

Town of Farmville
Board of Commissioners
November 1, 2011

The Farmville Board of Commissioners met in regular session on Tuesday, November 1, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Bill Lewis; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Reverend Ronnie Wilkes, of the Bibleway Holiness Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

Mayor Evans recognized Ruth Brown, a longtime Farmville resident.

Ms. Brown expressed her concern over the potential dangers of the current condition of the fence at Bennett Park.

Mayor Evans responded by saying that quotes are currently being received for fixing the fence.

Mayor Evans recognized Steven Hardy-Braz, who resides at 3340 North Greene Street.

Mr. Hardy-Braz expressed his concern of the lack of progress over the past two years in regards to the Bicycle and Pedestrian Planning grant and the Safe Routes to Schools Program grant.

Mayor responded by saying the Town is actively pursuing these grants but have been turned down twice in the past two years for the Bicycle and Pedestrian Planning grant. Mayor Evans said the Town is currently reapplying for a third time for the grant but there has to be a plan in place before applying for the other grant.

Mayor Evans conducted a silent roll call.

Town Manager Smith stated the Assistant to the Town Manager for Economic Development job closed this past Friday and there were 84 applications received.

Mayor Evans stated the financial report for the month of September, 2011 was presented at the special meeting held on October 11, 2011.

Presentation

Dr. Beverly Reep, Superintendent of Pitt County Schools, provided the Board with an update on the Farmville Schools Progress from 2008 forward.

1. Approval of Minutes

To approve the minutes from the following meeting(s):

- September 27, 2011- Regular & Closed sessions
- October 11, 2011- Special session

Commissioner Shackelford made a motion to approve the September 27, 2011 regular and closed session minutes and the October 11, 2011 special session minutes as written. The motion carried unanimously.

Public Hearings

None

Items for Consent

2. Adoption of Ordinance Amending the FY 2011/2012 Budget

To adopt an ordinance amending the FY 2011/2012 Budget to place receipt of funds into the Fire Department budget to cover the expenditure of repairing the Fire Station awning that was damaged during the April 2011 tornado.

3. Adoption of Ordinance Amending the FY 2011/2012 Budget

To adopt an ordinance amending the FY 2011/2012 budget to place receipt of funds into the Developmental Services Department to cover the expenditure of repairing the brick planter on South Main Street which was damaged by a citizen and covered by the citizen's insurance.

On motion by Commissioner Dixon, the Board approved/adopted the following:

- *Adopted Ordinance (2011) 729, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Fire Dept.*
- *Adopted Ordinance (2011) 730, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Develop. Srvc. Dept.*

The motion carried unanimously.

Items for Decision

4. United Way Born Learning Trail

Recreation Director Jeff Polaski introduced Renee Blount from the United Way.

Ms. Blount explained the Born Learning Trail is an interactive, playful and visible Community engagement tool. Ms. Blount further explained the Born Learning Trail captures 10 fun outdoor games on engaging signs to help parents and caregivers create learning opportunities for a young child. She said whether installed in Local Park, at a child care center or school, in a library or next to a children's museum, the Trail can be a valuable community resource for early learning. Ms. Blount asked the Board's approval on the usage of RT Monk Park and Bennett Park for the United Way Born Learning Trail.

Commissioner Dixon made the motion to approve the usage of RT Monk Park and Bennett Park for the United Way Born Learning Trail. The motion carried unanimously.

5. Pre-paid Legal Services

Anna Holland, from Pre-Paid Legal Services, provided the Board with a presentation on offering the Town employees prepaid legal services at a group rate. She explained

these pre-paid plans are designed to meet the most common legal needs encountered by employees and their families.

Commissioner Baker made a motion to offer prepaid legal services for employees to purchase at a group rate. The motion carried unanimously.

6 Adoption of Resolution Amending the Utility Services Policies of the Town of Farmville

Town Manager Smith requested the Board amend the utilities service policies of the Town of Farmville by establishing a reconnection fee. Smith explained the amendment would allow for a reconnect fee of \$25 to charge for all reconnects after cut-offs, plus a \$50 reconnection fee for any after-hours reconnects.

Commissioner Shackelford made a motion to adopt Resolution (2011) 1149, A Resolution Amending the Utility Service Policies of the Town of Farmville, with an effective date of January 2, 2012. The motion carried unanimously.

7. Adoption of Resolution Establishing a Capital Project Budget Ordinance for PARTF Project- Municipal Athletic Park & Approval of Engineering Contract with McDavid Associates

Rich Moore, from McDavid Associates, requested adoption of a resolution establishing a project budget ordinance and approving the technical service contract with McDavid Associates, Inc. for the PARTF Project to the Municipal Athletic Park. Mr. Moore explained a budget ordinance needs to be adopted to allow activities to proceed. He also explained a technical service contracts with McDavid Associates are required in conformance with the PARTF grant agreement and PARTF application.

Commissioner Barrow made a motion to adopt Resolution (2011) 1150, A Resolution Establishing a Capital Project Budget Ordinance for Municipal Athletic Park Improvements, Parks and Recreation Trust Fund Project 2011-658. Commissioner Moore seconded the motion. The motion carried unanimously.

8. Adoption of Resolution Authorizing the Town Manager to Enter into an Agreement Regarding Collection Services

Town Manager Smith requested adoption of a resolution authorizing the Town Manager to enter into a contract with Interstate Credit Collections.

Commissioner Moore made a motion to adopt Resolution (2011) 1151, A Resolution Authorizing the Town Manager to Enter into an Agreement Regarding Collection Services. The motion carried unanimously.

9. Establish Date for Public Hearing on CDBG 2008 SBEA- Duck Rabbit Brewery

Town Manager Smith requested a date, of November 22, 2011, be established for a public hearing on the CDBG 2008 SBEA- Duck Rabbit Brewery.

10. Establish November 22, 2011 as Date for Public Hearing Regarding Budget Amendment and Close-Out of the 2008 CDBG SBEA- Duck Rabbit Brewery

Town Manager Smith requested a date, of November 22, 2011, be established for a public hearing regarding budget amendment and close-out of the 2008 CDBG SBEA-Duck Rabbit Brewery.

11. Establish November 22, 2011 as Date for Public Hearing Regarding a Program Amendment for the 2010 CDBG SBEA

Town Manager Smith requested a date, of November 22, 2011, be established for a public hearing regarding a program amendment for the 2010 CDBG SBEA.

Commissioner Baker made a motion to establish November 22, 2011 at 6:00 p.m. as the date for all public hearings requested above in agenda items #9, 10 & 11 and the PARTF grant public hearing. The motion carried unanimously.

Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

Kelly Jordan expressed her concern over her high utility bill and the lack of assistance she received with it.

On motion by Commissioner Shackelford, the meeting was adjourned at 9:13 p.m.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk