

**Town of Farmville
Board of Commissioners
December 4, 2012**

The Farmville Board of Commissioners met in regular session on Tuesday, December 4, 2012 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, Richard Hicks, John Moore and David Shackelford; Town Attorney Bill Lewis; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Associate Pastor Wes Thomas, from the Spring of Living Water Church, offered the invocation which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans recognized Brenda Elks, Chairman of the Farmville Christmas Parade.

Ms. Elks asked the Board for permission to use a third "PA" system for the Christmas Parade. She stated they had the equipment but wanted permission to use the additional one on the Town Commons area.

Commissioner Dixon made a motion to allow use of the additional "PA" system for the Christmas Parade. The motion carried unanimously.

Finance Director, Amy B. Johnson gave the financial report for the month of October, 2012.

Town Manager Hodgkins asked for the following items to be added to the evening's agenda:

- Agenda item #9a- Herb Garden at May Museum

On motion by Commissioner Hicks, the Board approved the above additions to the agenda and place as the 1st item on the "Items for Decision" section along with Agenda item #9- Annual Christmas Tea-May Museum. The motion carried unanimously.

Public Hearings

1. Property at 3627 Cameron Street

Developmental Services Director Paul Ellis requested approval to demolish the dwelling at 3627 Cameron Street. Ellis stated the property has been condemned by the building inspector.

Mayor Evans declared the public hearing on the demolition request open at 7:43 p.m.

There being no further comment, Mayor Evans closed the public hearing at 7:44 p.m.

Commissioner Moore made a motion to approve the demolition of the dwelling at 3627 Cameron Street and adopted Ordinance (2012) 787, An Ordinance Directing the Building Official to Demolish the Property herein Described as being Dangerous and Unsafe and Directing that a Notice be placed thereon, and that the same may not be Occupied Until Demolished. The motion carried unanimously.

2. Property at 3623 Cameron Street

Developmental Services Director Paul Ellis requested approval to demolish the dwelling at 3623 Cameron Street. Ellis stated the property has been condemned by the building inspector.

Mayor Evans declared the public hearing on the demolition request open at 7:45 p.m.

There being no further comment, Mayor Evans closed the public hearing at 7:46 p.m.

Commissioner Shackelford made a motion to approve the demolition of the dwelling at 3623 Cameron Street and adopted Ordinance (2012) 788, An Ordinance Directing the Building Official to Demolish the Property herein Described as being Dangerous and Unsafe and Directing that a Notice be placed thereon, and that the same may not be Occupied Until Demolished. The motion carried unanimously.

Items for Consent

3. Approval of Minutes

To approve the minutes from the following meeting(s):

- November 6, 2012 Regular & closed sessions

4. Solid Waste Management Plan

To adopt a resolution accepting and endorsing Pitt County's 2012 Ten Year Comprehensive Solid Waste Management Plan.

On motion by Commissioner Dixon, the Board approved/adopted the following:

- *Approved the minutes from the November 6, 2012 regular and closed sessions*
- *Adopted Resolution (2012) 1207, Accepting and Endorsing the Solid Waste Management Plan of 2012 for Pitt County.*

The motion carried unanimously.

Items for Decision

9. Annual Christmas Tea- May Museum

Commissioner Hicks made a motion to approve the request for the May Museum to serve wine at the annual Christmas Tea. The motion carried unanimously.

9a. Herb Garden at May Museum

Michael Cable informed the Board of the plans for the Herb Garden.

On motion by Commissioner Moore, the Board approved the establishment of an herb garden on the May Museum property. The motion carried unanimously.

5. Overview of Mid-East Presentation- Timmy Baynes

Timmy Baynes, Executive Director of the Mid-East Commission, provided an overview of the programs offered and the communities they serve.

6. Amendment to Flexible Benefits Plan

Town Manager Hodgkins explained due to the 2013 Health Care Reform, beginning January 2013, a statutory cap of \$2,500 will be placed on the amount of funds an employee can save in a Flexible Spending account. Hodgkins stated the cap is currently at \$5,000.

Commissioner Dixon made a motion, regrettably, to approve the amendment to the Flexible Benefits Plan. The motion carried unanimously.

7. Structure on Industrial Park Property

Developmental Services Director Paul Ellis stated the old tobacco pack house on the Town of Farmville Industrial site property needs to be torn down. Ellis said he had been approached by William Sermons about removing the structure and cleaning up all debris for the wood that can be salvaged from the barn.

Mayor Evans and Commissioner Dixon mentioned that there is a business interested in possibly purchasing the piece of property which holds the pack house and the business wants the pack house intact.

The Board tabled the agenda until further information is available.

8. Resolution on Surplus Property- Fiber Optic Cable

Town Manager Hodgkins requested authorization to dispose of fiber optic cable purchased by the Town in 2006 which has not been used. He asked to declare it surplus property and allow private sale.

Commissioner Hicks made a motion to adopt Resolution (2012) 1208, Resolution Authorizing Town Manager to Dispose of Surplus Property by Private Sale. The motion carried unanimously.

Citizen Comments

Mayor Evans asked for citizen comments.

There were no comments.

On motion by Commissioner Hicks, the meeting was adjourned at 8:25 p.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk