

**Town of Farmville  
Board of Commissioners  
September 27, 2011**

The Farmville Board of Commissioners met in regular session on Tuesday, September 27, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Christopher Edwards; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Reverend Bill Price, from the Farmville United Methodist Church, offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans stated there were no citizen presentations at this time.

Mayor Evans conducted a silent roll call.

Finance Director Amy Johnson presented the financial report for the month of August, 2011.

Mayor Evans asked if there were any changes/additions/deletions to the evening's agenda.

Town Manager Smith requested the following changes to the evening's agenda:

- Add Agenda item #9A- Request to Hold Gathering at Town Veterans Memorial-American Legion Post 151
- Add Agenda item #9B- Consider the NCEMPA Board of Directors Recommendation
- Add a Closed Session

*Commissioner Moore made a motion to make the following changes to the agenda:*

- *Add Agenda item #9A- Request to Hold Gathering at Town Veterans Memorial-American Legion Post 151*
- *Add Agenda item #9B- Consider the NCEMPA Board of Directors Recommendation*
- *Add a Closed Session*

*The motion carried unanimously.*

**1. Approval of Minutes**

To approve the minutes from the following meeting(s):

- August 2, 2011- Closed session
- September 6, 2011- Regular session

*Commissioner Dixon made a motion to approve the minutes from the August 2, 2011 closed session meeting and the September 6, 2011 regular session meeting. The motion carried unanimously.*

**Public Hearings**

None

Items for Consent

**2. Adoption of Resolution Designating Agents to File for Disaster Relief**

To adopt a resolution designating Paul Ellis and James Smith as agents to represent the Town of Farmville in applying for state and federal disaster aid.

**3. Adoption of Ordinance Amending the FY 2011/2012 Budget**

To adopt an ordinance amending the FY 2011/2012 budget to place funds of \$2,375, into the IT budget, received from the Town of Grifton for IT assistance provided to them by Town IT Director Brian Spehar.

*On motion by Commissioner Shackelford, the Board approved/adopted the following:*

- *Adopted Resolution (2011) 1142, Appointing Agents to Execute Documents for Federal and State Disaster Recovery Assistance*
- *Adopted Ordinance (2011) 728, Amending the FY 2011/2012 Budget Ordinance*

*The motion carried unanimously.*

Mayor Evans asked to move Agenda item #6 to be first under “Items for Decision.”

There were no objections.

Items for Decision

**6. Pitt County Comprehensive Land Use Plan**

Pitt County Planning Director, James Rhodes, recommended changes to the Pitt County Comprehensive Land Use Plan which affects the territory that borders Farmville’s ETJ. He explained the new proposed plan is contradictory to quality growth in Farmville and Mayor Evans asked for the plan to be amended back to the existing plan that was adopted in 2002.

Mayor Evans explained the two plans and how the old one was more beneficial to Farmville and its growth.

*Commissioner Barrow made a motion to adopt Resolution (2011) 1143, Pitt County Comprehensive Land Use Plan. The motion carried unanimously.*

**4. Installation of Monitoring Wells**

Developmental Services Director Paul Ellis requested adoption of a resolution to enter into an agreement with the North Carolina Division of Water Resources to install seven monitoring wells.

Susan Laughinghouse, from the Division of Water Resources, requested the Town furnish a location that would be suitable to install up to seven monitoring wells. She explained the purpose of the wells is to do a long range study on the water levels in the Aquifer system, which will take place over several years (25-30).

*The Board asked Ms. Laughinghouse and Paul Ellis to go back and to try to find a more suitable spot for the location of the wells.*

Mayor Evans asked for Agenda item #8 to be moved after Agenda item #4 due to time.

There were no objections.

**8. After Action Report from Head Turnaz Car/Truck**

Angela Suggs thanked the Board for allowing the Head Turnaz Car/Truck group to use the community center for a summer program of mentoring and instruction for Farmville's youth.

**5. Approve Phase 1B- Capital Project Budget Ordinance Amendment, Non- USDA Eligible & Approve Phase 1B- Capital Project Budget Ordinance Amendment, USDA Eligible**

Andrew Parker, from McDavid Associates, requested adopted of a resolution for a project budget ordinance amendment to the Phase 1B- Non-USDA Eligible project.

*On motion by Commissioner Dixon and second by Commissioner Shackelford, the Board adopted Resolution (2011) 1144, Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B- Non-USDA Eligible. The motion carried unanimously.*

Parker stated the contractor for Phase 1B- Contract No. 3 is near completion and needs approval of the final adjusting change order, Change Order 6 that increases the contract price by \$18,137.24. He continued by stating Phase 1B- Contract No. 4 has been declared substantially complete and approval is needed for the final adjusting change order that decreases the contract price by \$64,398.40. Parker requested adoption of a resolution to amend the project budget by these changes.

*On motion by Commissioner Dixon and second by Commissioner Moore, the Board adopted Resolution (2011) 1145, Capital Project Budget Ordinance Amendment for Alternative Water Supply- Phase 1B- USDA Eligible. The motion carried unanimously.*

**7. Status Update for Collections Agreement**

Town Manager Smith stated the Board previously contracted with a collections auditor by the name of Robert Segal. Smith explained Segal found overpayment of services to Waste Industries in the amount of around \$3600 per month. Smith stated the Town owes Segal 50% of those savings for a twenty-four month period.

**9. Determine Interest in Candidates Forum**

Mayor Evans stated the issue has been resolved since the agenda has been printed. The FDP and the Farmville Enterprise has agreed to joint sponsor the Candidates Forum.

Donna Kemp requested use of the Community Center and assistance from Edwardo King and Brian Spehar for the scheduled Candidates Forum on Monday, October 17, 2011 at 7:00 p.m.

*Commissioner Barrow made a motion to grant their request and thanked them for doing the forum. The motion carried unanimously.*

**9A. Request to Hold Gathering at Town Veterans Memorial- American Legion Post 151**

Town Manager Smith stated the American Legion Post 151 is requesting approval to hold a gathering at the Town Veterans Memorial on Saturday, November 5, 2011 at 9:00 a.m.

*Commissioner Dixon made a motion to allow the gathering request. The motion carried unanimously.*

**9B. Consider Recommendation for the NCEMPA Board of Directors**

Town Manager Smith stated Richard Hicks is asking for the Town Board's support for him to seek re-election to serve another three year term on the North Carolina Eastern Municipal Power Agency Board.

*Commissioner Baker made a motion to support the recommendation for Richard Hicks to seek re-election to serve on the NCEMPA Board for another three year term. The motion carried unanimously.*

Mayor Evans presented a letter received from Neal Fox expressing his appreciation for allowing him to use the Town Commons during the 5k race and for the police assistance provided.

Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

Carolyn Ward expressed the desperate need for street repairs in Town.

Closed Session

*On motion by Commissioner Dixon, the Board adjourned into closed session at 8:49 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter. The motion carried unanimously.*

*On motion by Commissioner Dixon, the Board returned into regular session at 9:42 p.m. The motion carried unanimously.*

*On motion by Commissioner Shackelford, the meeting was adjourned at 9:43 p.m.*

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Robert L. Evans, Mayor

Attest:

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Amy B. Johnson, Town Clerk