the railroad and not the Town.

Town Attorney Bill Lewis stated the deed was not recorded properly and there was no way their office could have foreseen this issue. He advised the Town to refund Mr. Matthews and/or attempt to get a quit claim deed from the railroad.

After a general discussion, Commissioner Shackelford made a motion for the Town to refund John Matthews, in the amount of \$2300, from the land purchase, and to attempt to obtain a quit claim deed for the property from the railroad. The motion carried unanimously.

6. Update on Downtown Committee

Town Manager Hodgkins provided an update on the development of the Downtown Development Commission. He provided the Board with a list of members and stated their first meeting would be September 10, 2013 at 4:00 p.m.

The Board asked for Deb Higgins to be added to the list.

7. Driving Record Standards Policy

Town Manager Hodgkins requested for the Board to approve the Driving Record Standards Policy. Hodgkins stated that one of the recommendations provided by HCC Public Risk Control Representative John Graveley, is for the Town to review the Driving Record of all new hires and current employees annually.

Commissioner Dixon made a motion to approve the Driving Record Standards Policy. The motion carried unanimously.

Public Hearing

8. CDBG Application for Infrastructure Improvements

Rich Moore, from McDavid Associates, stated the purpose of the public hearing this evening was to obtain citizen comments.

Mayor Evans opened public hearing at 7:32 p.m.

Mark Cannon stated the property needs to be cleaned up first.

Phil Reason questioned why sewer is needed out there and if it would hinder future development.

Tony Morrisee stated he took pride in presentation and wants to see something improve on Church Street with houses.

Kelly Pulley stated she lives near the mobile home park. She indicated she does not want sewer and doubts the owner of the park will hold up her end of improvements.

Mayor Evans closed the public hearing at 8:09 p.m.

Items for Decision- continued

9. Marlboro Baptist Church Sanitary Sewer Improvements Budget Ordinance

Rich Moore stated the Town had previously agreed to accept sewer from the Marlboro Baptist Church. He stated the church has placed an initial \$20,000 deposit with the Town to perform design and permitting activities. Moore requested approval of the budget ordinance needed to properly account for the deposit and expenditures.

Commissioner Shackelford made a motion to approve the budget ordinance and adopted Resolution (2013) 1224, Capital Project Budget Ordinance, Marlboro Baptist Church Sanitary Sewer Pump Station. The motion carried unanimously.

10. Municipal Support Grant Application

Town Manager Hodgkins informed the Board that the Pitt County Board of Commissioners has created a Municipal Support Grant program to provide small grants to municipalities in Pitt County to assist in economic development projects. He stated the total amount allocated for FY 13-14 is \$25,000 and the maximum grant amount per award is \$5,000. Hodgkins further stated that there is no municipal match required. He asked for the Board's permission for Town staff to apply for the grant and identify suitable projects such as directional signage.

Commissioner Moore made a motion to allow Town staff to pursue this grant opportunity. The motion carried unanimously.

Citizen Comments

Mayor Evans asked for citizen comments.

There were no comments.

On motion by Commissioner Baker, the meeting was adjourned at 8:21 p.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk