

**Town of Farmville  
Board of Commissioners  
December 12, 2011**

The Farmville Board of Commissioners met in regular session on Monday, December 12, 2011 at 7:30 p.m. in the Municipal Building Courtroom with Mayor Robert L. Evans presiding. Present for the meeting were Commissioners Jamin Dixon, John Baker, John Moore, Jake Barrow and David Shackelford; Town Manager James Smith; Town Attorney Christopher Edwards; Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 7:30 p.m.

Reverend Tim Leggett, of the Spring of Living Waters Church in Farmville, offered the invocation which was followed by the pledge of allegiance to the flag.

**Approval of Minutes**

Mayor requested approval of the following minute(s):

- November 1, 2011- Regular session
- November 22, 2011- Special session

*Commissioner Shackelford made a motion to approve the November 1, 2011 regular session minutes and the November 22, 2011 special session minutes as written. The motion carried unanimously.*

Mayor Evans recognized John Moore for receiving the Pitt Community College Distinguished Alumni award.

Mayor Evans recognized Commissioner Jake Barrow as an outgoing Board member. He made kind remarks to him and presented him with his name plate and a plaque recognizing his years of service to the Town of Farmville as Commissioner.

Jake Barrow thanked everyone and stated he enjoyed serving on the Board.

Mayor Evans introduced the Honorable Galen Braddy, a District Court Judge for Pitt County, to administer the oaths of office.

The Honorable Galen Braddy administered the oaths of office for Commissioner John Baker, Commissioner John Moore, Commissioner Richard Hicks and Mayor Robert Evans.

Mayor Evans asked for a motion to approve the abstract votes.

*Commissioner Moore made a motion to approve the abstract votes from the November 2011 Election. The motion carried unanimously.*

*Mayor Evans called a brief recess at 7:46 p.m. for a reception honoring the newly elected candidates. The meeting reconvened at 8:10 p.m.*

Mayor Evans stated this was Farmville's forty-seventh board. He also stated it was the first time a former Town Manager of Farmville would serve as a Commissioner on the Town Board.

Commissioner Hicks thanked everyone for the opportunity to serve.

Mayor Evans opened the floor for nominations for Mayor Pro Tempore.

*Commissioner Dixon made a motion to nominate Commissioner Richard Hicks for Mayor Pro Tempore. The motion carried unanimously.*

Mayor Evans stated there were no citizen presentations at this time.

Finance Director Amy Johnson presented the financial report for the month of October, 2011.

Town Manager Smith requested for the following to be added to the evening's agenda:  
Agenda #9a- Recreation Property Sale Monies- Bennett Park Improvements Request

*Commissioner Hicks made a motion to add the above item to the evening's agenda. The motion carried unanimously.*

#### Public Hearings

None

#### Items for Consent

##### **2. Adoption of Ordinance Amending the FY 2011/2012 Budget**

To adopt an ordinance amending the FY 2011/2012 Budget to show receipt of insurance funds into the Fire Department budget for payment of repairs to the damaged fire truck.

##### **3. Adoption of Ordinance Amending the FY 2011/2012 Budget**

To adopt an ordinance amending the FY 2011/2012 budget to show receipt of insurance funds into the Developmental Services budget for repairs to the Caterpillar Frontend loader which was damaged by a citizen and paid for by their insurance company.

##### **4. Adoption of Ordinance Amending the FY 2011/2012 Budget**

To adopt an ordinance amending the FY 2011/2012 budget to place receipt of State grant monies into the Fire Department.

##### **5. Adoption of Ordinance Amending the FY 2011/2012 Budget**

To adopt an ordinance amending the FY 2011/2012 budget to move funds into the Controlled Substance-State Forfeiture account in the Police Department for expenditure.

*On motion by Commissioner Baker, the Board approved/adopted the following:*

- *Adopted Ordinance (2011) 731, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Fire Dept.*
- *Adopted Ordinance (2011) 732, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Developmental Services Dept.*

- *Adopted Ordinance (2011) 733, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Fire Dept.*
- *Adopted Ordinance (2011) 734, An Ordinance Amending the FY 2011/2012 Budget Ordinance- Police Dept.*

*The motion carried unanimously.*

#### Items for Decision

#### **6. Request for Clarification and Discussion regarding the Economic Development Assistant**

Town Manager Smith stated approximately eighty applications have been reviewed and the committee met on October 29, 2011 for the selection of four candidates to interview. Smith added that the interviews have temporarily been placed on hold.

*Commissioner Hicks made a motion to postpone the hiring of an Economic Development Assistant until after the 2012 annual retreat. The motion carried unanimously.*

*The Board instructed Town Manager Smith to come back with some dates for the 2012 annual retreat.*

#### **7. Request from Chris Burti for Disposal of Debris from fallen tree**

Chris Burti asked for consideration to apply available FEMA funds left towards a tree removal. He stated the tree fell during the Hurricane from a vacant lot he jointly owns across across from his house. Mr. Burti said he was not informed of the September 30<sup>th</sup> deadline and asked for consideration.

Developmental Services Director Paul Ellis stated a call went out to all citizens to inform them of the September 30, 2011 deadline for FEMA funds.

*Commissioner Baker made a motion to table this request until after the January Board meeting. He also requested for a report to be given on the inventory of trees still needing removal and the number of root-balls that are out there which need removal. The motion carried unanimously.*

*Dixon asked Ellis to give a review on policy notification.*

#### **8. Proposal from Waste Industries regarding the dropping of the Town's claim**

Town Attorney Edwards suggested the agenda item be discussed in closed session.

Town Manager Smith gave a brief overview of the current status with Waste Industries, Inc.

*Commissioner Hicks made a motion to hear the Town Attorney's opinion in closed session this evening. The motion carried unanimously.*

**9. Proposed Transition plan for the hiring of a new Library Director**

Kearney Long, Chairman of the Library Board, requested the hiring of a part-time temporary Librarian to transition the new Director. She stated the position would consist of 20 hours per week until the end of June, 2012. Mrs. Long also requested the hiring of a part-time Library Assistant to assist the part-time Children's Librarian during the afternoon hours. She stated this position would consist of only 10 hours per week until the end of June, 2012. Mrs. Long added the necessary funds are available within the existing budget.

*Commissioner Hicks made a motion to allow the hiring of 2 part-time positions until May 31, 2012 per request of the Library Board. Hicks added that when the Town Board gets closer to year-end, they will look into it further due to budget planning. The motion carried unanimously.*

**9A. Recreation Property Sale Monies- Bennett Park Improvements Request**

Recreation Director Jeff Polaski stated the Master Recreation Committee met on November 10, 2011 to discuss the remaining property sale money of \$7,897.80. Polaski stated their recommendation to the Town Board is for the remaining money to be spent on the following items to improve Bennett Park:

- Resurface and restripe the basketball courts- \$1,804
- Purchase 2 new basketball goals to replace the old ones- \$3,398
- Replace the Cameron Street side fencing \$2,182
- Add a water fountain to the park \$513.80

*Commissioner Moore made a motion to approve the improvements to Bennett Park per Recreation Board request and to use the leftover property sale monies. The motion carried unanimously.*

Citizen Comments

Mayor Evans asked if there were any citizen comments at this time.

*There were no comments.*

Closed Session

*On motion by Commissioner Dixon, the Board adjourned into closed session at 9:26 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter and pursuant to G.S. 143-318.11(a)(3 ) for the purpose of attorney/client privilege. The motion carried unanimously.*

*On motion by Commissioner Dixon, the Board returned into regular session at 11:31 p.m. The motion carried unanimously.*

December 12, 2011

*On motion by Commissioner Hicks, the Board recessed until a special called meeting on Tuesday, December 13, 2011 at 7:30 p.m. The motion carried unanimously.*

---

Robert L. Evans, Mayor

Attest:

---

Amy B. Johnson, Town Clerk