

**Town of Farmville
Board of Commissioners
November 6, 2012**

The Farmville Board of Commissioners met in regular session on Tuesday, November 6, 2012 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Christopher Edwards; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Associate Pastor Wes Thomas, from the Spring of Living Water Church, offered the invocation which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans stated there were no citizen presentations at this time.

Town Manager Hodgkins informed the Board that the Library has received a grant and will be closed Thursday morning until 1:00 p.m. for implementation/setup of equipment/materials.

Finance Director, Amy B. Johnson gave the financial report for the month of September, 2012.

Mayor Evans asked for the following items to be added to the evening's agenda:

- Agenda item #12a- Appoint Alternate Commissioner to NCEMPA Board
- Agenda item #12b- Tree Lighting Ceremony
- Agenda item #12c- Filming at May Museum
- Agenda item #12d- Report from IT Regarding Sound System

On motion by Commissioner Moore, the Board approved the above additions to the agenda. The motion carried unanimously.

Public Hearings

1. Solar Farms as Special Exception

Developmental Services Director Paul Ellis requested approval of solar farms as a special exception in the Industrial Zoning District. Ellis stated the Planning and Zoning Board voted in favor of this recommendation and he presented standard requirements for the solar farms.

Mayor Evans declared the public hearing on the rezoning request open at 7:39 p.m.

There being no further comment, Mayor Evans closed the public hearing at 7:40 p.m.

Commissioner Dixon made a motion to approve solar farms as a special exception in the Industrial Zoning District and adopted Ordinance (2012) 784, Ordinance Amending Chapter 27, Zoning Ordinance. The motion carried unanimously.

Items for Consent

Commissioner Hicks made a motion to pull agenda item #5 off the consent agenda to discuss. The motion carried unanimously.

2. Approval of Minutes

To approve the minutes from the following meeting(s):

- October 2, 2012 Regular & closed sessions

3. Adoption of Resolution Approving Financing Terms with BB&T

To adopt a resolution approving the financing terms with BB&T for the purchase of a 2013 International Cab & Chassis.

4. Adoption of Ordinance Amending the FY 2012/2013 Budget- Insurance/Police

To adopt an ordinance amending the 2012/2013 budget to place insurance reimbursement funds for repairs made to the 2012 Dodge charger in the Police Department due to an accident.

6. Reappoint Advisory Board Member to the Planning Board

To adopt a resolution reappointing Frank Bradham to the Planning Board Commission.

On motion by Commissioner Hicks, the Board approved/adopted the following:

- *Approved the minutes from the October 2, 2012 regular and closed sessions*
- *Adopted Resolution (2012) 1204, Resolution Approving Financing Terms*
- *Adopted Ordinance (2012) 785, An Ordinance Amending the FY 2012/2013 Budget Ordinance*
- *Adopted Resolution (2012) 1205, Resolution Re-Appointing Advisory Board Member- Planning Board Commission (Frank Bradham)*

The motion carried unanimously.

5. Adoption of Ordinance Amending the FY 2012/2013 Budget- State Grant/Fire

To adopt an ordinance amending the FY 2012/2013 budget to place funds given from the 2012 State Grant, in the amount of \$13,187.22, in the Fire Department budget to offset incurred expenses.

Commissioner Hicks made a motion to adopt Ordinance (2012) 786, An Ordinance Amending the FY 2012/2013 Budget Ordinance. The motion carried unanimously.

Items for Decision

7. Charitable Organization- Minnie D. Edwards

Mayor Evans stated Minnie Edwards wanted permission from the Board to use the Community Center at no charge as she has done in past years for the Thanksgiving feast.

Commissioner Dixon made a motion to allow the use of the community center at no charge to Minnie Edwards for her Thanksgiving feast.

8. Municipal Athletic Park

Rich Moore, from McDavid Associates, requested adoption of a resolution amending the project budget and awarding the construction contract to D.S. Simmons, subject to approval of the budget amendment by the PARTF and approval of Change Order No. 1.

On motion by Commissioner Hicks and second by Commissioner Moore, the Board adopted Resolution (2012) 1206, Amending Capital Project Budget Ordinance and Awarding Construction Contracts for Parks and Recreation Trust Fund Project 2011-658, Contract No.1- Site Improvements and awarded the construction contract to D.S. Simmons; both subject to approval from PARTF and Change Order No. 1. The motion carried unanimously.

9. Pole Attachment Agreement

Town Manager Hodgkins stated the Town charges a fee to utilities that attach to the Town owned utility poles on a per pole basis which is outlined in an agreement executed in 1981. Hodgkins stated the fee per pole is \$5. He asked the Board for permission to terminate the agreement to begin negotiations on new agreement terms.

Commissioner Baker made a motion to authorize the Town Manager to terminate the contract and begin negotiations. The motion carried unanimously.

10. Acceptance of Offer to Lease Property- Solar Farm

Town Manager Hodgkins requested approval of the Option to Lease Agreement with DEGS NC Solar, LLC. He stated BB&T holds a deed of trust on the entire industrial park property because there is still a debt service due on the original financing agreement. Hodgkins said BB&T has agreed to release the 45 acre lease parcel from the original deed of trust because the remaining industrial park land is valued at more than the remaining debt service on the financing agreement.

Commissioner Moore made a motion to approve the Option to Lease Agreement with DEGS NC Solar, LLC. The motion carried unanimously.

11. Approval of NCDOT Comprehensive Pedestrian Plan Agreement

Town Manager Hodgkins stated the NCDOT has awarded a grant to the Town of Farmville in the amount of \$20,000 for creation of a comprehensive pedestrian plan, with the Town's required match being \$5,000. He requested approval of the Municipal Reimbursement Agreement required by NCDOT prior to beginning the planning process.

Commissioner Shackelford made a motion to approve the grant agreement with the NC Department of Transportation for a Comprehensive Pedestrian Plan. The motion carried unanimously.

12. January Board of Commissioners Meeting Set Date Due to New Year Holiday

Town Manager Hodgkins asked the Board to establish January 8, 2013 as the January regular Board of Commissioners meeting since January 1, 2012 is the New Year Holiday.

Commissioner Baker made a motion establish January 8, 2013 as the January regular Board of Commissioners meeting. The motion carried unanimously.

12a.Appoint Alternate Commissioner to NCEMPA Board

Mayor Evans stated that former Interim Town Manager Sam Noble served as the first alternate on the NCEMPA Board and now its needs reappointing. He asked for consideration for appointing Town Manager David Hodgkins to represent the Town of Farmville as the First Alternate Commissioner for the NC Eastern Municipal Power Agency.

Commissioner Hicks made a motion to appoint David Hodgkins as the first alternate to the NCEMPA Board. The motion carried unanimously.

12b.Tree Lighting Ceremony

Mayor Evans stated the Town of Farmville Tree Lighting Ceremony is scheduled for Friday, November 30, 2012, 6:00 p.m. – 6:30 p.m. He stated the Chamber has informed the Town they will not be participating in or assisting with this ceremony. He said there would be a few costs for the Town in planning this event: candy canes-\$40, Santa- 1 employee for 3 hours, ads ran in the Farmville Enterprise to advertise the event. Mayor Evans asked for approval of these additional expenditures.

Commissioner Shackelford made a motion to approve expenditures. The motion carried unanimously.

12c.Filming at May Museum

Mayor Evans stated that A&E is filing a Pilot relating to auctions and has indicated interest in filming a scene with Woodside Antiques on Saturday, November 10, 2012 and maybe some scenes at the May Museum. He stated the producer is asking for the Board to sign a location release for shooting and who to make a \$200 donation out to.

After a general discussion, Commissioner Moore made a motion to approve the location release agreement with adding “for the pilot only” and to give the \$200 donation to the May Museum. The motion carried unanimously.

12d.Report from IT Regarding Sound System

IT Director Brian Spehar presented an update of replacing the sound system in the court room. He said it would cost around \$800 cost which may be able to be covered with savings from the CTY contract.

The Board agreed for Spehar to proceed with the sound system update.

Citizen Comments

Mayor Evans asked for citizen comments.

There were no comments.

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Closed Session

On motion by Commissioner Moore, the Board adjourned into closed session at 8:29 p.m. pursuant to G.S. 143-318.11(a)(3) to consult with attorney. The motion carried unanimously.

On motion by Commissioner Moore, the Board returned into regular session at 8:52 p.m. The motion carried unanimously.

On motion by Commissioner Shackelford, the meeting was adjourned at 8:53 p.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk